Alaska Association of School Business Officials
Forty-Eighth Annual Conference

“Leading Together”
December 1-16, 2020
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<th>NAME:</th>
<th>PHONE #:</th>
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Welcome to ALASBO’s 48th Annual Conference!
“Leading Together”
Held virtually December 1 — December 16, 2020

Welcome Colleagues and Friends to ALASBO’s 1st EVER Virtual Annual Conference.

ALASBO is excited to offer this virtual conference full of robust professional development opportunities which supports our organizational mission of promoting the highest standards in school business practices. While we will all miss the in-person opportunity to network and socialize, this conference is full of inspiring sessions that will bolster you professionally. A benefit to the virtual conference is that none of the sessions overlap so you won’t have to miss a single session. In addition, ALASBO has offered a complimentary registration to your district superintendent.

The “Schedule At A Glance” of this program provides a quick reference guide for the sessions.

~ **School Business Academy:** December 1st and 2nd
~ **Pre-Conference Sessions:** December 3rd and 4th
~ **General Sessions:** John Sedor—December 7th and Jeff McCausland—December 8th
~ **Virtual Vendor Exhibit Hall times** on Tuesday, December 8th. Be sure to stop in and see the valuable goods and services provided by our vendors to get the newest innovations and cost effective solutions.
~ **Round Tables** on Monday, December 7th provide short presentations on various topics
~ **Sectionals** that run Tuesday December 8th thru Wednesday, December 16th are relevant and best practice sessions by expert presenters
~ **Discussion Groups** are offered Monday, December 14th and allow for guided group discussion on specific topics
~ **Annual Meeting** on the afternoon of Wednesday, December 17th includes the SBO Award, an Alaska State Budget Overview by Dave Jones and Cassee Olin, the Pinnacle Award Presentation and the Ugly Sweater Contest

It has been a pleasure and interesting year serving as your President and despite the unusual circumstance, it has been a professional and personal highlight. ALASBO is fortunate to have a Board that is hard working, dedicated and an outstanding group of professionals that keep our organization focused on providing guidance and opportunities for promoting the highest standards in school business practices. It is my belief that leadership is a team effort; I thank each of you for your commitment and service to public education in Alaska as we continue “Leading Together” in 2020.

Take care and stay safe.

Karen Morrison
Karen Morrison
President
Alaska Association of School Business Officials (ALASBO)

Mission
To promote the highest standards in school business practices.

Vision
Educating stakeholders in the effective use of resources for the benefit of Alaska's children.

Values
- Ethical standards
- Sharing knowledge and expertise
- Advancing the interests of all members
- Accurate, objective, consistent information
- Collegiality
- Efficiency
- Collaboration

—Adopted October, 2009

The ALASBO Board of Directors will be developing a new Strategic Plan post-COVID-19.

The draft document will be presented to the membership for input.
48th Annual Conference
“Leading Together”

CONFERENCE INFORMATION

VENDOR EXHIBITS
Suppliers of school related materials and services will be featured in the Virtual Exhibit Hall. Take the opportunity to visit all the vendors on Tuesday, December 8th from 10:30 to 1:00. A special email will be sent containing links to the booths.

LOWELL T. FREEMAN PROFESSIONAL DEVELOPMENT GRANT
A Professional Development Grant Application for $2,000 to attend the ASBO International Annual Conference, October 13-15, 2021 in Milwaukee, Wisconsin will be sent via email. Note that on several occasions only one application has been received for this grant.

EVALUATION
The conference evaluation will be done online! The link will be sent to you via email after the conference. Please take a few minutes to complete the surveys so we can continue to improve our programs.
ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

2020 BOARD OF DIRECTORS

President:
Karen Morrison, Business Manager
Petersburg City School
PO Box 289
Petersburg, AK 99833
Ph: 877-526-7656 x102
Email: business@pcsd.us

Secretary:
Andy Ratliff, Sr. Director
Office of Management and Budget
Anchorage School District
5530 E. Northern Lights Blvd.
Anchorage, AK 99504
Ph: 907-742-4330
Email: ratliff_andrew@asdk12.org

Treasurer: (Ex-Officio v)
Kim Johnson, Business Manager
Delta/Greely School District
PO Box 527
Delta Junction, AK 99737
Ph: 907-895-4657 x25
Email: kjohnson@dgsd.us

President Elect:
Jimmy Love, Accountant
Kenai Peninsula Borough School District
148 N. Binkley Street
Soldotna, AK 99669
Ph: 907-714-8850
Email: jlove@kpbsd.k12.ak.us

Past President:
Carl Horn, Director of Finance
Nenana City School District
PO Box 10
Nenana, AK 99769
Ph: 907-832-5400
Email: chorn@nenanalynx.org

Executive Director: (Ex-Officio nv)
Darcy Carter, Executive Director
600 Barrow St, #603
Anchorage, AK 99501
Ph: 907-744-0719
Email: darcy.carter@alasbo.org

DIRECTORS (Two Year Term)

Seat A  December 2020
Sarah Jahn, Administrative Services Director
Juneau School District
10014 Crazy Horse Drive
Juneau, AK 99801
Ph: 907-523-1770
Email: sarah.jahn@juneauschools.org

Seat B  December 2020
Jenny Myhand, Accountant
Lake & Peninsula Borough School District
PO Box 498
King Salmon, AK 99613
Ph: 907-745-7091
Email: jmyhand@lpbsd.com

Seat C  December 2020
Elwin Blackwell, School Finance Manager
AK Department of Education & Early Development
PO Box 110500
Juneau, AK 99811-0500
Ph: 907-465-8665
Email: elwin.blackwell@alaska.gov

Seat D  December 2021
Heather Heineken, Chief Financial Officer
Yukon Koyukuk School District
4762 Old Airport Way
Fairbanks, AK 99709
Ph: 907-374-9454
Email: hheineken@yksd.com

Seat E  December 2021
Sandy Daws, Chief Financial Officer
Kodiak Island Borough School District
722 Mill Bay Road
Kodiak, AK 99671
Ph: 907-486-7557
Email: sdaws01@kibsd.org

Seat F  December 2021
Andrew Leavitt, Director of Budget and Finance
Lower Yukon School District
PO Box 32089
Mountain Village, AK 99632
Ph: 907-591-2411
Email: aleavitt@lysrd.org

A complete listing of past Board members is available at www.alasbo.org, on the “About-Board of Directors” page.
### ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS
### COMMITTEES ~ 2020

<table>
<thead>
<tr>
<th>Members Name</th>
<th>School District</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Audit Committee</strong></td>
<td>Reviews and recommends approval of financial reports prepared by a CPA firm for Alaska</td>
</tr>
<tr>
<td>Jenny Myhand, Chair</td>
<td>Lake &amp; Peninsula School District</td>
</tr>
<tr>
<td>Sandy Daws</td>
<td>Kodiak Borough School District</td>
</tr>
<tr>
<td>Carmen Jackson</td>
<td>Matanuska-Susitna Borough School District</td>
</tr>
<tr>
<td>Sarah Jahn</td>
<td>Juneau Borough School District</td>
</tr>
<tr>
<td>Kim Johnson</td>
<td>Delta/Greely School District</td>
</tr>
<tr>
<td>John Stackhouse</td>
<td>Yupiit School District</td>
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<tr>
<td>Reena Voivedich</td>
<td>Denali Borough School District</td>
</tr>
</tbody>
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<thead>
<tr>
<th><strong>Awards Committee</strong></th>
<th>Selects recipients of ALASBO administered grants and scholarships</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liz Hayes, Chair</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>Holly Holman</td>
<td>Honorary Member</td>
</tr>
<tr>
<td>Teri Hoover</td>
<td>Southeast Regional Resource Center</td>
</tr>
<tr>
<td>Gretchen Kraus</td>
<td>Kenai Peninsula Borough School District</td>
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<tr>
<td>Faith Link</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>Jimmy Love</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>Antonia Moses</td>
<td>Kashunimuit School District</td>
</tr>
<tr>
<td>Dennis Neidermeyer</td>
<td>Honorary Member</td>
</tr>
<tr>
<td>Robin Robinson</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>Ashley Scott</td>
<td>Annette Island School District</td>
</tr>
<tr>
<td>Linzey White</td>
<td>CORE, Inc.</td>
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<thead>
<tr>
<th><strong>Bylaws Committee</strong></th>
<th>reviews and modifies the ALASBO Bylaws as appropriate in accordance with By-laws Article IX</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Jahn, Chair</td>
<td>Juneau Borough School District</td>
</tr>
<tr>
<td>Yodean Armour</td>
<td>Klawock City School District</td>
</tr>
<tr>
<td>Heather Heineken</td>
<td>Yukon-Koyukuk School District</td>
</tr>
<tr>
<td>Teri Hoover</td>
<td>Southeast Regional Resource Center</td>
</tr>
<tr>
<td>Tammy White</td>
<td>Iditarod Area School District</td>
</tr>
</tbody>
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*The strength of the team is each individual member.*

*The strength of each member is the team.*

~Phil Jackson~
**ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS**  
**COMMITTEES ~ 2020**

<table>
<thead>
<tr>
<th>Members Name</th>
<th>School District</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Legislative Committee</strong>~ Coordinates ALASBO’s legislative activities.</td>
<td>NOTE: The Legislative Committee is determined by ALASBO Policy</td>
</tr>
<tr>
<td>Dave Jones, Co-Chair</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>Cassee Olin, Co-Chair</td>
<td>Sitka School District</td>
</tr>
<tr>
<td>Darcy Carter</td>
<td>Executive Director, ALASBO</td>
</tr>
<tr>
<td>Melody Douglas</td>
<td>Associate Executive Director, ALASBO</td>
</tr>
<tr>
<td>Carl Horn</td>
<td>Nenana City School District</td>
</tr>
<tr>
<td>Amy Lujan</td>
<td>Legislative Liaison, ALASBO</td>
</tr>
<tr>
<td>David Means</td>
<td>Legislative Data Analyst, ALASBO</td>
</tr>
<tr>
<td>Karen Morrison</td>
<td>Petersburg School District</td>
</tr>
</tbody>
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| **Nominations Committee**~ Recommends a slate of officers to the membership for a vote at the annual meeting. | NOTE: The Nominations Committee is determined by the By-laws |
| Carl Horn, Chair | Nenana City School District |
| Holly Holman | Honorary Member |
| Dennis Niedermeyer | Honorary Member |
| Cassee Olin | Sitka School District |

| **Professional Development Committee**~ Develops training opportunities for ALASBO membership |
| Jimmy Love, Chair | Kenai Peninsula Borough School District |
| Darcy Carter | Executive Director, ALASBO |
| Melody Douglas | Associate Executive Director, ALASBO |
| Carl Horn | Nenana City School District |
| Karen Morrison | Petersburg School District |
| Andy Ratliff | Anchorage School District |
ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS
COMMITTEES ~ 2020

<table>
<thead>
<tr>
<th>Members Name</th>
<th>School District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Services Committee</td>
<td></td>
</tr>
<tr>
<td>Leann Martin, Chair</td>
<td>Wrangell Public Schools</td>
</tr>
<tr>
<td>Yodean Armour, Historian</td>
<td>Klawock City School District</td>
</tr>
<tr>
<td>Darcy Carter</td>
<td>Executive Director, ALASBO</td>
</tr>
<tr>
<td>Mary Demoski</td>
<td>Galena School District</td>
</tr>
<tr>
<td>Hannah Henderson</td>
<td>Southwest Region School District</td>
</tr>
<tr>
<td>Sponsorship Committee</td>
<td></td>
</tr>
<tr>
<td>Darcy Carter, Chair</td>
<td>Executive Director, ALASBO</td>
</tr>
<tr>
<td>Melody Douglas</td>
<td>Associate Executive Director, ALASBO</td>
</tr>
<tr>
<td>Education Funding Work Group</td>
<td>Supports the Legislative Committee re: current legislative matters</td>
</tr>
<tr>
<td>Jim Anderson</td>
<td>Anchorage Borough School District</td>
</tr>
<tr>
<td>Darcy Carter</td>
<td>Executive Director, ALASBO</td>
</tr>
<tr>
<td>Andy Degraw</td>
<td>Fairbanks North Star Borough School District</td>
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<tr>
<td>Melody Douglas</td>
<td>Associate Executive Director, ALASBO</td>
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<tr>
<td>Luke Fulp</td>
<td>Matanuska-Susitna Borough School District</td>
</tr>
<tr>
<td>Liz Hayes</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>Carl Horn</td>
<td>Nenana City School District</td>
</tr>
<tr>
<td>Dave Jones</td>
<td>Kenai Peninsula Borough School District</td>
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<tr>
<td>Jimmy Love</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>Amy Lujan</td>
<td>Legislative Liaison, ALASBO</td>
</tr>
<tr>
<td>David Means</td>
<td>Legislative Data Analyst, ALASBO</td>
</tr>
<tr>
<td>Karen Morrison</td>
<td>Petersburg School District</td>
</tr>
<tr>
<td>David Nielson</td>
<td>Aleutians East Borough School District</td>
</tr>
<tr>
<td>Cassee Olin</td>
<td>Sitka School District</td>
</tr>
<tr>
<td>Katie Parrott</td>
<td>Ketchikan Gateway Borough School District</td>
</tr>
<tr>
<td>Andy Ratliff</td>
<td>Anchorage Borough School District</td>
</tr>
<tr>
<td>Mark Vink</td>
<td>Bering Strait School District</td>
</tr>
<tr>
<td>Tammy White</td>
<td>Honorary Member</td>
</tr>
</tbody>
</table>
School Business Official of the Year Award – Nominations are accepted each fall for this prestigious award, sponsored by GCI. The recipient is selected by a committee made up of past recipients of the award.

GCI is proud to sponsor
ALASBO’s
School Business Official of the Year Award

Congratulations to all past recipients:

1999  Dennis Niedermeyer  Lake and Peninsula Borough School District
2000  Isabelle Harrington  Iditarod Area Schools
2001  Clara Langton  Nome Public Schools
2002  Lucienne Smith  North Slope Borough School District
2003  Tammy White  Yukon-Koyukuk School District
2004  Braxton “Eddy” Jeans  AK State Dept. of Education and Early Development
2005  Loreen Kramer  Copper River School District
2006  Kerry Jarrell  Bering Strait School District
2007  Melody Douglas  Kenai Peninsula Borough School District
2008  Laura Hylton  Lake and Peninsula Borough School District
2009  Janet Stokesbary  Anchorage School District
2010  René Spracklen  Copper River School District
2011  David Means  Juneau School District
2012  Dave Jones  Kenai Peninsula Borough School District
2013  Jenny Martens  Lower Yukon School District
2014  Holly Holman  Unalaska City School District
2015  Laurie Olson  Kenai Peninsula Borough School District
2016  Kim Johnson  Delta/Greely School District
2017  Colleen Fitzgerald  Fairbanks North Star Borough School District
2018  Karen Goodwin  Honorary Member
      Amy Lujan  Honorary Member
ALASBO Year 3
New Business Manager Institute

ALASBO now has three NBMI cohorts of new business managers and those aspiring to become business managers working through a series of in-person and teleconference sessions, instructed by experienced school business practitioners. Cohort 2018 will complete the program in March 2021.

Thank you to the NBMI Work Group members: Amy Lujan, Colleen Fitzgerald, David Means, Dennis Niedermeyer, Holly Holman, Melody Douglas and Robin Mullins, who reviewed and updated the seven modules included in the NBMI curriculum. These individuals, Patti Carlson and Rene’ Spracklen facilitate delivery of the NBMI curriculum.

The following ALASBO members serve as mentors to the NBMI program: Robbie MacManus, Mark Vink, Yodean Armour, Laura Hylton, Tammy White, Kim Johnson, Karen Morrison, Kathy Gearhart, Amber Cockerham, Sandy Daws, Kristy Andrew, Reena Voivedich, David Nielson and Judy Erekson.

Cassee Olin and Heather Heineken manage and support the Canvas learning system through which the NBMI program operates.

ALASBO is able to bring the NBMI program to its members through the generous support of its sponsors:

PLATINUM LEVEL
Altman, Rogers & Company

GOLD LEVEL
AMLIJA
BDO USA, LLP

SILVER LEVEL
Jermain Dunnagan & Owens (JDO)

BRONZE LEVEL
GCI

Thank you all! for your part in supporting the NBMI program designed to build school business capacity in Alaska!

Registration for the next NBMI cohort will open in the spring.

The next NBMI face-to-face meeting will be in conjunction with Summer Leadership July 2021. Let’s all hope we can meet in person by then!
ALASBO INVOLVED IN ASBO INTERNATIONAL

Certificate of Excellence in Financial Reporting – FYE 2019

- Anchorage School District — 25 years or more
- Fairbanks North Star Borough School District — 25 years or more
- Kenai Peninsula Borough School District — 25 years or more
- Matanuska-Susitna Borough School District

Meritorious Budget Award – FY 2019-2020

- Kenai Peninsula Borough School District — 15 years or more
- Matanuska-Susitna Borough School District

ALASBO Members Who Have Earned School Finance and Operations (SFO) Certification

- Kristy Andrew, Cordova School District
- Melody Douglas, Honorary Member
- Luke Fulp, Matanuska-Susitna Borough School District
- Heather Heineken, Yukon Koyukuk School District
- Laura Hylton, Lake & Peninsula Borough School District
- Andrew Leavitt, Lower Yukon School District
- Amy Lujan, Honorary Member
- Jenny Martens, Honorary Member
- Karen Morrison, Petersburg School District
- Robin Mullins, Honorary Member (not active)
- Cassee Olin, Sitka School District
- Laurie Olson, Honorary Member (not active)
- Lisa Pearce, Consultant
- Andrew Ratliff, Anchorage Borough School District
- Czarina (Reena) Voivedich, Denali Borough School District
ALASBO INVOLVED IN ASBO INTERNATIONAL

Outstanding Service to the Profession Eagle Award – 2003
Dave Jones, Kodiak Island Borough School District

Pinnacle of Achievement Award – 2006
Lucienne Smith, North Slope Borough School District

Distinguished Professional Eagle Award — 2008
Melody Douglas, Kenai Peninsula Borough School District

Pinnacle of Achievement Award – 2020
Jim Anderson, Anchorage Borough School District

ALASBO Members Serving On ASBO International Committees

Melody Douglas, ALASBO  Ethics Committee
Heather Heineken, Yukon-Koyukuk SD  Education Committee Risk Management Liaison
Darcy Carter, ALASBO  Affiliate Executive Directors Group
Thank You to our Sponsors!

The Alaska Association of School Business Officials is a professional association with a mission to promote the highest standards in school business practices. Our sponsor organizations have been instrumental in helping ALASBO fulfill its mission by providing professional and financial support. Please reference the descriptions of their products and services which will be included in an email to be sent prior to the event. Please thank them for their support!

2020 Conference Sponsors

**GOLD LEVEL:**
- American Fidelity
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- GCI
- Leonardo DRS

**SILVER LEVEL:**
- APEI
- First National Bank Alaska (FNBA)
- Horace Mann
- Tyler Technologies
- Wells Fargo

**BRONZE LEVEL:**
- Black Mountain Software
- NANA Management Services (NMS)
- VIRCO, Inc.
New Business Manager Institute Sponsors

PLATINUM LEVEL:
   Altman, Rogers & Co.

GOLD LEVEL:
   Alaska Municipal League Joint Insurance Asso., Inc. (AMLJIA)
   BDO USA, LLP

SILVER LEVEL:
   Jermain Dunnagan & Owens (JDO)

BRONZE LEVEL:
   GCI

School Business Official Of The Year Sponsor
   GCI

Grants and Scholarships

Lowell Thomas Freeman Grant
   CORE, Inc.

Mack Easton Memorial Student Scholarship
   ALASBO
   Alaska Municipal League Investment Pool (AMLIP)
   NANA Management Services (NMS)

SFO Certification Support
   Douglas Enterprises
In-Kind Support

- Alaska Council of School Administrators – Cvent processing
- Pamyua—Permission to play their music between sessions

Vendor Exhibit Booths

Suppliers of school related materials and services will be featured in the Virtual Exhibit Hall. Take the opportunity to visit all the vendors on Tuesday, December 8th from 10:30 to 1:00. A special email will be sent containing links to the booths.

- American Fidelity
- Black Mountain Software, Inc.
- Edlio
- First National Bank Alaska
- Forecast5 Analytics, Inc.
- Horace Mann
- NANA Management Services
- Red Rover, LLC
- Teachers On Call
- Tyler Technologies
- VIRCO, Inc.

Many exhibitors provide door prizes too. We are also appreciative of the vendors that have provided sponsorship in the form of conference program advertising. Please take a few minutes to review the ad pages!

Thank you...for your generous support!
ALASKA’S MOST ADVANCED NETWORK

How do you choose an education network? Ask 10 simple questions.

blog.gci.com/10-Questions

https://blog.gci.com/10-questions-rural-school-districts-should-ask-network-providers/
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Conducting a successful – and accurate – audit requires more than just showing up once a year, and that is why our clients rely on us to handle their auditing requirements. At Altman, Rogers & Company we maintain an ongoing relationship with our clients, resulting in more efficient audits, with fewer surprises.

As one of the leading governmental auditing firms in the state, we are actively involved in governmental accounting and auditing including providing financial statements, audits, reviews, compilations, Uniform Guidance federal and state single audits, and special purpose reports. We audit over 70 government entities including 29 school districts, and believe our experience and approach – from staffing that includes partners and managers to paperless audit and workflow to support a learning environment – makes Altman, Rogers & Company Alaska’s industry leader, the largest locally-owned CPA firm in the state.

We Understand School Accounting
Better Accountability & Assurance for You

Our extensive background with schools and commitment to the industry provides us with extensive knowledge on school funding and it’s revenue limit, local sources, bond financing, state & federal funding and related compliance. We understand the needs and requirements for schools, and our trained and knowledgeable staff takes the time to assist you with understanding and interpreting accounting & compliance requirements. Let Altman, Rogers & Company be your resource for better accountability and provide you assurance for the challenges you face in day-to-day operations and throughout the year.

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Fax 907-274-2993

Juneau
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Juneau, AK 99801
Phone 907-586-3998
Fax 907-586-9918

Soldotna
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Soldotna, AK 99669
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Fax 907-262-6107
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Jennifer Sump, Local Government Banking • 907-750-9574

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James Doughty, Assurance Partner, 907-770-2295 / jdoughty@bdo.com
Sam Thompson, Assurance Director, 907-646-7318 / sthompson@bdo.com

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a different opinion

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Nate Leslie, Alaska Field Representative 866-576-0201, ext 4
Scott Florsheim, Regional Manager 877-293-1090
Alaska Washington Branch Office
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Palmer, AK 99645

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<table>
<thead>
<tr>
<th>CONFERENCE WEEK ONE</th>
<th>CONFERENCE WEEK TWO</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MONDAY, DECEMBER 7</strong></td>
<td><strong>MONDAY, DECEMBER 14</strong></td>
</tr>
<tr>
<td>8:00</td>
<td>9:00</td>
</tr>
<tr>
<td>Welcome—</td>
<td>SECTIONALS</td>
</tr>
<tr>
<td>Karen Morrison, President</td>
<td>ALICE</td>
</tr>
<tr>
<td>10:00</td>
<td>Technology Trends in K-12</td>
</tr>
<tr>
<td>ALASBO</td>
<td>Well Timed &amp; Smart</td>
</tr>
<tr>
<td>11:00</td>
<td>Communication During a Pandemic</td>
</tr>
<tr>
<td><strong>GENERAL SESSION</strong></td>
<td><strong>BREAK</strong></td>
</tr>
<tr>
<td>9:00 – 1:00</td>
<td></td>
</tr>
<tr>
<td>Social Media Risks</td>
<td>12:00</td>
</tr>
<tr>
<td>John Sedor, Esquire</td>
<td><strong>SECTIONALS</strong></td>
</tr>
<tr>
<td>3:00</td>
<td>GASB 84- Fiduciary Funds</td>
</tr>
<tr>
<td>Clinton Campion, Esquire</td>
<td>Reporting</td>
</tr>
<tr>
<td>4:00</td>
<td>Foundation 101</td>
</tr>
<tr>
<td><strong>ROUND TABLES</strong></td>
<td><strong>FRIDAY, DECEMBER 11</strong></td>
</tr>
<tr>
<td>10:10</td>
<td>SECTIONALS</td>
</tr>
<tr>
<td>Cyber Security</td>
<td>Cooperative Purchasing</td>
</tr>
<tr>
<td>10:30</td>
<td>Six Layers of Liability Avoidance</td>
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<tr>
<td>Taking the Helm for Benefits</td>
<td>Moving to Cashless</td>
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<tr>
<td>Administration</td>
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<tr>
<td>10:50</td>
<td><strong>BREAK</strong></td>
</tr>
<tr>
<td>GASB Updates</td>
<td>1:00</td>
</tr>
<tr>
<td>11:10</td>
<td><strong>SECTIONALS</strong></td>
</tr>
<tr>
<td>Why IRS Reimbursement</td>
<td>GASB 84- Fiduciary Funds</td>
</tr>
<tr>
<td>Accounts Matter to You and</td>
<td>Reporting</td>
</tr>
<tr>
<td>Your Employees</td>
<td>Foundation 101</td>
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<tr>
<td>12:00</td>
<td>ESSA Update</td>
</tr>
<tr>
<td>11:30</td>
<td>3:00</td>
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<tr>
<td>Internal Controls</td>
<td>E-Rate</td>
</tr>
<tr>
<td>12:00</td>
<td>4:00</td>
</tr>
<tr>
<td><strong>BREAK</strong></td>
<td><strong>SECTIONALS</strong></td>
</tr>
<tr>
<td>1:00</td>
<td>Workers Compensation</td>
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<tr>
<td><strong>ROUND TABLES</strong></td>
<td>2:00</td>
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<tr>
<td>1:00</td>
<td>Board Policy SOP Alignment</td>
</tr>
<tr>
<td>Fraudulent Impersonation</td>
<td>3:00</td>
</tr>
<tr>
<td>1:30</td>
<td>Personnel File Maintenance</td>
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<tr>
<td>Maximize USDA Waivers in</td>
<td>4:00</td>
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<tr>
<td>School Meals Programs</td>
<td><strong>SECTIONALS</strong></td>
</tr>
<tr>
<td>2:00</td>
<td>Business Manager and</td>
</tr>
<tr>
<td>What’s New in 1099’s &amp; W2’s</td>
<td>Superintendent Communications</td>
</tr>
<tr>
<td>2:30</td>
<td></td>
</tr>
<tr>
<td>Intro to Public Funds Investing</td>
<td><strong>TUESDAY, DECEMBER 15</strong></td>
</tr>
<tr>
<td>3:00</td>
<td>1:00</td>
</tr>
<tr>
<td>Audit Prep</td>
<td>SECTIONALS</td>
</tr>
<tr>
<td>4:00</td>
<td>Workers Compensation</td>
</tr>
<tr>
<td><strong>TUESDAY, DECEMBER 8</strong></td>
<td>2:00</td>
</tr>
<tr>
<td>GENERAL SESSION</td>
<td>Board Policy SOP Alignment</td>
</tr>
<tr>
<td>9:00 – 10:30</td>
<td>3:00</td>
</tr>
<tr>
<td>Dr. Jeffrey D. McCausland,</td>
<td>Personnel File Maintenance</td>
</tr>
<tr>
<td>Diamonddi Leadership &amp;</td>
<td>4:00</td>
</tr>
<tr>
<td>Strategy, LLC</td>
<td>Business Manager and</td>
</tr>
<tr>
<td>10:30 – 1:00</td>
<td>Superintendent Communications</td>
</tr>
<tr>
<td>“LIVE” VIRTUAL</td>
<td><strong>WEDNESDAY, DECEMBER 16</strong></td>
</tr>
<tr>
<td>EXHIBIT HALL</td>
<td>SECTIONALS</td>
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<tr>
<td>1:00</td>
<td>9:00</td>
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<tr>
<td>SECTIONALS</td>
<td><strong>BREAK</strong></td>
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<tr>
<td>Internal Controls When</td>
<td>10:00</td>
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<tr>
<td>Working Remotely</td>
<td><strong>SECTIONALS</strong></td>
</tr>
<tr>
<td>2:20</td>
<td>GASB 84- Fiduciary Funds</td>
</tr>
<tr>
<td>Funding Status of Education</td>
<td>Reporting</td>
</tr>
<tr>
<td>Programs in Alaska</td>
<td>Foundation 101</td>
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<tr>
<td>3:10</td>
<td>ESSA Update</td>
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<tr>
<td>Google Tools</td>
<td>3:00</td>
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<tr>
<td>The Cyber Threat</td>
<td>E-Rate</td>
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<td>4:00</td>
<td>4:00</td>
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<tr>
<td><strong>WEDNESDAY, DECEMBER 9</strong></td>
<td><strong>BREAK</strong></td>
</tr>
<tr>
<td>SECTIONALS</td>
<td>12:00</td>
</tr>
<tr>
<td>9:00</td>
<td><strong>GENERAL SESSION</strong></td>
</tr>
<tr>
<td>Facing the New Faces of</td>
<td>1:00 – 3:00</td>
</tr>
<tr>
<td>Fraud</td>
<td></td>
</tr>
<tr>
<td>10:00</td>
<td>• Governor’s State Budget Review</td>
</tr>
<tr>
<td>Compliant Time &amp; Effort</td>
<td>• School Business Official of</td>
</tr>
<tr>
<td>Reporting</td>
<td>the Year Award</td>
</tr>
<tr>
<td>11:00</td>
<td>• Pinnacle Award</td>
</tr>
<tr>
<td>Fundraising Best Practices</td>
<td>• Annual Meeting</td>
</tr>
<tr>
<td>12:00</td>
<td>• Ugly Sweater Contest</td>
</tr>
<tr>
<td><strong>BREAK</strong></td>
<td>• Door Prize Drawings</td>
</tr>
<tr>
<td>1:00</td>
<td><strong>SECTIONALS</strong></td>
</tr>
<tr>
<td>Health Care Reform Update:</td>
<td>GASB 84- Fiduciary Funds</td>
</tr>
<tr>
<td>What’s Coming in 2021</td>
<td>Reporting</td>
</tr>
<tr>
<td>ALICE</td>
<td>Foundation 101</td>
</tr>
<tr>
<td>Technology Trends in K-12</td>
<td>ESSA Update</td>
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<tr>
<td>Well Timed &amp; Smart</td>
<td>E-Rate</td>
</tr>
<tr>
<td>Communication During a Pandemic</td>
<td><strong>BREAK</strong></td>
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<tr>
<td><strong>SECTIONALS</strong></td>
<td>1:00</td>
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<tr>
<td>GASB 84- Fiduciary Funds</td>
<td>Pcard Program- How it Helps</td>
</tr>
<tr>
<td>Reporting</td>
<td>Your District</td>
</tr>
<tr>
<td>Foundation 101</td>
<td>2:00</td>
</tr>
<tr>
<td>ESSA Update</td>
<td>Making School Finance</td>
</tr>
<tr>
<td>E-Rate</td>
<td>Presentations Understandable</td>
</tr>
<tr>
<td><strong>FRIDAY, DECEMBER 11</strong></td>
<td>3:00</td>
</tr>
<tr>
<td>SECTIONALS</td>
<td>Whistleblowers Act</td>
</tr>
<tr>
<td>Cooperative Purchasing</td>
<td>4:00</td>
</tr>
<tr>
<td>Six Layers of Liability Avoidance</td>
<td>Documenting Employment</td>
</tr>
<tr>
<td>Moving to Cashless</td>
<td>Actions &amp; Disciplinary issues</td>
</tr>
<tr>
<td><strong>BREAK</strong></td>
<td><strong>TUESDAY, DECEMBER 15</strong></td>
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<tr>
<td>1:00</td>
<td>SECTIONALS</td>
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<tr>
<td><strong>GENERAL SESSION</strong></td>
<td>Workers Compensation</td>
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<td>9:00 – 10:30</td>
<td>2:00</td>
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<tr>
<td>Dr. Jeffrey D. McCausland,</td>
<td>Board Policy SOP Alignment</td>
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<td>Diamonddi Leadership &amp;</td>
<td>3:00</td>
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<tr>
<td>Strategy, LLC</td>
<td>Personnel File Maintenance</td>
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<td>10:30 – 1:00</td>
<td>4:00</td>
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<tr>
<td>“LIVE” VIRTUAL</td>
<td>Business Manager and</td>
</tr>
<tr>
<td>EXHIBIT HALL</td>
<td>Superintendent Communications</td>
</tr>
<tr>
<td>SECTIONALS</td>
<td><strong>WEDNESDAY, DECEMBER 16</strong></td>
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<tr>
<td>Internal Controls When</td>
<td>SECTIONALS</td>
</tr>
<tr>
<td>Working Remotely</td>
<td>9:00</td>
</tr>
<tr>
<td>2:20</td>
<td>Office/Classroom Design for</td>
</tr>
<tr>
<td>Funding Status of Education</td>
<td>Success</td>
</tr>
<tr>
<td>Programs in Alaska</td>
<td>10:00</td>
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<tr>
<td>3:10</td>
<td>Standard Operating Procedures</td>
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<tr>
<td>Google Tools</td>
<td>11:00</td>
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<tr>
<td>The Cyber Threat</td>
<td>Organization of Files &amp; Electronic</td>
</tr>
<tr>
<td>4:00</td>
<td>Documentation</td>
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<tr>
<td><strong>BREAK</strong></td>
<td>12:00</td>
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<tr>
<td>1:00 – 3:00</td>
<td><strong>GENERAL SESSION</strong></td>
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<tr>
<td><strong>SECTIONALS</strong></td>
<td>• Governor’s State Budget Review</td>
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<td>• School Business Official of</td>
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<td>the Year Award</td>
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<td>• Annual Meeting</td>
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<td>• Ugly Sweater Contest</td>
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<td>• Door Prize Drawings</td>
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### ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

### PRE-CONFERENCE AGENDA

#### Monday, November 30, 2020

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>10:00 – 12:00</td>
<td>New Business Manager Institute (NBMI) Cohort 2019</td>
</tr>
<tr>
<td>1:00 – 5:00</td>
<td>NMBI Cohort 2020</td>
</tr>
</tbody>
</table>

#### Tuesday, December 1, 2020

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 – 12:00</td>
<td>NMBI Cohort 2018</td>
</tr>
<tr>
<td>1:00 – 5:00</td>
<td>School Business Academy is targeted training for new school business managers (&lt;3 years on the job), new Alaska superintendents and other school business officials interested in this training. In-depth topics include AK School Business Annual Timeline, State Foundation Funding Program, State Chart of Accounts, Budget Projections and Resources/Contacts.</td>
</tr>
</tbody>
</table>

**Welcome:** Karen Morrison, ALASBO President  
Darcy Carter, ALASBO Executive Director

**Introductions:** Melody Douglas, ALASBO Associate Executive Director

**Managing the School Business Manager Role: Tips and Tricks**  
*Presenter:* Melody Douglas, ALASBO Associate Executive Director

**Foundation Funding Program**  
*Presenters:* Elwin Blackwell, School Finance Manager and Mindy Lobaugh, School Financial Specialist, Alaska Department of Education & Early Development

#### Wednesday, December 2, 2020

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 – 12:00</td>
<td>Fund Accounting</td>
</tr>
<tr>
<td></td>
<td><em>Presenter:</em> Tammy White, ALASBO Honorary Member</td>
</tr>
<tr>
<td></td>
<td>Alaska Uniform Chart of Accounts (COA)</td>
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<tr>
<td></td>
<td><em>Presenter:</em> Tammy White, ALASBO Honorary Member</td>
</tr>
<tr>
<td>1:00 – 5:00</td>
<td>Most Things Budget</td>
</tr>
<tr>
<td></td>
<td><em>Presenter:</em> Dennis Niedermeyer, ALASBO Honorary Member</td>
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#### Thursday, December 3, 2020

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>8:30 – 10:30</td>
<td>All Things Grants</td>
</tr>
<tr>
<td></td>
<td><em>Presenter:</em> Brian Krosschell, State and Federal Program Manager, Southeast Island School District</td>
</tr>
</tbody>
</table>

This session will provide an overview of Title program requirements, Perkins, Indian Education, ANE and other grants.
Thursday, December 3, 2020 (continued)

11:00 – 1:00
Human Resources and Employee Management for School Districts
Presenters: Katherine (Katie) Gardner, Executive Director of Human Resources, MatSu Borough School District and Sondra Meredith, Administrator, Alaska Department of Education & Early Development
In this session, we will discuss various topics in the area of school district human resources to include: performance management, record keeping and retention, hiring dos and don’ts and addressing employee complaints. Learn beyond the basics and get your specific questions answered. Updated information from DEED will be presented.

2:00 – 4:00
Verbal Judo
Presenter: Greg A. Russell, Police Consultant, Alaska Municipal League Joint Insurance Association (AMLJIA)
A tactical communication course designed to help you maintain your own personal safety by using appropriate presence and word options. Principles and tactics will be taught to enable you to calm difficult people who may be under severe emotional and other influences. This course teaches a philosophy of how to look creatively at conflict, offering specific, powerful, and usable strategies to resolve tense situations.

Friday, December 4, 2020

8:30 – 10:30
Basic Payroll
A basic overview of what is required to process payroll from beginning to end, with plenty of time for Q&A.

11:00 – 1:00
How Different Generations Affect Benefits in Your District
Presenters: Scott Florsheim, Northwest Region Manager and Tracy Fannin, Alaska State Manager, American Fidelity
The times, they are a-changin’. Three generations spanning over fifty years make up the nation’s workforce: Baby Boomers, Generation X, and Millennials. This group is diverse, and a one-size-fits-all approach no longer works. This presentation helps educate audiences on each of these generations, including personality traits, communication preferences, and spending habits, including insurance buying trends. We will also dive into how your current offerings may have a last impact on your school districts future. We will showcase the importance of helping employees understand what makes their district stand out and the cost of finding a replacement if they don’t. We will also touch on how Millennials view benefits and how to recruit and retain the largest generation in the workforce.

2:00 – 4:00
Developing Your District's Budget
Presenter: Andy Ratliff, Senior Director, Office of Management & Budget, Anchorage School District
This session will provide school business officials with suggestions for preparing the district annual budget. Each budget development stage will be reviewed, from initial planning to communicating the final budget.
KEYNOTE SPEAKERS

John Sedor
Attorney
Sedor, Wendlandt, Evans & Filippi, LLC

Monday, December 7, 2020
9:00
The Trending Transformational Tweets of Trump and Other Social Media Treats for the Holidays!

Clint Campion
Attorney
Sedor, Wendlandt, Evans & Filippi, LLC

Tuesday, December 8, 2020
9:00
Leading Together! What Can We Learn From The Military?

Dr. Jeffrey D. McCausland
Founder and CEO
Diamond6 Leadership & Strategy, LLC

The Trending Transformational Tweets of Trump and Other Social Media Treats for the Holidays!

Join SWEF Attorneys John Sedor and Clint Campion for a virtual walk in the park as they look at recent legal developments in social media that could and, by golly, will impact school districts.

Leading Together! What Can We Learn From The Military?

There is little doubt that military officers have learned the art of managing high-risk, high-stake situations in combat in Iraq and Afghanistan. In many ways, the required skills can almost seem contradictory. A clear mission is provided from a higher headquarters, but mission execution requires rapid adaptability. Furthermore, modern military officers must also manage complex but technically very precise systems. All of this must be done while following an admonition provided by General Colin Powell: “Never let them see you sweat.” These same skills are required for leaders in today’s business world if they are to be successful in a climate of enormous competition and uncertainty.
<table>
<thead>
<tr>
<th>Time</th>
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<tr>
<td>8:00</td>
<td>Conference Opens</td>
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<tr>
<td>8:10</td>
<td>Welcome</td>
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<td></td>
<td>Karen Morrison, President, ALASBO</td>
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<tr>
<td>8:15</td>
<td>Claire Hertz</td>
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<td>President, ASBO International</td>
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<td>8:30</td>
<td>Dr. Michael Johnson</td>
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<td>Commissioner, DEED</td>
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<td>8:45</td>
<td>Dr. Deena Bishop</td>
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<td>Superintendent, ASD</td>
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<td>General Session</td>
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<td>9:00</td>
<td>THE TRENDING TRANSFORMATIONAL TWEETS OF TRUMP AND OTHER SOCIAL MEDIA TREATS FOR THE HOLIDAYS!</td>
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<td>Presenters: John Sedor, Attorney and Clint Campion, Attorney with Sedor, Wendlandt, Evans &amp; Filippi, LLC</td>
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<td>Join SWEF Attorneys John Sedor and Clint Campion for a virtual walk in the park as they look at recent legal developments in social media that could and, by golly, will impact school districts.</td>
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<td>10:10</td>
<td>Round Tables</td>
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<td>10:10</td>
<td>Cyber Security</td>
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<td>Presenter: Greg Russell, Police Consultant, Alaska Municipal League Joint Insurance Association (AMLJIA)</td>
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<td>The recent ransomware attacks targeting systems across the country are the latest in a string of attacks affecting State and local government partners, along with the wider cyber community. The growing number of such attacks highlights the critical importance of making cyber preparedness a priority and taking the necessary steps to secure our networks against adversaries. Prevention is the most effective defense against ransomware.</td>
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<tr>
<td>10:30</td>
<td>Taking the Helm for Benefits Administration</td>
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<td>Presenter: Scott Florsheim, Northwest Region Manager, American Fidelity</td>
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<td>Discussion items will include voluntary benefits, multi-plan offerings and mapping out compliance.</td>
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<td>10:50</td>
<td>GASB Updates</td>
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<td>Presenter: Sam Thompson, Audit Director, BDO USA, LLP</td>
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<td>The Governmental Accounting Standards Board (GASB) has issued multiple new pronouncements that are scheduled to become effective in the near future. Additionally, the GASB has undertaken research projects that offer a glimpse into future changes to accounting and financial reporting. This session will provide a summary of the recent developments at the GASB and insight into how accounting and financial reporting for school districts will change.</td>
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</tbody>
</table>
Round Tables (continued)

11:10
**Why IRS Reimbursement Accounts Matter to You and Your Employees**
*Presenter: Tracy Fannin, Alaska State Manager, American Fidelity*
Will go over the difference between Medical FSAs, HSAs, and HRAs and how much each can benefit the district and the employees.

11:30
**Internal Controls**
*Presenter: Bikky Shrestha, Assurance Partner, BDO USA, LLP*
Brief overview of the most common deficiencies regarding internal controls noted in the school district environment and a discussion of suggestions for improving controls when segregation of duties is limited.

1:00 – 4:00
Round Tables

1:00
**Fraudulent Impersonation**
*Presenter: Barbara Thurston, Executive Director, Alaska Public Entity Insurance (APEI)*
Internet thieves are getting smarter and are finding new pays to defraud public entities out of millions of dollars by impersonating vendors and others your organization pays money to. Learn what to watch out for, how to protect your organization, and how to respond if a theft is detected.

1:30
**How to Maximize the USDA Waivers in the School Meal Programs**
*Presenter: Elizabeth Seitz, NSLP Coordinator, DEED Child Nutrition Programs*
This session will cover the USDA waivers for the school meal programs and discuss how best to use them to maximize the programs bottom dollar.

2:00
**What’s New in 1099’s and W2’s**
*Presenters: Sarah Jahn, Administrative Services Director and Kelley Fink, Payroll Supervisor, Juneau School District*
Review of updates for IRS Form 1099s and SSA W-2 forms.

2:30
**Introduction to Public Funds Investing**
*Presenter: Chris Bateman, Vice President, Time Value Investments*
Have you ever wondered whether to keep your district’s funds in a checking account, a money market fund, or in a CD at the local bank? Please join us for an entry-level discussion of how to assess the benefits (and potential risks) associated with how your district’s funds are currently positioned. We will discuss FDIC insurance limits at local banks as well as strategies that districts currently employ to potentially increase interest earnings. If you ever had that nagging feeling that your public funds could be working harder but didn’t know where to start, this is the round table for you!

3:00
**Audit Prep**
*Presenter: Monica Reid, CPA, Audit Supervisor, Altman, Rogers & Co.*
A review of common audit preparation steps for your State or Federal single audit. Learn about the responsibilities of school district staff and of the auditors.

3:30
**Investment Pools**
*Presenter: Blake Phillips, Vice President, Alaska Municipal League Investment Pool (AMLIP)*
The presenter will discuss investment options within the pool that could yield higher interest rates than regular bank accounts.
ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

CONFERENCE AGENDA

Tuesday, December 8, 2020

9:00 – 10:30 General Session

**Leading Together! What can we learn from the military?**
*Presenter: Jeffrey D. McCausland, PhD, Founder & CEO | Diamond6 Leadership & Strategy, LLC*

There is little doubt that military officers have learned the art of managing high-risk, high-stake situations in combat in Iraq and Afghanistan. In many ways, the required skills can almost seem contradictory. A clear mission is provided from a higher headquarters, but mission execution requires rapid adaptability. Furthermore, modern military officers must also manage complex but technically very precise systems. All of this must be done while following an admonition provided by General Colin Powell: "Never let them see you sweat." These same skills are required for leaders in today's business world if they are to be successful in a climate of enormous competition and uncertainty.

10:30 – 1:00 Virtual Vendor Exhibit Hall

1:30 – 5:00 Sectionals

1:30 **Internal Controls When Working Remotely and in Electronic Environments**
*Presenter: Katie Stachow, CPA, Audit Manager, Altman, Rogers & Co.*

Discussion of adaptation of existing policies for temporary (or permanent) remote workers involved in financial processing. Suggested procedures and establishing documentation for sufficient audit trail.

2:20 **Funding Status of Education Programs in Alaska**
*Presenters: Heidi Teshner, Director of Finance and Support Services and Elwin Blackwell, School Finance Manager, Department of Education & Early Development (DEED)*

A preliminary review of the funding levels of state funded programs for the 2020-2021 school year; specifically, the Foundation and Pupil Transportation programs. Ample time will be available for questions and answers with department staff.

3:10 **Google Tools**
*Presenter: Kristy Andrew, SFO, Business Manager, Cordova School District*

Many of us have a powerful tool available to us with Google Drive. In this session, we will explore some examples of how you can use this tool more effectively throughout your organization.

4:00 **The Cyber Threat 2020**
*Presenter: Mike Mason, Assistant Vice President, Product Support Manager, EFT Section Head, First National Bank Alaska (FNBA)*

Mike Mason will discuss the active cyber threats and current fraud trends affecting Alaska businesses, share tips and techniques for how to safeguard your accounts and how to prevent your employees from becoming a victim to the latest fraud schemes.
ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

CONFERENCE AGENDA

Wednesday, December 9, 2020

9:00 – 12:00 Sectionals

9:00

Facing the New Faces of Fraud
Presenters: John Bean, Global Product Manager, Steve Manley, Relationship Manager and Jen Bump, Relationship Manager, Wells Fargo
Understanding new and evolving threats in the fraud landscape and critical strategies your organization needs for fraud protection.

10:00

Compliant Time and Effort Reporting
Presenters: Colleen Fitzgerald, Honorary ALASBO Member, Nico Herbert, Director of Accounting Services, Fairbanks Northstar Borough SD
This sectional will review the time and effort rules under the Uniform Grants Guidance (2 CFR Part 200) as well as time and effort guidance from both the US Department of Education’s new cost allocation guide and the Alaska Department of Education and Early Development. Topics also include flexibilities available for time and effort documentation and examples of time and effort forms.

11:00

Fundraising Best Practices
Presenters: Melissa Myers, Sr. Director, Finance, and Jamie Newsom-Eaton, Development Officer, Anchorage School District
Fundraising in public schools has its challenges and rewards. Good policies and practices will deter risk to the district and supporters, while providing additional funds to areas in need.

1:00 – 2:00 Sectionals

1:00

Health Care Reform Update: What’s Coming in 2021
Presenter: Scott Florsheim, Northwest Regional Manager, American Fidelity
Challenges to the Affordable Care Act from every branch of the federal government have left employers feeling confused about what they have to do to remain in compliance with the law. This session delivers both an update on the current state of the law and a clear overview of compliance sticking points. If you’re concerned about keeping your organization compliant, these tips will help you understand the steps you need to take. We will also be able to talk about how the election may affect changes going forward.
ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

CONFERENCE AGENDA

Thursday, December 10, 2020

9:00 – 12:00  Sectionals

9:00  ALICE
Presenter: Greg Russell, Police Consultant, Alaska Municipal League Joint Insurance Association (AMLJIA)
Principles and tactics that go beyond traditional lockdown methods by providing individuals with a new set of skills that will greatly increase their odds of survival during a violent intruder event. This training will help ensure your organization’s response preparedness during and after an active shooter event.

10:00  Technology Trends in K-12
Presenter: Carrie Hughes, Account Executive, Tyler Technologies
How can districts better leverage smart technologies to facilitate collaboration and connect throughout your organizations? Let’s discuss some key challenges facing Alaska K-12 districts today and in the not-too-distant future related to technology such as cyberattack prevention, tools for working remotely, and best practices to improve efficiencies.

11:00  Well Timed & Smart Communications During a Pandemic
Presenter: Pegge Erkeneff, Director of Communications, Community, and Government Relations, Kenai Peninsula Borough School District
How can you be smart about what and how to communicate during the FY21 school year, when mitigation, response, and COVID-19 uncertainty is pivoting education delivery and interactions among people. We are more polarized than ever, and yet, there is an incredible opportunity for school districts to provide transparency, listening, and empathy through excellent communication. Budgets, education funding, advocacy, SEL, quality learning, and significant planning and operations are still happening. Learn tips and ask questions about how you and your team can deliver quality communications to inform, connect, and generate advocacy. People are on overload, and our communications must be precise and relevant. In this sectional you will identify one topic or theme your school community needs to know, and next steps for your action and communication.

1:00 – 5:00  Sectionals

1:00  GASB 84 – Fiduciary Funds Reporting
Presenter: Sam Thompson, Audit Director, BDO USA, LLP
The Governmental Accounting Standards Board (GASB) Statement No. 84, Fiduciary Activities, establishes new criteria for identifying fiduciary activities and reporting fiduciary funds. The requirements under GASB 84 will require districts to re-evaluate their accounting and financial reporting for fiduciary activities, including student activity funds. This presentation will describe the new requirements under GASB 84 and provide examples of how to best prepare for and successfully implement the statement.

2:00  Foundation 101
Presenter: Mindy Lobaugh, School Finance Specialist, Department of Education and Early Development (DEED)
The Public School Funding Formula is based on student counts. This session is a step-by-step review of how the foundation formula is calculated as a result of the latest statutes and regulations.
1:00 – 5:00  |  Sectionals (continued)

3:00  |  ESSA Update  
Presenter: Courtney Preziosi, Education Administrator I, Department of Education and Early Development (DEED)  
DEED will discuss the ESEA waiver of specific requirements approved by US ED as well as additional waivers DEED has requested. DEED will discuss fiscal flexibilities such as REAP-flex, transferability, and the Consolidated Administrative Pool (CAP). These flexibilities might be helpful to some districts in light of COVID-19. Lastly, DEED will highlight relevant guidance specific to COVID-19.

4:00  |  E-Rate  
Presenter: Valerie Oliver, USF/E-rate Coordinator, Department of Education and Early Development (DEED)  
E-rate provides discounts to schools and libraries on internet services and the school/library infrastructure that supports it.
<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
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<tbody>
<tr>
<td>9:00</td>
<td>Sectionals</td>
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<td>10:00</td>
<td>Cooperative Purchasing</td>
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<td>11:00</td>
<td>Six Layers of Liability Avoidance</td>
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<td>1:00</td>
<td>Sectionals</td>
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<td>Steps to Error Free PERS &amp; TRS Audits</td>
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<td>2:00</td>
<td>Budget Transparency: Visualizing Budget Options</td>
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<td>3:00</td>
<td>What is the Cost of Turnover: Good Communication</td>
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**9:00 – 12:00 Sectionals**

**Cooperative Purchasing**
*Presenter: Shelley Andrews, Northwest Territory, Region Manager, OMNIA Partners*
Cooperative Purchasing overview, trends, programs, and strategies.

**10:00 Six Layers of Liability Avoidance**
*Presenter: Greg Russell, Police Consultant, Alaska Municipal League Joint Insurance Association (AMLJIA)*
What ALASBO must know about liability risk management: If executives foresee that they are going to ask employees to perform a task, the executives must give the employees direction on how to perform the task. How can policy, training, supervision, corrective action, trends and patterns work together? Waiting until after an incident to craft a policy or institute change is a recipe for disaster.

**11:00 Moving To Cashless**
*Presenter: Amber Cockerham, Business Manager, Valdez City Schools*
This year has taught us that we are in need of being able to operate without actual physical contact. The need is there to make online payment a possibility for families when dealing with the school. Allowing electronic payments for all transactions is a great benefit to families.

**1:00 – 5:00 Sectionals**

**Steps to Error Free PERS & TRS Audits**
*Presenter: Melanie Helmick, DRB Internal Auditor*
DRB Division Auditors will present PERS and TRS employer audit compliance tips including how audits are scheduled, how testing is selected, what your employee information is tested for, how exit conferences are performed. Auditors will close with Division of Retirement personnel and retirement system IT replacement updates.

**2:00 Budget Transparency: Visualizing Budget Options for the Public**
How MSBSD implemented Balancing Act as a transparency tool to educate internal stakeholders in the budgeting process and funding constraints facing the District; and also gather information as to their own priorities and needs at a school level.

**3:00 What is the Cost of Turnover: Good Communication of Benefits Can Reduce Expenses**
*Presenter: Tracy Fannin, Alaska State Manager, American Fidelity*
Employees across the country were surveyed and 98% of employees want to understand their benefits, yet only 1/3 of the employees feel they do. Where is the disconnect? What can you do differently to help change this gap in understanding? Benefits typically make up about 30% of your total compensation and play a vital role in retention and attraction of quality employees. Come learn specific changes you can make to improve the value of the money you are already spending.
DEED/Grants

Presenter: Stephanie Allison, Division Operations Manager, Department of Education and Early Development (DEED)

DEED’s Division Operations Manager will present information and forms related to the grant reimbursement process and management of grant awards with DEED. The discussion will include the supporting documentation required by DEED when submitting quarterly reimbursement requests and other issues. We will also discuss the new method for submitting reimbursement requests, through Smartsheet.
ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

CONFERENCE AGENDA

Monday, December 14, 2020

9:00 – 12:00 Sectionals

9:00 Successful DEED Capital Project Administration
Presenter: Lori Weed, School Finance Specialist II, Department of Education and Early Development (DEED)
Overview and discussion of key elements for success in managing school capital projects including project eligibility, accounting structures, payment submittals, and more. General and project-specific questions welcome.

10:00 Legislative Update
Presenter: Dr. Lisa Parady, Executive Director, ACSA

11:00 Pcard User Group
Presenter: Holly Wallace, Senior Programs Coordinator, Illinois ASBO
This informative session is for current and future users of the Alaska ASBO p-Card program. We will review resources, and do a live demonstration of the online management system Spend Dynamics, as well as, answer any questions or concerns you have with the program.

1:00 – 5:00 Sectionals

1:00 What is a p-Card and how does it work in your district?
Presenter: Holly Wallace, Senior Programs Coordinator, Illinois ASBO
If you have ever been curious about the Alaska ASBO p-Card program and you would like to learn more about it this is the session for you. The speaker will cover what a p-Card is, and how it can help in your school district.

2:00 Making Finance Presentations Understandable
Presenter: John Hutchison, CPA, SFO, Deputy Superintendent for Business and Operations, ASBO International Board of Directors
Are you having difficulty getting teachers, staff, the public and even your board of education to understand the basics of school finance, much less more complicated finance topics? Explore how to avoid finance jargon and explain school finance in terms anyone can understand. Learn proven design and presentation techniques that will help convey your message. Clear examples and references will be presented that will engage your district’s staff and community in meaningful dialogue about school finance.

3:00 Whistleblower Protections in Alaska— What School Business Officials Should Know
Presenter: Saul R. Friedman, Of Counsel, Jermain Dunnagan & Owens, PC (JDOLAW)
Information about whistleblower legal and practical aspects in Alaska will be shared allowing for attendee questions. Careful consideration about the consequences of being a whistleblower will be discussed.
1:00 – 5:00  Sectionals (continued)

4:00  Documenting Employment Actions & Disciplinary Issues
Presenter: Carleen Mitchell, Deputy Director, Alaska Public Entity Insurance (APEI)
It's imperative that managers document employee feedback, employment decisions, and actions. Learn how to create effective documentation and avoid common documentation mistakes.
ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

CONFERENCE AGENDA

Tuesday, December 15, 2020

1:00 – 5:00  Sectionals

1:00  Workers Compensation

*Presenter: Sarah Jahn, Administrative Services Director, Juneau School District*

Review of Worker’s Compensation law and processing. Examples of benefit calculations for salaried and hourly employees.

2:00  Board Policy/SOP Alignment (Discussion Group)

*Presenters: Melody Douglas, SFO, ALASBO Associate Executive Director and Luke Fulp, SFO, Assistant Superintendent of Business and Operations, Matanuska Susitna Borough SD*

A committee report will be provided including changes in project scope due to the extensive nature of the review. Members are encouraged to bring board policy issues forward at this meeting as it is still possible to make recommended changes.

3:00  Personnel File Maintenance

*Presenter: Carleen Mitchell, Deputy Director, Alaska Public Entity Insurance (APEI)*

Not all personnel records are equal! This presentation discusses what belongs in a personnel file, what should be kept separate, and standard retention schedules for common personnel documentation.

4:00  Business Manager & Superintendent Communications ─ Best Practices


Your relationship with your supervisor is one of the most important factors in successful job performance and job satisfaction. This session will discuss how business managers can develop and maintain good communications with their superintendents.

Teamwork is the ability to work **TOGETHER** toward a common vision.

The ability to direct **INDIVIDUAL** accomplishments toward organizational objectives.

It is the **FUEL** that allows common people to attain uncommon results.

— Andrew Carnegie
Sectionals

9:00

Office/Classroom Design for Success
Presenter: Genna Garcia, Occupational Therapist and Sandee Chalik, Occupational Therapist, Virco Inc.
The total classroom environment plays an important role in setting up students and staff for success. Seating and furniture options can provide healthy dynamic movement and sensation in order to increase students’ engagement and attention for learning, as well as staff productivity and comfort. This presentation will incorporate the results of a long term project within a school which explored the ways in which innovation in classroom seating can impact comfort, attention, and engagement for students and teachers.

10:00

Standard Operating Procedures (Discussion Group)
Presenter: Sarah Jahn, Administrative Services Director and Tammy Grove, Finance Officer, Juneau School District
Formulation and implementation of Standard Operating Procedures for your district.

11:00

Organization of Files & Electronic Documentation
Presenter: Amber Cockerham, Business Manager, Valdez City Schools
Tired of losing papers? Tired of budgeting each year for that huge paper order? Let us show you what has worked for our District to manage electronic documentation.

General Session

1:00 – 3:15

Governor’s State Budget Review
Presenters: Cassee Olin, SFO, Business Manager, Sitka School District and Dave Jones, Assistant Superintendent Instructional Support, Kenai Peninsula Borough SD

1:45

School Business Official of the Year Award
Presenter: Luke Fulp, SFO, Assistant Superintendent of Business and Operations, Matanuska Susitna Borough SD

2:00

Pinnacle Award:
Presenter: Brian Kirkwood, National Sales Group Manager, Virco Inc.

2:15

Annual Meeting

Ugly Sweater Contest and Drawings/Door Prizes will directly follow the Annual Meeting
President Carl Horn called the meeting to order at 12:54 p.m. and welcomed the membership to the 2019 Annual Meeting.

Secretary Jimmy Love presented the minutes from the 2018 Annual Meeting, referencing the minutes as printed on pages 51 and 52 of the Conference Booklet. Tammy White moved and Karen Morrison seconded to approve the minutes of the December 5, 2018, meeting. The voice vote by the membership was unanimous.

Treasurer Kim Johnson reported that as of November 30, 2019, ALASBO had a balance of $32,308.95 in the checking account and $192,563.41 in the savings account. The Treasurer’s report was accepted as presented.

Dave Jones presented the 2020 Proposed ACSA Joint Position Statements. Dave reported that ALASBO has collaborated with ACSA in recent years on drafting the Joint Position Statements. Mr. Jones provided an overview of each of the proposed statements for the membership. Dave called for any changes to the proposal and Amy Lujan suggested two (2) changes. On the first page, first paragraph and last sentence should read “Early notification of funding and forward funding are crucial to sound financial management, as well as recruitment and retention of quality teachers.” The other suggestion was page 4, fifth paragraph under Other State Issues should read “We’re proud and supportive of educational alternative programs, so long as the directive in Alaska’s Constitution is upheld: “No money shall be paid from public funds for the direct benefit of any religious or other private educational institution.” This restriction includes vouchers and/or any other mechanisms. Our funding system must be transparent, inclusive and collaborative. Dave presented the suggested changes to the membership for further discussion. There were no further discussions on the Joint Position Statements. John Stackhouse moved and Tammy White seconded the approval of the updated ACSA Joint Position Statements. The voice vote by the membership was unanimous.

Awards Committee Member Jimmy Love announced the 2019 award recipients:

McLain J “Mack” Easton Memorial Scholarship
- Jeremy Kupferscmid, Soldotna High School
- Carlee Rizzo, Nikiski Middle High School
Dick Swarner Leadership Grant
- Gavin Atchak, Kashunamuit School District
- Jennifer Stackhouse, Yupiit School District

Lowell Thomas Freeman Professional Development Grant
- Jimmy Love, Kenai Peninsula Borough School District

Sarah Jahn presented the proposed changes to the By-Laws. She noted that there were minor changes, mostly grammatical. Sarah also stated that the paperwork handed out to the membership was not accurate, but the original document was correct. Article VII, section 1(a) the wording “Executive Committee” was changed to “Board of Directors”. There was nothing to discuss or vote on because the change was correct on the original document. Maraiya Gentili moved to approve the changes to the By-Laws and Karen Morrison seconded. The voice vote from the membership was unanimous.

President Carl Horn asked Cassee Olin, Chair of the Nominations Committee, to present the nominations for the open 2020 Board of Directors positions:

President - Karen Morrison
President Elect - Jimmy Love
Secretary - Andy Ratliff
Seat D - Heather Heineken
Seat E - Sandy Daws
Seat F - Andrew Leavitt

No additional nominations from the floor were received. John Stackhouse moved to approve the proposed slate of nominees and Tammy White seconded the motion. The voice vote from the membership was unanimous. ASBO Board of Director Bill Sutter administered the oath of office to the 2020 ALASBO Board.

President Carl Horn thanked the ALASBO membership for all they have done, especially Darcy Carter, Melody Douglas and Amy Lujan. Carl passed the “microphone” to Karen Morrison.

President Karen Morrison announced her theme for the 2020 Conference: “Leading Together”. Karen shared a personal story illustrating her path to her current profession.

Karen appointed Kim Johnson as the Treasurer and Yodean Armour as the Historian.

Laura Hylton moved to adjourn the meeting and Teri Hoover seconded the motion. The 2019 ALASBO Annual Meeting adjourned at 1:28 p.m.

Note for the record: Luke Fulp received the ALASBO 2019 School Business Official of the Year Award on Monday, December 9, 2019.

Respectfully submitted,
Jimmy Love
Secretary
ALASBO — Year-By-Year

December 2019  Building the Team
President: Carl Horn, Nenana City School District

December 2018  We’re All In This Together
President: Cassee Olin, Sitka School District

December 2017  Pulling Together for Alaska’s Youth
President: Holly Holman, Unalaska School District

December 2016  Stepping Up To the Challenge
President: Mark Vink, Bering Strait School District

December 2015  Achieving Success Together
President: Robin Mullins, Fairbanks North Star Borough School District

December 2014  Make Every Dollar Count
President: Jim Farrington, Anchorage School District

December 2013  Leadership that Counts
President: Laurie Olson, Kenai Peninsula Borough School District

December 2012  Forty Years of Success Through Networking
President: Jenny Martens, Lower Yukon School District

December 2011  Strength in Numbers
President: Luke Fulp, Kodiak Island Borough School District

December 2010  Everyone a Leader
President: Laura Hylton, Lake and Peninsula Borough School District

December 2009  ALASBO—VISION
President: Karen Goodwin, Northwest Arctic Borough School District

December 2008  ALASBO—The Next Generation
President: Cindy Reilly, Mat-Su Borough School District

December 2007  ALASBO—Needs You!
President: René Spracklen, Copper River School District

December 2006  Team ALASBO Educating Alaska
President: Elizabeth Francis, Dillingham City School District

December 2005  We Are ALASBO
President: David Means, Juneau Borough School District

December 2004  Facing Challenges - Forming Friendships
President: Mike Fisher, Fairbanks North Star Borough School District

December 2003  Our Professional Family
President: Betty Zabielski, Alaska Gateway Borough SD
# ALASBO — Year-By-Year

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<thead>
<tr>
<th>Month</th>
<th>Theme</th>
<th>President</th>
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<tbody>
<tr>
<td>December 2002</td>
<td><strong>Thirty Years of Dedication to Alaska’s Youth</strong></td>
<td>President: Dave Jones, Kodiak Island Borough School District</td>
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<td>December 2001</td>
<td><strong>Building A Strong Future</strong></td>
<td>President: John Sanbei, Juneau Borough School District</td>
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<td>December 2000</td>
<td><strong>Making Our Voices Heard</strong></td>
<td>President: Lucienne Harger, North Slope Borough School District</td>
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<td>December 1999</td>
<td><strong>Work Hard! Play Hard!</strong></td>
<td>President: Tammy White, Alaska Voc/Tech Center, Seward</td>
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<tr>
<td>December 1998</td>
<td><strong>Working Together!</strong></td>
<td>President: Eddy Jeans, Alaska DEED</td>
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<tr>
<td>April 1998</td>
<td><strong>Making the Best Better</strong></td>
<td>President: Robert Shefchik, Fairbanks North Star Borough SD</td>
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<td>April 1997</td>
<td><strong>Are We Successful Yet?</strong></td>
<td>President: Loreen Kramer, Copper River School District</td>
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<td>April 1996</td>
<td><strong>Leading the Way</strong></td>
<td>President: Melody Douglas, Kenai Peninsula Borough SD</td>
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<td>April 1995</td>
<td><strong>Winners Thrive on Stress</strong></td>
<td>President: John Tongen, Valdez City School District</td>
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<td>May 1994</td>
<td><strong>Professional Commitment - Let's Give a Little Back</strong></td>
<td>President: Dennis Niedermeyer, Lake and Peninsula Borough SD</td>
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<td>April 1993</td>
<td><strong>Taking Care of Business</strong></td>
<td>President: Barbara Martin, Fairbanks North Star Borough School District</td>
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<td>April 1992</td>
<td><strong>SYNERGISM</strong></td>
<td>President: Barbara Martin, Fairbanks North Star Borough School District</td>
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<td>April 1991</td>
<td><strong>Challenges Abound</strong></td>
<td>President: Laraine Glenn, Juneau Borough School District</td>
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<tr>
<td>April 1990</td>
<td><strong>Providing Leadership in the ’90s</strong></td>
<td>President: Patti Carlson, Bering Strait School District</td>
</tr>
<tr>
<td>April 1989</td>
<td><strong>Preparing for the ’90s</strong></td>
<td>President: Gary E. Epperson, Mat-Su Borough School District</td>
</tr>
<tr>
<td>April 1988</td>
<td><strong>Accepting the Challenges</strong></td>
<td>President: Melvin J. Greaves, Jr., Anchorage School District</td>
</tr>
<tr>
<td>April 1987</td>
<td><strong>Facing Tough Times Together</strong></td>
<td>President: Marcy White, Copper River School District</td>
</tr>
</tbody>
</table>
ALASBO — Year-By-Year

April 1986  Providing the Best
President: Tom Bibeau, Anchorage School District

April 1985  Striving for Excellence
President: Joyce Healy, Kodiak Island Borough School District

April 1984  ALASBO In High Gear - Team Commitment
President: Martin Mhrye, Southwest Region School District

April 1983  We Got Class
President: Bill Haring, Delta/Greely School District

April 1982  Continuing Our Professional Education
President: Guy G. Bellville, Anchorage School District

April 1981  ALASBO of the ’80s - Managing Professionals
President: John Rogers, Northwest Arctic Borough School District

April 1980  ALASBO of the ’80s - Cost Effective Professionals
President: Duane L. Oliphant, Anchorage School District

April 1979  The Eighties - A New Beginning
President: Richard Swarner, Kenai Peninsula Borough School District

April 1978  Better Planning Means Progress
President: Norm Rousey, Mat-Su Borough School District

April 1977  Challenges of a Changing Society
President: Larry Baker, Anchorage School District

April 1976  The Spirit of ’76
President and Founder: Tom Freeman, Anchorage School District

April 1975  ALASBO - In the Lead
President and Founder: Tom Freeman, Anchorage School District

November 1974  ALASBO - On the Move
President and Founder: Tom Freeman, Anchorage School District
With the support of sponsors, ALASBO administers several award, grant and scholarship programs. Several are named for past members of ALASBO. Complete descriptions, award application forms and biographies of the individuals the programs are named for can be found on our website. www.alasbo.org, on the Resources-Awards and Grants & Scholarships pages.

Please take the time to read the inspiring biographies of these outstanding past ALASBO members on our website!

**McClain J. “Mack” Easton Memorial Scholarships** – Named for a school business official who died tragically while serving the Fairbanks North Star Borough School District. These scholarships are awarded annually to graduating high school seniors. Recipients are selected by the Awards Committee. Scholarships are sponsored by ALASBO, Alaska Municipal League Investment Pool (AMLIP) and NANA Management Services (NMS).

The 2020 recipients of $1,000 scholarships were:
- Breanna Gentry, Ketchikan Gateway Borough School District
- Madison Blackburn, Wrangell Public Schools

**Richard “Dick” Swarner Shaping the Future Leadership Grant** – Named for a deceased Kenai Peninsula Borough School District business official, a founding member of ALASBO. This grant, sponsored by the Swarner family, provides funding for ALASBO member(s) to attend the ALASBO Summer Leadership Conference. Recipients are selected by the Awards Committee.

**Recipients of the Dick Swarner Shaping the Future Grant to Attend the ALASBO Summer Leadership Conference**

<table>
<thead>
<tr>
<th>Year</th>
<th>Name</th>
<th>School District</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009</td>
<td>Yodean Armour</td>
<td>Klawock School District</td>
</tr>
<tr>
<td>2010</td>
<td>David Arp</td>
<td>Sitka School District</td>
</tr>
<tr>
<td>2011</td>
<td>Lee Ann Andrew</td>
<td>Southwest Region School District</td>
</tr>
<tr>
<td></td>
<td>Martha Morgan</td>
<td>Kuspuk School District</td>
</tr>
<tr>
<td></td>
<td>Cathi Wojtanek</td>
<td>Nome Public Schools</td>
</tr>
<tr>
<td>2012</td>
<td>Teri Dierick</td>
<td>Southeast Regional Resource Center</td>
</tr>
<tr>
<td></td>
<td>Cassee Olin</td>
<td>Kodiak Island Borough School District</td>
</tr>
<tr>
<td></td>
<td>Ricardo Tejeda</td>
<td>Yakutat School District</td>
</tr>
<tr>
<td>2013</td>
<td>Jenny Myhand</td>
<td>Lake &amp; Peninsula Borough School District</td>
</tr>
<tr>
<td></td>
<td>Karen Quitslund</td>
<td>Petersburg School District</td>
</tr>
<tr>
<td>2014</td>
<td>Judy Hankla</td>
<td>Hoonah City School District</td>
</tr>
<tr>
<td></td>
<td>Nichole Wood</td>
<td>Fairbanks North Star Borough School District</td>
</tr>
<tr>
<td>2015</td>
<td>Ryan Ayars</td>
<td>Southwest Region School District</td>
</tr>
<tr>
<td>2016</td>
<td>Kristy Andrew</td>
<td>Cordova School District</td>
</tr>
<tr>
<td></td>
<td>Krystian Roehl</td>
<td>Southwest Region School District</td>
</tr>
<tr>
<td>2017</td>
<td>Alicia Campbell</td>
<td>Mat-Su Borough School District</td>
</tr>
<tr>
<td></td>
<td>Maisha Ekamrak</td>
<td>Yupiit School District</td>
</tr>
<tr>
<td>2018</td>
<td>John Stackhouse</td>
<td>Yupiit School District</td>
</tr>
<tr>
<td>2019</td>
<td>Gavin Atchak</td>
<td>Kashunamuit School District</td>
</tr>
<tr>
<td></td>
<td>Jennifer Stackhouse</td>
<td>Yupiit School District</td>
</tr>
</tbody>
</table>
Lowell Thomas Freeman Grant – Named for the “founding father” of ALASBO, Anchorage School District business official Tom Freeman, who is now retired in Washington state. This grant, sponsored by CORE, Inc., provides funding for an ALASBO member to attend the ASBO International Conference. Recipients are selected by the Awards Committee.

### Lowell Thomas Freeman Professional Development Grant Recipients

<table>
<thead>
<tr>
<th>ASBO Year</th>
<th>Recipient</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>1998</td>
<td>Amy Lujan</td>
<td>Kuspuk School District</td>
</tr>
<tr>
<td></td>
<td>Laurie Olson</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>1999</td>
<td>Maribel Miller</td>
<td>Kodiak Island Borough School District</td>
</tr>
<tr>
<td>2000</td>
<td>Jimmy Love</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td></td>
<td>John Sanbei</td>
<td>Juneau Borough School District</td>
</tr>
<tr>
<td>2001</td>
<td>Rose Stokes</td>
<td>Anchorage School District</td>
</tr>
<tr>
<td>2002</td>
<td>Jeff Frier</td>
<td>North Slope Borough School District</td>
</tr>
<tr>
<td>2003</td>
<td>Laurie Olson</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>2004</td>
<td>René Spracklen</td>
<td>Copper River School District</td>
</tr>
<tr>
<td>2005</td>
<td>Nancy Munoz</td>
<td>Mat-Su Borough School District</td>
</tr>
<tr>
<td>2006</td>
<td>René Spracklen</td>
<td>Copper River School District</td>
</tr>
<tr>
<td></td>
<td>Diane Simmons</td>
<td>Southwest Region School District</td>
</tr>
<tr>
<td></td>
<td>Lana King</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>2007</td>
<td>Amy Lujan</td>
<td>Nome Public Schools</td>
</tr>
<tr>
<td>2008</td>
<td>Laurie Olson</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>2010</td>
<td>Lee Ann Andrews</td>
<td>Southwest Region Schools</td>
</tr>
<tr>
<td></td>
<td>Pamela Roope</td>
<td>Wrangell Public Schools</td>
</tr>
<tr>
<td>2011</td>
<td>Carl Horn</td>
<td>Nenana School District</td>
</tr>
<tr>
<td>2012</td>
<td>David Arp</td>
<td>Sitka School District</td>
</tr>
<tr>
<td>2013</td>
<td>Loreen Kramer</td>
<td>Cooper River School District</td>
</tr>
<tr>
<td>2014</td>
<td>Karen Quitslund</td>
<td>Petersburg School District</td>
</tr>
<tr>
<td>2015</td>
<td>Tammy Grove</td>
<td>North Slope Borough School District</td>
</tr>
<tr>
<td>2016</td>
<td>Elizabeth Hayes</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>2017</td>
<td>Sarah Jahn</td>
<td>Juneau School District</td>
</tr>
<tr>
<td>2018</td>
<td>Reena Viovedich</td>
<td>Denali Borough School District</td>
</tr>
<tr>
<td>2019</td>
<td>Jimmy Love</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>2020</td>
<td>Faith Link</td>
<td>Kenai Peninsula Borough School District</td>
</tr>
<tr>
<td>Year</td>
<td>Event</td>
<td></td>
</tr>
<tr>
<td>------</td>
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<td></td>
</tr>
<tr>
<td>1974</td>
<td>ALASBO founded by Lowell Thomas Freeman</td>
<td></td>
</tr>
<tr>
<td>1975</td>
<td>By-Laws adopted</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Incorporated in State of Alaska</td>
<td></td>
</tr>
<tr>
<td>1976</td>
<td>Established Accounting, Basic Foundation Program Study, By-Laws, Conference Planning, Educational, Legislative, and Nominations committees</td>
<td></td>
</tr>
<tr>
<td>1977</td>
<td>First Treasurer appointed</td>
<td></td>
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<tr>
<td></td>
<td>ALASBO President starts attending ASBO Annual Conference</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Post-conference Board Meeting established</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Exhibitors invited to participate in Annual Conference</td>
<td></td>
</tr>
<tr>
<td>1980</td>
<td>ALASBO establishes Executive Director position</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Scholarship Committee established</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ALASBO begins sending president to ASBO Annual Leadership Conference</td>
<td></td>
</tr>
<tr>
<td>1981</td>
<td>ALASBO included in Department of Education Directory</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Duane Oliphant appointed Executive Director</td>
<td></td>
</tr>
<tr>
<td>1982</td>
<td>Tom Freeman elected to ASBO Board of Directors</td>
<td></td>
</tr>
<tr>
<td>1983</td>
<td>ALASBO holds first Board Meeting via teleconference</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ALASBO invited by DOE to review State Finance Study data</td>
<td></td>
</tr>
<tr>
<td>1984</td>
<td>Guy Belleville appointed Executive Director</td>
<td></td>
</tr>
<tr>
<td>1985</td>
<td>Tom Freeman candidate for ASBO Vice President</td>
<td></td>
</tr>
<tr>
<td>1986</td>
<td>Duane Oliphant appointed Executive Director</td>
<td></td>
</tr>
<tr>
<td>1987</td>
<td>Tom Bibeau appointed Executive Director</td>
<td></td>
</tr>
<tr>
<td>1989</td>
<td>Mack Easton Memorial Scholarship established</td>
<td></td>
</tr>
<tr>
<td>1991</td>
<td>ALASBO invited by DOE to participate in Chart of Accounts Revision</td>
<td></td>
</tr>
<tr>
<td></td>
<td>President Laraine Glenn appointed to Special Presidential Committee of Education</td>
<td></td>
</tr>
<tr>
<td>1992</td>
<td>Tom Wolfe appointed Executive Director</td>
<td></td>
</tr>
<tr>
<td>1993</td>
<td>ALASBO joins Alaska Council of School Administrators</td>
<td></td>
</tr>
<tr>
<td>1994</td>
<td>ALASBO contracted with DOE to revise Chart of Accounts</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Walt Ramsey appointed Executive Director</td>
<td></td>
</tr>
<tr>
<td>1995</td>
<td>Tom Freeman appointed Executive Director</td>
<td></td>
</tr>
<tr>
<td>1996</td>
<td>ALASBO Newslink initiated</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tom Bibeau appointed Executive Director</td>
<td></td>
</tr>
<tr>
<td>1997</td>
<td>Professional Development Grants initiated</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lowell Thomas ‘Tom’ Freeman, Richard ‘Dick’ Swarner, Duane Oliphant, and John ‘Jake’ Rogers named honorary lifetime members</td>
<td></td>
</tr>
<tr>
<td>1998</td>
<td>Annual Conference moved from April to December</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Exhibitors Committee established</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Website established</td>
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<tr>
<td></td>
<td>ALASBO’s 1st Summer Meeting held in Seward, with a skills training focus</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Melody Douglas appointed Executive Director</td>
<td></td>
</tr>
<tr>
<td>1999</td>
<td>ALASBO established Board/District liaisons</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ALASBO contracted by EED to develop OASIS project</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blood Bank of Alaska blood drive initiated at Annual Conference</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Exhibitors Professional Development Grant initiated</td>
<td></td>
</tr>
<tr>
<td></td>
<td>School Business Official of the Year award program initiated, sponsored by PenAir</td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>ALASBO worked with EED on Chart of Accounts Revision</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ALASBO contracted with EED to complete OASIS II</td>
<td></td>
</tr>
</tbody>
</table>
Significant Events in the History of the Alaska Association of School Business Officials

2000
- 1st Annual Legislative Workshop held in Juneau
- John Tongen named honorary lifetime member
- Melody Douglas elected to ASBO Board of Directors
- Professional Development Grants renamed in honor of Lowell Thomas Freeman
- Strategic Plan developed

2001
- Melody Douglas chaired ASBO International’s Affiliate Executive Directors Group
- ALASBO contracted by EED for continued development of OASIS project

2002
- Policy Manual Adopted
  - Committee Manual Revised
  - ALASBO work group worked with AIR consultants on School Cost Study survey instrument
  - Implemented formal Financial Statements

2003
- Dave Jones received ASBO Eagle Award for Service to Community
- Melody Douglas elected as Vice President of ASBO International, to serve in 2004
- Tammy White appointed Executive Director
- Resource CD developed for new business managers

2004
- Melody Douglas serves as Vice President of ASBO International
- Dave Jones serves as Vice Chair of ASBO International Legal Aspects Committee

2005
- Melody Douglas serves as President–Elect of ASBO International
  - Power Lunch program launched
  - Lucienne Smith serves as Vice Chair of the ASBO International Purchasing and Supply Management Committee
  - ALASBO Board held the first Summer Leadership meeting and completed reorganization of the committees and the election process
  - CORE, Inc. becomes sponsor for the Lowell Thomas Freeman Professional Development Grant

2006
- Melody Douglas presided as President of ASBO International during the ASBO Annual Meeting and Exhibits in Pittsburgh, PA “Shaping the Future”
- Lucienne Smith honored with Pinnacle of Achievement award at ASBO International Conference
- Board held the second Summer Leadership meeting to review and revise ALASBO’s Mission Statement and Strategic Plan. The end result was a plan to hire a part time Executive Director

2007
- Melody Douglas served her last year on the Board of ASBO International as the Immediate Past President
  - Duane Guiley hired as ALASBO’s first paid part-time Executive Director
  - Dave Jones began a 2-year term as Chair of the ASBO Legal Aspects Committee
  - ALASBO begins participating in Illinois ASBO procurement card (p-card) program
  - The first School Business Academy is held

2008
- Melody Douglas received ASBO’s Distinguished Professional Eagle Award for Service
  - Richard M. Swarner: Shaping the Future Leadership Grant is announced, sponsored by the Swarner family
  - Kerry Jarrell, Clara Langton, and Betty Zabielski are named honorary lifetime members

2009
- Melody Douglas, Duane Guiley and Dennis Niedermeyer named honorary lifetime members
- Amy Lujan hired as part-time Executive Director
- Shift to development of Legislative Joint Position Statements and closer involvement with ACSA
- Jenny Martens serves as ASBO International on the Job Task Analysis Panel to begin the work of what will become ASBO’s Certification in School Finance and Operations (SFO) program

2010
- ALASBO adopted ASBO International Professional Standards and Code of Ethics
  - Janet Stokesbary named honorary lifetime member
  - Jenny Martens and Dave Jones serve ASBO International on the Certification Exam Committee and Dennis Niedermeyer serves on the Cut Score Committee for the SFO program
  - ALASBO members take SFO beta test
Significant Events in the History of the Alaska Association of School Business Officials

2011
- Eddy Jeans named honorary lifetime member

2012
- ALASBO celebrates 40th annual conference
  - Management Review Ad Hoc Committee established to create program to assist school districts with a review of business operations
  - Patti Carlson named honorary lifetime member

2013
- Lisa Pearce serves as Vice Chair of ASBO International School Food & Nutrition Committee
- Cindy Reilly serves as Vice Chair of ASBO International Professional Development Committee
- René Spracklen and Pam Chenier named honorary lifetime members
- ALASBO announces SFO certification scholarship sponsored by Douglas Business Management Services

2014
- ALASBO Improvement Model (AIM) Introduced

2015
- ALASBO launches new website
- Tammy White named honorary lifetime member

2016
- Loreen Kramer, Robin Mullins and Karen Goodwin named honorary lifetime members

2017
- Laurie Olson, Colleen Fitzgerald and John Sanbei named honorary lifetime members
- Chart of Accounts Ad Hoc Committee established to recommend changes to the State Chart of Accounts

2018
- Holly Holman, David Means, Jenny Martens and Pam Roope named Honorary Lifetime Members
- Standard Operating Procedures (SOP) Committee releases SOP template documents integrated with AIM rubric
- DCR Forfeitures Ad Hoc Committee formed to help resolve FY18 accounting issues
- New Business Manager Institute (NBMI) Ad Hoc Committee prepares and launches new training program December 1st
- Melody Douglas appointed Associate Executive Director
- Cvent conference registration system implemented

2019
- Amy Lujan named honorary lifetime member
- Melody Douglas named Interim Executive Director in January
- Darcy Carter named Executive Director in September
- Legislative Liaisons added to support the Legislative Committee
- ALASBO newsletter upgraded to electronic format
- Ad-hoc Board Policy/Standard Operating Procedures Committee established
- Bylaws were reviewed, revised and presented to the membership for action
- Revised Internal Controls
- Quickbooks software implemented to account for ALASBO financial activity

2020
- Meetings previously held by phone conference calls were updated to being held on Zoom
- The Alaska Community was established on the ASBO International platform which provides an excellent communication tool for our members
- First ever Virtual Summer Leadership Conference held
- First ever Virtual Annual Conference held
- Revised the Committee Manual
- Adopted a new sponsorship model
- Updated ALASBO job descriptions
- Approved a new ALASBO logo
- Revised Board Policy
- Extended complimentary registration to superintendents to attend the ALASBO Annual Conference
- Initiated exploration of expanding professional development offerings to ALASBO members
- Jim Anderson, Anchorage School District, honored with Pinnacle of Achievement Award from ASBO International