

# Alaska Association of School Business Officials Forty-Eighth Annual Conference



*“Leading Together”*

**December 1-16, 2020**

# Alaska Association of School Business Officials Forty-Eighth Annual Conference **TABLE OF CONTENTS**

**NAME:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

Welcome .....	1
Mission-Vision-Values .....	2
Conference Information .....	3
ALASBO's 2020 Board of Directors.....	4
ALASBO's 2020 Committees .....	5
School Business Official of the Year Award .....	8
New Business Manager Institute (NBMI).....	9
ALASBO and ASBO International .....	10
Thank You To Our Sponsors.....	12
ALASBO Program Ads .....	15
Schedule At A Glance .....	26
Monday, November 30 <sup>th</sup> Pre-Conference .....	27
Tuesday, December 1 <sup>st</sup> Pre-Conference .....	27
Wednesday, December 2 <sup>nd</sup> Pre-Conference .....	27
Thursday, December 3 <sup>rd</sup> Pre-Conference.....	27
Friday, December 4 <sup>th</sup> Pre-Conference.....	28
Keynote Speakers .....	29
Monday, December 7 <sup>th</sup> Conference.....	30
Tuesday, December 8 <sup>th</sup> Conference.....	32
Wednesday, December 9 <sup>th</sup> Conference .....	33
Thursday, December 10 <sup>th</sup> Conference .....	34
Friday, December 11 <sup>th</sup> Conference .....	36
Monday, December 14 <sup>th</sup> Conference.....	38
Tuesday, December 15 <sup>th</sup> Conference.....	40
Wednesday, December 16 <sup>th</sup> Conference .....	41
Minutes of Annual Membership Meeting .....	42
ALASBO – Year–By–Year.....	44
McClain J. “Mack” Easton Memorial Scholarship .....	47
Richard M. Swarner: Shaping the Future Leadership Grant.....	47
Lowell Thomas Freeman Professional Development Grant .....	48
ALASBO – Significant Events .....	49

# Welcome to ALASBO's 48<sup>th</sup> Annual Conference!

## *“Leading Together”*

**Held virtually December 1 – December 16, 2020**

Welcome Colleagues and Friends to ALASBO's 1<sup>st</sup> EVER Virtual Annual Conference.

ALASBO is excited to offer this virtual conference full of robust professional development opportunities which supports our organizational mission of promoting the highest standards in school business practices. While we will all miss the in-person opportunity to network and socialize, this conference is full of inspiring sessions that will bolster you professionally. A benefit to the virtual conference is that none of the sessions overlap so you won't have to miss a single session. In addition, ALASBO has offered a complimentary registration to your district superintendent.

The “Schedule At A Glance” of this program provides a quick reference guide for the sessions.

- ~ **School Business Academy:** December 1<sup>st</sup> and 2<sup>nd</sup>
- ~ **Pre- Conference Sessions:** December 3<sup>rd</sup> and 4<sup>th</sup>
- ~ **General Sessions:** John Sedor— December 7<sup>th</sup> and Jeff McCausland— December 8<sup>th</sup>
- ~ **Virtual Vendor Exhibit Hall times** on Tuesday, December 8<sup>th</sup>. Be sure to stop in and see the valuable goods and services provided by our vendors to get the newest innovations and cost effective solutions.
- ~ **Round Tables** on Monday, December 7<sup>th</sup> provide short presentations on various topics
- ~ **Sectionals** that run Tuesday December 8<sup>th</sup> thru Wednesday, December 16<sup>th</sup> are relevant and best practice sessions by expert presenters
- ~ **Discussion Groups** are offered Monday, December 14<sup>th</sup> and allow for guided group discussion on specific topics
- ~ **Annual Meeting** on the afternoon of Wednesday, December 17<sup>th</sup> includes the SBO Award, an Alaska State Budget Overview by Dave Jones and Cassee Olin, the Pinnacle Award Presentation and the Ugly Sweater Contest

It has been a pleasure and interesting year serving as your President and despite the unusual circumstance, it has been a professional and personal highlight. ALASBO is fortunate to have a Board that is hard working, dedicated and an outstanding group of professionals that keep our organization focused on providing guidance and opportunities for promoting the highest standards in school business practices. It is my belief that leadership is a team effort; I thank each of you for your commitment and service to public education in Alaska as we continue *“Leading Together”* in 2020.

Take care and stay safe.

*Karen Morrison*

Karen Morrison  
President

## **Alaska Association of School Business Officials (ALASBO)**

### **Mission**

To promote the highest standards in school business practices.

### **Vision**

Educating stakeholders in the effective use of resources for the benefit of Alaska's children.

### **Values**

- Ethical standards
- Sharing knowledge and expertise
- Advancing the interests of all members
- Accurate, objective, consistent information
- Collegiality
- Efficiency
- Collaboration

*—Adopted October, 2009*

The ALASBO Board of Directors will be developing a new Strategic Plan post-COVID-19.

The draft document will be presented to the membership for input.



# 48<sup>th</sup> Annual Conference

## *“Leading Together”*

### CONFERENCE INFORMATION

#### **VENDOR EXHIBITS**

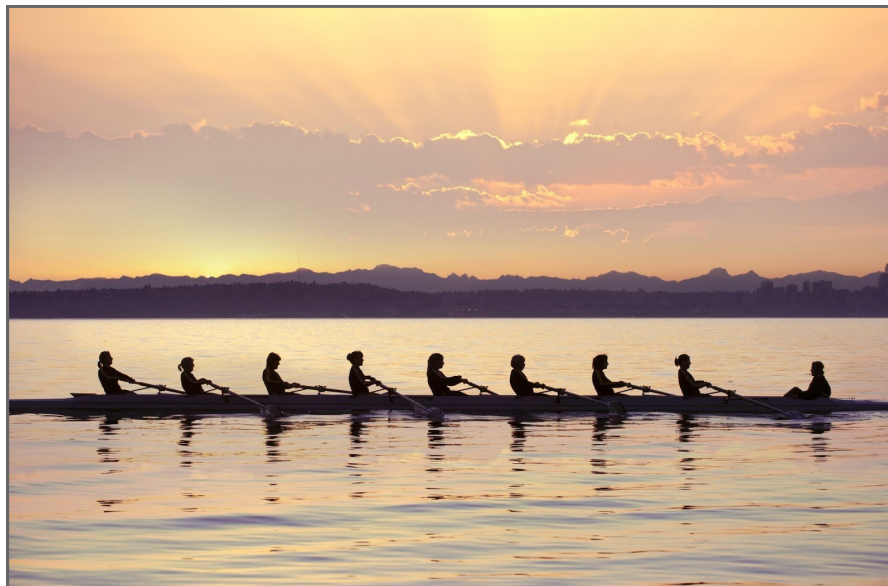
Suppliers of school related materials and services will be featured in the Virtual Exhibit Hall. Take the opportunity to visit all the vendors on Tuesday, December 8<sup>th</sup> from 10:30 to 1:00. A special email will be sent containing links to the booths.

#### **LOWELL T. FREEMAN PROFESSIONAL DEVELOPMENT GRANT**

A Professional Development Grant Application for \$2,000 to attend the ASBO International Annual Conference, October 13-15, 2021 in Milwaukee, Wisconsin will be sent via email. Note that on several occasions only one application has been received for this grant.

#### **EVALUATION**

The conference evaluation will be done online! The link will be sent to you via email after the conference. Please take a few minutes to complete the surveys so we can continue to improve our programs.



**ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS**  
**2020 BOARD OF DIRECTORS**

**President:**

**Karen Morrison**, Business Manager  
Petersburg City School  
PO Box 289  
Petersburg, AK 99833  
Ph: 877-526-7656 x102  
Email: business@pcsd.us

**President Elect:**

**Jimmy Love**, Accountant  
Kenai Peninsula Borough School District  
148 N. Binkley Street  
Soldotna, AK 99669  
Ph: 907-714-8850  
Email: jlove@kpbsd.k12.ak.us

**Secretary:**

**Andy Ratliff**, Sr. Director  
Office of Management and Budget  
Anchorage School District  
5530 E. Northern Lights Blvd.  
Anchorage, AK 99504  
Ph: 907-742-4330  
Email: ratliff\_andrew@asdk12.org

**Past President:**

**Carl Horn**, Director of Finance  
Nenana City School District  
PO Box 10  
Nenana, AK 99769  
Ph: 907-832-5400  
Email: chorn@nenanalynx.org

**Treasurer: (Ex-Officio v)**

**Kim Johnson**, Business Manager  
Delta/Greely School District  
PO Box 527  
Delta Junction, AK 99737  
Ph: 907-895-4657 x25  
Email: kjohnson@dgsd.us

**Executive Director: (Ex-Officio nv)**

**Darcy Carter**, Executive Director  
600 Barrow St, #603  
Anchorage, AK 99501  
Ph: 907-744-0719  
Email: darcy.carter@alasbo.org

**DIRECTORS (Two Year Term)****Seat A****December 2020**

**Sarah Jahn**, Administrative Services Director  
Juneau School District  
10014 Crazy Horse Drive  
Juneau, AK 99801  
Ph: 907-523-1770  
Email: sarah.jahn@juneauschools.org

**Seat D****December 2021**

**Heather Heineken**, Chief Financial Officer  
Yukon Koyukuk School District  
4762 Old Airport Way  
Fairbanks, AK 99709  
Ph: 907-374-9454  
Email: hheineken@yksd.com

**Seat B****December 2020**

**Jenny Myhand**, Accountant  
Lake & Peninsula Borough School District  
PO Box 498  
King Salmon, AK 99613  
Ph: 907-745-7091  
Email: jmyhand@lpsd.com

**Seat E****December 2021**

**Sandy Daws**, Chief Financial Officer  
Kodiak Island Borough School District  
722 Mill Bay Road  
Kodiak, AK 99671  
Ph: 907-486-7557  
Email: sdaws01@kibsd.org

**Seat C****December 2020**

**Elwin Blackwell**, School Finance Manager  
AK Department of Education & Early Development  
PO Box 110500  
Juneau, AK 99811-0500  
Ph: 907-465-8665  
Email: elwin.blackwell@alaska.gov

**Seat F****December 2021**

**Andrew Leavitt**, Director of Budget and Finance  
Lower Yukon School District  
PO Box 32089  
Mountain Village, AK 99632  
Ph: 907-591-2411  
Email: aleavitt@lysd.org

## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS COMMITTEES ~ 2020

### Members Name

### School District

#### **Audit Committee~ Reviews and recommends approval of financial reports prepared by a CPA firm for Alaska**

##### **Jenny Myhand, Chair**

Sandy Daws

Carmen Jackson

Sarah Jahn

Kim Johnson

John Stackhouse

Reena Voivedich

##### **Lake & Peninsula School District**

Kodiak Borough School District

Matanuska-Susitna Borough School District

Juneau Borough School District

Delta/Greely School District

Yupit School District

Denali Borough School District

#### **Awards Committee~ Selects recipients of ALASBO administered grants and scholarships**

##### **Liz Hayes, Chair**

Holly Holman

Teri Hoover

Gretchen Kraus

Faith Link

Jimmy Love

Antonia Moses

Dennis Neidermeyer

Robin Robinson

Ashley Scott

Linzey White

##### **Kenai Peninsula Borough School District**

Honorary Member

Southeast Regional Resource Center

Kenai Peninsula Borough School District

Kenai Peninsula Borough School District

Kenai Peninsula Borough School District

Kashunimuit School District

Honorary Member

Kenai Peninsula Borough School District

Annette Island School District

CORE, Inc.

#### **Bylaws Committee~ reviews and modifies the ALASBO Bylaws as appropriate in accordance with By-laws Article IX**

##### **Sarah Jahn, Chair**

Yodean Armour

Heather Heineken

Teri Hoover

Tammy White

##### **Juneau Borough School District**

Klawock City School District

Yukon-Koyukuk School District

Southeast Regional Resource Center

Iditarod Area School District

***"The strength of the team is each individual member.***

***The strength of each member is the team."***

***Phil Jackson***

## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS COMMITTEES ~ 2020

### Members Name

### School District

**Legislative Committee~ Coordinates ALASBO's legislative activities.** NOTE: The Legislative Committee is determined by ALASBO Policy

**Dave Jones, Co-Chair**  
**Cassee Olin, Co-Chair**

**Kenai Peninsula Borough School District**  
**Sitka School District**

Darcy Carter

Executive Director, ALASBO

Melody Douglas

Associate Executive Director, ALASBO

Carl Horn

Nenana City School District

Amy Lujan

Legislative Liaison, ALASBO

David Means

Legislative Data Analyst, ALASBO

Karen Morrison

Petersburg School District

**Nominations Committee~ Recommends a slate of officers to the membership for a vote at the annual meeting.** NOTE: The Nominations Committee is determined by the By-laws

**Carl Horn, Chair**

**Nenana City School District**

Holly Holman

Honorary Member

Dennis Niedermeyer

Honorary Member

Cassee Olin

Sitka School District

**Professional Development Committee~ Develops training opportunities for ALASBO membership**

**Jimmy Love, Chair**

**Kenai Peninsula Borough School District**

Darcy Carter

Executive Director, ALASBO

Melody Douglas

Associate Executive Director, ALASBO

Carl Horn

Nenana City School District

Karen Morrison

Petersburg School District

Andy Ratliff

Anchorage School District



## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS COMMITTEES ~ 2020

### Members Name

### School District

#### Services Committee~ Oversees the slideshow, works with the Historian and provides support for conferences

<b>Leeann Martin, Chair</b>	<b>Wrangell Public Schools</b>
Yodean Armour, Historian	Klawock City School District
Darcy Carter	Executive Director, ALASBO
Mary Demoski	Galena School District
Hannah Henderson	Southwest Region School District

#### Sponsorship Committee~ Establishes fundraising criteria and implementation plan

<b>Darcy Carter, Chair</b>	<b>Executive Director, ALASBO</b>
Melody Douglas	Associate Executive Director, ALASBO

#### Education Funding Work Group~ Supports the Legislative Committee re: current legislative matters

Jim Anderson	Anchorage Borough School District
Darcy Carter	Executive Director, ALASBO
Andy Degraw	Fairbanks North Star Borough School District
Melody Douglas	Associate Executive Director, ALASBO
Luke Fulp	Matanuska-Susitna Borough School District
Liz Hayes	Kenai Peninsula Borough School District
Carl Horn	Nenana City School District
Dave Jones	Kenai Peninsula Borough School District
Jimmy Love	Kenai Peninsula Borough School District
Amy Lujan	Legislative Liaison, ALASBO
David Means	Legislative Data Analyst, ALASBO
Karen Morrison	Petersburg School District
David Nielson	Aleutians East Borough School District
Cassee Olin	Sitka School District
Katie Parrott	Ketchikan Gateway Borough School District
Andy Ratliff	Anchorage Borough School District
Mark Vink	Bering Strait School District
Tammy White	Honorary Member



**School Business Official of the Year Award** – Nominations are accepted each fall for this prestigious award, sponsored by GCI. The recipient is selected by a committee made up of past recipients of the award.



**GCI is proud to sponsor  
ALASBO's**

### **School Business Official of the Year Award**

#### **Congratulations to all past recipients:**

1999	Dennis Niedermeyer	Lake and Peninsula Borough School District
2000	Isabelle Harrington	Iditarod Area Schools
2001	Clara Langton	Nome Public Schools
2002	Lucienne Smith	North Slope Borough School District
2003	Tammy White	Yukon-Koyukuk School District
2004	Braxton "Eddy" Jeans	AK State Dept. of Education and Early Development
2005	Loreen Kramer	Copper River School District
2006	Kerry Jarrell	Bering Strait School District
2007	Melody Douglas	Kenai Peninsula Borough School District
2008	Laura Hylton	Lake and Peninsula Borough School District
2009	Janet Stokesbary	Anchorage School District
2010	René Spracklen	Copper River School District
2011	David Means	Juneau School District
2012	Dave Jones	Kenai Peninsula Borough School District
2013	Jenny Martens	Lower Yukon School District
2014	Holly Holman	Unalaska City School District
2015	Laurie Olson	Kenai Peninsula Borough School District
2016	Kim Johnson	Delta/Greely School District
2017	Colleen Fitzgerald	Fairbanks North Star Borough School District
2018	Karen Goodwin	Honorary Member
	Amy Lujan	Honorary Member
2019	Luke Fulp	Matanuska-Susitna Borough School District

## ALASBO Year 3

### New Business Manager Institute

ALASBO now has three NBMI cohorts of new business managers and those aspiring to become business managers working through a series of in-person and teleconference sessions, instructed by experienced school business practitioners. Cohort 2018 will complete the program in March 2021.

**Thank you to the NBMI Work Group members: Amy Lujan, Colleen Fitzgerald, David Means, Dennis Niedermeyer, Holly Holman, Melody Douglas and Robin Mullins**, who reviewed and updated the seven modules included in the NBMI curriculum. These individuals, **Patti Carlson** and **Rene' Spracklen** facilitate delivery of the NBMI curriculum.

The following ALASBO members serve as mentors to the NBMI program: **Robbie MacManus, Mark Vink, Yodean Armour, Laura Hylton, Tammy White, Kim Johnson, Karen Morrison, Kathy Gearhart, Amber Cockerham, Sandy Daws, Kristy Andrew, Reena Voivedich, David Nielson and Judy Erikson.**

**Cassee Olin and Heather Heineken** manage and support the Canvas learning system through which the NBMI program operates.

ALASBO is able to bring the NBMI program to its members through the generous support of its sponsors:

#### PLATINUM LEVEL

**Altman, Rogers & Company**

#### GOLD LEVEL

**AMLJIA**

**BDO USA, LLP**

#### SILVER LEVEL

**Jermain Dunnagan & Owens (JDO)**

#### BRONZE LEVEL

**GCI**

**Thank you all!** for your part in supporting the NBMI program designed to build school business capacity in Alaska!

Registration for the next NBMI cohort will open in the spring.

The next NBMI face-to-face meeting will be in conjunction with Summer Leadership July 2021. Let's all hope we can meet in person by then!

## **ALASBO INVOLVED IN ASBO INTERNATIONAL**

### Certificate of Excellence in Financial Reporting – FYE 2019

Anchorage School District — 25 years or more

Fairbanks North Star Borough School District — 25 years or more

Kenai Peninsula Borough School District — 25 years or more

Matanuska-Susitna Borough School District

### Meritorious Budget Award – FY 2019-2020

Kenai Peninsula Borough School District — 15 years or more

Matanuska-Susitna Borough School District

### ALASBO Members Who Have Earned School Finance and Operations (SFO) Certification

Kristy Andrew, Cordova School District

Melody Douglas, Honorary Member

Luke Fulp, Matanuska-Susitna Borough School District

Heather Heineken, Yukon Koyukuk School District

Laura Hylton, Lake & Peninsula Borough School District

Andrew Leavitt, Lower Yukon School District

Amy Lujan, Honorary Member

Jenny Martens, Honorary Member

Karen Morrison, Petersburg School District

Robin Mullins, Honorary Member (not active)

Cassee Olin, Sitka School District

Laurie Olson, Honorary Member (not active)

Lisa Pearce, Consultant

Andrew Ratliff, Anchorage Borough School District

Czarina (Reena) Voivedich, Denali Borough School District



## ALASBO INVOLVED IN ASBO INTERNATIONAL

### Outstanding Service to the Profession Eagle Award – 2003

Dave Jones, Kodiak Island Borough School District

### Pinnacle of Achievement Award – 2006

Lucienne Smith, North Slope Borough School District

### Distinguished Professional Eagle Award — 2008

Melody Douglas, Kenai Peninsula Borough School District

### Pinnacle of Achievement Award – 2020

Jim Anderson, Anchorage Borough School District

### ALASBO Members Serving On ASBO International Committees

Melody Douglas, ALASBO

Ethics Committee

Heather Heineken, Yukon-Koyukuk SD

Education Committee Risk  
Management Liaison

Darcy Carter, ALASBO

Affiliate Executive Directors Group



---

**ASSOCIATION OF  
SCHOOL BUSINESS OFFICIALS  
INTERNATIONAL**

---

# Thank You to our Sponsors!

The Alaska Association of School Business Officials is a professional association with a mission to promote the highest standards in school business practices. Our sponsor organizations have been instrumental in helping ALASBO fulfill its mission by providing professional and financial support. Please reference the descriptions of their products and services which will be included in an email to be sent prior to the event. ***Please thank them for their support!***

## 2020 Conference Sponsors

### **GOLD LEVEL:**

*American Fidelity*

*Edlio*

*GCI*

*Leonardo DRS*

### **SILVER LEVEL:**

*APEI*

*First National Bank Alaska (FNBA)*

*Horace Mann*

*Tyler Technologies*

*Wells Fargo*

### **BRONZE LEVEL:**

*Black Mountain Software*

*NANA Management Services (NMS)*

*VIRCO, Inc.*





## New Business Manager Institute Sponsors

### PLATINUM LEVEL:

*Altman, Rogers & Co.*

### GOLD LEVEL:

Alaska Municipal League Joint Insurance Asso., Inc. (AMLJIA)  
BDO USA, LLP

### SILVER LEVEL:

*Jermain Dunnagan & Owens (JDO)*

### BRONZE LEVEL:

*GCI*

## School Business Official Of The Year Sponsor

*GCI*

## Grants and Scholarships

*Lowell Thomas Freeman Grant*

*CORE, Inc.*

*Mack Easton Memorial Student Scholarship*

*ALASBO*

*Alaska Municipal League Investment Pool (AMLIP)*

*NANA Management Services (NMS)*

*SFO Certification Support*

*Douglas Enterprises*

## **In-Kind Support**

- *Alaska Council of School Administrators - Cvent processing*
- *Pamyua— Permission to play their music between sessions*

## **Vendor Exhibit Booths**

Suppliers of school related materials and services will be featured in the Virtual Exhibit Hall. Take the opportunity to visit all the vendors on Tuesday, December 8<sup>th</sup> from 10:30 to 1:00. A special email will be sent containing links to the booths.

- *American Fidelity*
- *Black Mountain Software, Inc.*
- *Edlio*
- *First National Bank Alaska*
- *Forecast5 Analytics, Inc.*
- *Horace Mann*
- *NANA Management Services*
- *Red Rover, LLC*
- *Teachers On Call*
- *Tyler Technologies*
- *VIRCO, Inc.*

*Many exhibitors provide door prizes too. We are also appreciative of the vendors that have provided sponsorship in the form of conference program advertising. Please take a few minutes to review the ad pages!*



# **ALASKA'S *MOST* ADVANCED NETWORK**



**How do you choose  
an education network?  
Ask 10 simple questions.**

**[blog.gci.com/10-Questions](https://blog.gci.com/10-Questions)**

**<https://blog.gci.com/10-questions-rural-school-districts-should-ask-network-providers/>**

**When you need school furniture,  
Virco is here to help.**



REF# 20089

**Trusted Education Advisors**

**JDOLAW**

JERMAIN DUNNAGAN & OWENS, P.C.  
3000 A Street, Suite 300  
Anchorage, AK 99503  
907.563.8844  
[www.jdolaw.com](http://www.jdolaw.com)



**SCHOOL NUTRITION PROGRAMS THAT  
KEEP STUDENTS HEALTHY**

**FACILITY SUPPORT SERVICES THAT KEEP SCHOOLS  
CLEAN AND SANITIZED**

On average districts save 8-15% by switching to an integrated service partner.

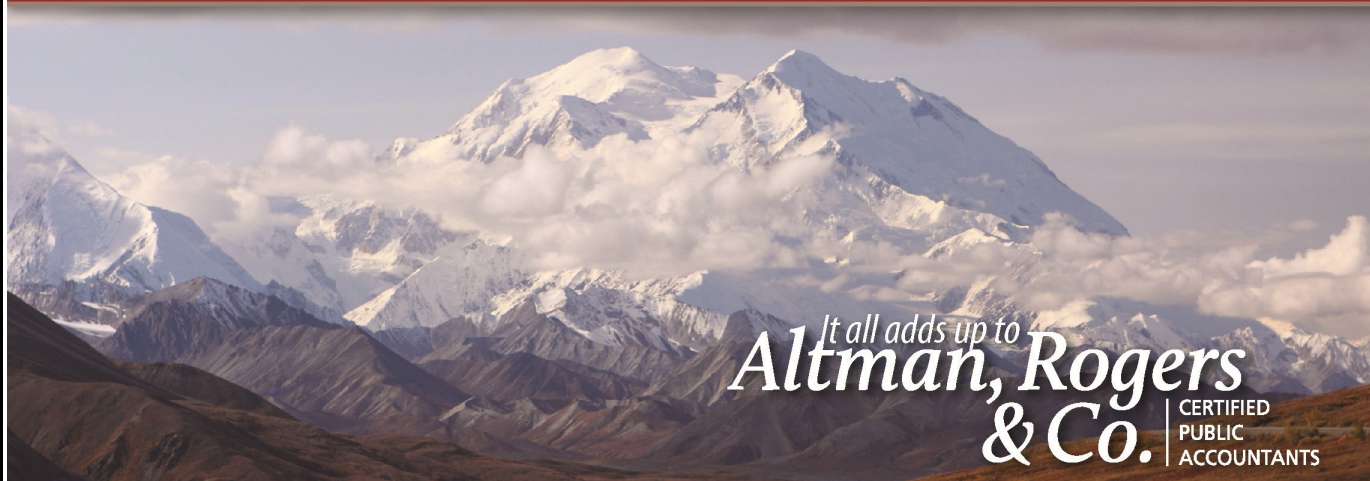
**Food Service | Environmental Services | Maintenance | Business Solutions**

Patrick Hayes, Executive Director, Sales | (907) 273-2400 | [patrick.hayes@nmsusa.com](mailto:patrick.hayes@nmsusa.com)  
[www.nmsusa.com](http://www.nmsusa.com)



# Financial Audit Services

Ensuring Accountability & Fiscal Responsibility for School Districts



*It all adds up to*  
**Altman, Rogers  
 & Co.** | CERTIFIED  
 PUBLIC  
 ACCOUNTANTS

*Big Firm Experience. Small Firm Approach.*

## Auditing and Financial Services

*Experience & Service You Can Depend On*

Conducting a successful – and accurate – audit requires more than just showing up once a year, and that is why our clients rely on us to handle their auditing requirements. At Altman, Rogers & Company we maintain an ongoing relationship with our clients, resulting in more efficient audits, with fewer surprises.

As one of the leading governmental auditing firms in the state, we are actively involved in governmental accounting and auditing including providing financial statements, audits, reviews, compilations, Uniform Guidance federal and state single audits, and special purpose reports. We audit over 70 government entities including 29 school districts, and believe our experience and approach – from staffing that includes partners and managers to paperless audit and workflow to support a learning environment – makes Altman, Rogers & Company Alaska's industry leader; the largest locally-owned CPA firm in the state.

## We Understand School Accounting

*Better Accountability & Assurance for You*

Our extensive background with schools and commitment to the industry provides us with extensive knowledge on school funding and its revenue limit, local sources, bond financing, state & federal funding and related compliance. We understand the needs and requirements for schools, and our trained and knowledgeable staff takes the time to assist you with understanding and interpreting accounting & compliance requirements. Let Altman, Rogers & Company be your resource for better accountability and provide you assurance for the challenges you face in day-to-day operations and throughout the year.

*Call Today 907-274-2992 or visit [altrogco.com](http://altrogco.com)*



### **Anchorage**

3000 C St. North, Suite 201  
 Anchorage, AK 99503  
 Phone 907-274-2992  
 Fax 907-274-2993

### **Juneau**

175 S. Franklin St., Ste. 412  
 Juneau, AK 99801  
 Phone 907-586-3993  
 Fax 907-586-3918

### **Soldotna**

44539 Sterling Hwy, Ste. 205  
 Soldotna, AK 99669  
 Phone 907-262-7478  
 Fax 907-262-6107



*Government & Institutional Banking***We've got you covered**

Wells Fargo Government & Institutional Banking is a specialized business with professionals who are experienced in understanding the unique challenges faced by all types of government organizations. Let us put the knowledge gained from experience to work for you.

**To learn more, contact:**

Steve Manley, Local Government Banking • 907-251-7034  
Jennifer Bump, Local Government Banking • 907-750-9574



Commercial banking products and services are provided by Wells Fargo Bank, N.A. Investment banking and capital markets products and services are provided by Wells Fargo Securities, and are not a condition to any banking product or service. Wells Fargo Securities is the trade name for certain securities-related capital markets and investment banking services of Wells Fargo & Company and its subsidiaries, including Wells Fargo Securities, LLC, member NYSE, FINRA, NFA, and SIPC, and Wells Fargo Bank, N.A., acting through its Municipal Products Group. Municipal derivatives services are provided by Wells Fargo Bank, N.A., a swap dealer registered with the CFTC and member of the NFA.  
© 2017 Wells Fargo Bank, N.A. All rights reserved. Member FDIC. PDS-976125

**One call, we connect it all.**

Frank is part of the OMNIA Partners Member Development team—your personal connection to real purchasing power. With one call, this team will connect you with the right cooperative contracts to meet your needs on budget and on time.



**Connect Now. | [omniapartners.com/publicsector](http://omniapartners.com/publicsector)**



# YOUR PAYMENT PROBLEMS, **SOLVED.**

Accept cash, check, and credit card payments with our fully integrated, modular, cloud-based solution for K-12 student receipting.



GET YOUR DEMO AT [EDLIO.COM/PAY](http://EDLIO.COM/PAY)

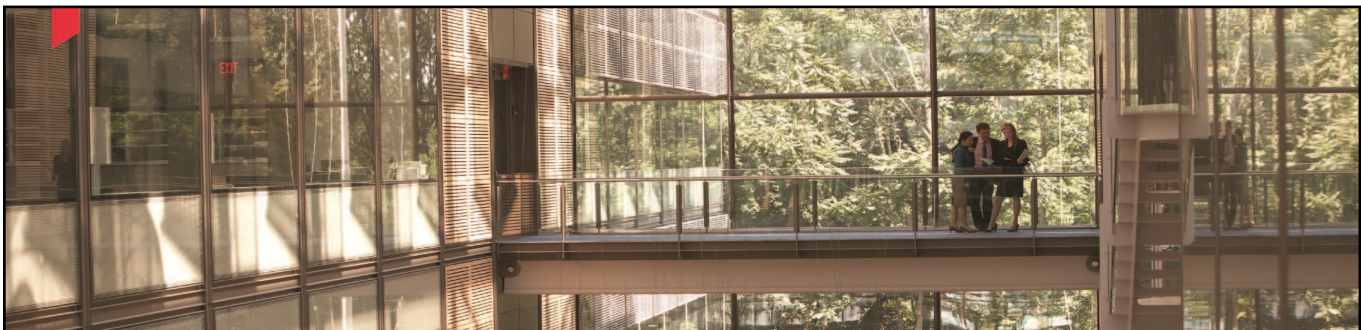
Broadband Coverage Throughout Alaska

# High-speed broadband you can count on. Own the edge.

High-speed broadband service from Leonardo DRS provides Alaskan communities and businesses with fast and cost effective connections to the Internet and their networks. Through a robust, reliable and secure communications infrastructure, our customers get their bandwidth with no data caps or extra fees. When you need reliable and customized service on a site-by-site basis, Leonardo DRS has you covered – so you can own the edge.



CALL +1 800 330 0784  
[LeonardoDRS.com/Alaska](http://LeonardoDRS.com/Alaska)



*“In this environment, we can’t afford to be second-guessed.”*

People who know, know BDO.<sup>SM</sup>

## The Public Sector Practice at BDO

The challenges are significant. The political climate is changing. BDO’s specialized practice provides partner-led service and deep sector experience to numerous agencies and departments on federal, state, and local levels.

**Bikky Shrestha**, Assurance Partner, 907-770-2234 / [bshrestha@bdo.com](mailto:bshrestha@bdo.com)

**James Doughty**, Assurance Partner, 907-770-2295 / [jdoughty@bdo.com](mailto:jdoughty@bdo.com)

**Sam Thompson**, Assurance Director, 907-646-7318 / [sthompson@bdo.com](mailto:sthompson@bdo.com)

Accountants and Advisors  
[www.bdo.com/government](http://www.bdo.com/government)





## Our Services

The AMLJIA works with your staff to complete a thorough review of your entity's unique exposures to loss. The result is a risk management plan designed to decrease preventable claims and, ultimately, your coverage costs. Personalized service and individual attention is what you can expect from us. But those aren't the only benefits of membership. Members can take advantage of these services at no added cost:

- Property Appraisals
- Loss Control Incentive Program
- Employment Law Hotline
- On-Site, Regional, and Online Training
- Rate Stabilization Fund Credits
- Safety Savings Account
- Claims Administration and Underwriting
- Technical Assistance

## Our Coverages

Property – Replacement Value  
 Student Accident Coverage  
 Workers' Compensation  
 Earthquake/Flood  
 General Liability  
 School Leaders' Errors & Omissions  
 Employment Practices  
 Auto Liability  
 Fiduciary Liability  
*and more!*

**Call today for a quote!**

WWW.AMLJIA.ORG

800-337-3682



Building on Tradition. Protecting Your Future.



## ROOM to MOVE®

Virco leads the way in healthy movement seating for **dynamic learning environments.**



virco.com • 800-448-4726

©2020 Virco, Inc. REF# 20090

## Making your everyday an A+



Easy-to-use, efficient, time-saving software solutions specifically designed to meet the requirements of Alaska schools. Plus get exceptional, "small town" friendly client support to ensure your computing success.

- ✓ Accounting
- ✓ Asset Manager
- ✓ Budget Prep
- ✓ Human Resources
- ✓ Payroll
- ✓ Student Accounts
- ✓ and many more!

For more information and to schedule your **FREE** online demo, call **800.353.8829**.



www.blackmountainsoftware.com

YouTube f in Twitter



## Are your educators struggling with student loan debt?

*It doesn't have to be this way.*



Horace Mann Student Loan Solutions will help your staff manage their student loan debt, qualify for federal loan forgiveness and get on a path toward a brighter financial future — helping you better attract, support and retain the quality, full-time educators you need.

Learn more at [horacemann.com/student-loan-debt-help/schools](http://horacemann.com/student-loan-debt-help/schools).



The information provided here is for general informational purposes only and should not be considered a recommendation. Horace Mann's Student Loan Solutions program includes services provided by a third party. Horace Mann is a private, independent company not affiliated with the Department of Education or the federal government. Horace Mann does not negotiate, adjust or settle debts. No assistance provided by Horace Mann constitutes official action for purposes of student loan forgiveness programs or guaranteed results. Horace Mann's Student Loan Solutions program terms are subject to change.

AM-C04509ALASBO (11-20)

**APEI**  
Alaska Public Entity Insurance

Providing Public Entities with  
Stable, Affordable,  
Broad Insurance Coverage, and  
Effective Risk Management Services for  
over 34 years

2233 Jordan Ave., Juneau, AK 99801  
Phone: 907-523-9400 Fax: 833-520-1660  
Toll-Free: 877-586-2734  
[www.akpei.com](http://www.akpei.com)

EMPLOYER BENEFIT SOLUTIONS FOR EDUCATION

## Education professionals deserve a specialist.

Budget. Budget. Budget. We know what keeps you up at night. Tightening budget dollars can feel at odds with increased performance expectations. You search for partners who can ease your workload and worry. For more than 55 years, American Fidelity has been walking in step with leaders just like you. So, when seeking another point of view in employee benefits, education, and enrollment, consider American Fidelity for a different opinion.

### Help is here.

- Tax-Favored Benefits Enrollment Support
- Year-Round Enrollment Support
- Employee Benefits Education

**Tracy Fannin, Alaska State Manager, 866-576-0201, ext. 9**  
**Nate Leslie, Alaska Field Representative 866-576-0201, ext. 4**  
**Scott Florsheim, Regional Manager 877-293-1090**  
**Alaska/Washington Branch Office**  
 565 Andover Park West, Suite #102  
 Tukwila, WA 98188  
**866-576-0201**  
[americanfidelity.com](http://americanfidelity.com)

**AMERICAN FIDELITY**  
a different opinion

American Fidelity Assurance Company

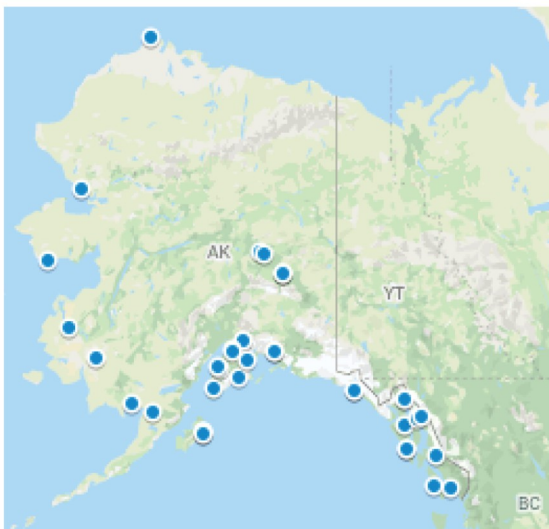
SB-30848 -0117

# TIME VALUE INVESTMENTS

SOPHISTICATED  
INVESTMENTS.  
*SIMPLIFIED.*



## TVI ALASKAN CLIENT MAP



## CDs and BONDS ARE "TIME VALUE INVESTMENTS"

Time Value Investments, Inc. ("TVI") is widely recognized as a premier provider of public funds investment services (brokerage and advisory) to over 300 public entity clients across the western United States (over 30 in Alaska).

LEARN MORE: [www.timevalueinv.com](http://www.timevalueinv.com)



Time Value Investments is a FINRA registered branch of ProEquities, Inc. ProEquities is a wholly subsidiary of Protective Life Insurance Company. Any non-securities activities conducted by Time Value Investments, Inc. are independent of ProEquities, Inc.



# p-Card

Payment Card

No costs,  
No fees,  
No charges, &

...you get a rebate.



Alaska ASBO | Darcy Carter  
Executive Director  
(907) 744-0719  
darcy.carter@alaskabo.org



BMO Financial Group  
BMO Harris Bank



## HUB International Northwest, LLC



In a rapidly changing world, we advise businesses  
and individuals on how to prepare for the unexpected.

**Samantha Stringer, CISR Elite**  
Account Executive

Office: (907) 745-3261  
Direct: (907) 262-8931  
samantha.stringer@hubinternational.com  
PO BOX 1688  
9061 E Frontage Rd.  
Palmer, AK 99645

**Clark Cripps**  
Vice President of Commercial Lines

Office: (907) 262-4425  
Direct: (907) 262-8903  
clark.cripps@hubinternational.com  
35681 Kenai Spur Highway  
Soldotna, AK 99669



Advocacy. Tailored Insurance Solutions. Peace of Mind.

hubinternational.com




## CONNECTED DISTRICTS ARE RESILIENT DISTRICTS




Building strong, connected districts —  
together or apart. Learn what's possible at  
[tylertech.com/schools](http://tylertech.com/schools).





# ALASKA'S *MOST* ADVANCED NETWORK



How do you choose  
an education network?  
Ask 10 simple questions.

[blog.gci.com/10-Questions](http://blog.gci.com/10-Questions)

## We're here. For the long haul.



**LOCAL KNOWLEDGE  
RESPONSIVE  
VESTED  
ACCESSIBLE  
SECURE  
TRUSTED**

Your success is our mission. Backed by nearly 100 years of experience, our local experts understand the challenges of Alaska's ever-changing economy. From business online banking and financing to payroll disbursement and cash management services, we're here to help your business succeed.

### DISCOVER THE FIRST NATIONAL DIFFERENCE.

777-4FNB (4362) Anchorage/Eagle River  
1-800-856-4FNB (4362) other communities

[FNBAAlaska.com](http://FNBAAlaska.com)



NMLS# 640297



**First National Bank**  
**ALASKA** MEMBER FDIC





**SEDOR WENDLANDT EVANS FILIPPI**





A Kelly® Company

**Because learning**  
can't take a sick day.

**We have the talent to move education forward.** Teachers On Call® is a leader in education talent. Our solutions help solve your most complex talent challenges—both today and in the future.

**For more information, contact:**  
Wayne Gilman  
800-713-4439  
Wayne.gilman@teachersoncall.com






[teachersoncall.com](https://www.teachersoncall.com)

Teachers On Call is a Kelly® company.  
An Equal Opportunity Employer © 2020 Kelly Services, Inc. All rights reserved. CHI-608A.



# ALASBO Virtual Annual Conference 2020

(details subject to change)

School Business Academy: December 1-2  
Pre-Conference Day 1: December 3  
Pre-Conference Day 2: December 4

## SCHEDULE AT A GLANCE

CONFERENCE WEEK ONE December 7 — December 11			CONFERENCE WEEK TWO December 14 — December 16		
	<b>MONDAY, DECEMBER 7</b>		<b>THURSDAY, DECEMBER 10</b>		<b>MONDAY, DECEMBER 14</b>
	<b>CONFERENCE OPENS</b>		<b>SECTIONALS</b>		<b>DISCUSSION GROUPS</b>
8:00	Welcome—	9:00	ALICE	9:00	Successful DEED Capital Project
8:10	Karen Morrison, President	10:00	Technology Trends in K-12		Administration
	ALASBO	11:00	Well Timed & Smart	10:00	Legislative Update
8:15	Claire Hertz, President, ASBO		Communication During a Pandemic	11:00	Pcard User Group
	International				
8:30	Dr. Michael Johnson,	12:00	<b>BREAK</b>	12:00	<b>BREAK</b>
	Commissioner, DEED				
8:45	Dr. Deena Bishop,	1:00	<b>SECTIONALS</b>		<b>SECTIONALS</b>
	Superintendent, ASD		GASB 84- Fiduciary Funds		
		2:00	Reporting	1:00	Pcard Program- How it Helps
9:00 – 10:00	<b>GENERAL SESSION</b>	3:00	Foundation 101	2:00	Your District
	Social Media Risks	4:00	ESSA Update		Making School Finance
	John Sedor, Esquire		E-Rate		Presentations Understandable
	Clinton Campion, Esquire			3:00	Whistleblowers Act
				4:00	Documenting Employment
10:10	<b>ROUND TABLES</b>		<b>FRIDAY, DECEMBER 11</b>		Actions & Disciplinary Issues
	Cyber Security		<b>SECTIONALS</b>		
10:30	Taking the Helm for Benefits	9:00	Cooperative Purchasing		<b>TUESDAY, DECEMBER 15</b>
	Administration	10:00	Six Layers of Liability Avoidance		<b>SECTIONALS</b>
10:50	GASB Updates	11:00	Moving to Cashless		
11:10	Why IRS Reimbursement			1:00	Workers Compensation
	Accounts Matter to You and	12:00	<b>BREAK</b>	2:00	Board Policy SOP Alignment
	Your Employees			3:00	Personnel File Maintenance
11:30	Internal Controls	1:00	<b>SECTIONALS</b>	4:00	Business Manager and
			Steps to Error Free PERS & TRS		Superintendent Communications
12:00	<b>BREAK</b>	2:00	Audits		
		3:00	Budget Transparency: Visualizing		<b>WEDNESDAY, DECEMBER 16</b>
1:00	<b>ROUND TABLES</b>	4:00	Budget Options for the Public		<b>SECTIONALS</b>
	Fraudulent Impersonation		What is the Cost of Turnover: How		
1:30	Maximize USDA Waivers in		Good Communication of Benefits		
	School Meals Programs		Reduce Expenses		
2:00	What's New in 1099's & W2's		DEED/Grants		
2:30	Intro to Public Funds Investing			9:00	Office/Classroom Design for
3:00	Audit Prep				Success
3:30	Investment Pools			10:00	Standard Operating Procedures
				11:00	Organization of Files & Electronic
	<b>TUESDAY, DECEMBER 8</b>				Documentation
9:00 – 10:30	<b>GENERAL SESSION</b>			12:00	<b>BREAK</b>
	Dr. Jeffrey D. McCausland,				
	Diamond6 Leadership &			1:00 – 3:00	<b>GENERAL SESSION</b>
	Strategy, LLC				
10:30 – 1:00	<b>"LIVE" VIRTUAL</b>				
	<b>EXHIBIT HALL</b>				
	<b>SECTIONALS</b>				
1:30	Internal Controls When				
	Working Remotely				
2:20	Funding Status of Education				
	Programs in Alaska				
3:10	Google Tools				
4:00	The Cyber Threat				
	<b>WEDNESDAY, DECEMBER 9</b>				
	<b>SECTIONALS</b>				
9:00	Facing the New Faces of				
	Fraud				
10:00	Compliant Time & Effort				
	Reporting				
11:00	Fundraising Best Practices				
12:00	<b>BREAK</b>				
	<b>SECTIONAL</b>				
1:00	Health Care Reform Update:				
	What's Coming in 2021				



## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**PRE-CONFERENCE AGENDA****Monday, November 30, 2020**

**10:00 – 12:00**      **New Business Manager Institute (NBMI) Cohort 2019**

**1:00 – 5:00**      **NMBI Cohort 2020**

---

**Tuesday, December 1, 2020**

**8:00 – 12:00**      **NMBI Cohort 2018**

**1:00 – 5:00**      **School Business Academy** is targeted training for new school business managers (<3 years on the job), new Alaska superintendents and other school business officials interested in this training. In-depth topics include AK School Business Annual Timeline, State Foundation Funding Program, State Chart of Accounts, Budget Projections and Resources/Contacts.

**Welcome:** Karen Morrison, ALASBO President  
Darcy Carter, ALASBO Executive Director

**Introductions:** Melody Douglas, ALASBO Associate Executive Director

**Managing the School Business Manager Role: Tips and Tricks**  
*Presenter: Melody Douglas, ALASBO Associate Executive Director*

**Foundation Funding Program**  
*Presenters: Elwin Blackwell, School Finance Manager and Mindy Lobaugh, School Financial Specialist, Alaska Department of Education & Early Development*

---

**Wednesday, December 2, 2020**

**9:00 – 12:00**      **Fund Accounting**  
*Presenter: Tammy White, ALASBO Honorary Member*

**Alaska Uniform Chart of Accounts (COA)**  
*Presenter: Tammy White, ALASBO Honorary Member*

**1:00 – 5:00**      **Most Things Budget**  
*Presenter: Dennis Niedermeyer, ALASBO Honorary Member*

---

**Thursday, December 3, 2020**  
**Pre-Conference Session**

**8:30 – 10:30**      **All Things Grants**  
*Presenter: Brian Krosschell, State and Federal Program Manager, Southeast Island School District*  
This session will provide an overview of Title program requirements, Perkins, Indian Education, ANE and other grants.

## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**PRE-CONFERENCE AGENDA****Thursday, December 3, 2020 (continued)****11:00 – 1:00****Human Resources and Employee Management for School Districts**

*Presenters: Katherine (Katie) Gardner, Executive Director of Human Resources, MatSu Borough School District and Sondra Meredith, Administrator, Alaska Department of Education & Early Development*

In this session, we will discuss various topics in the area of school district human resources to include: performance management, record keeping and retention, hiring dos and don'ts and addressing employee complaints. Learn beyond the basics and get your specific questions answered. Updated information from DEED will be presented.

**2:00 – 4:00****Verbal Judo**

*Presenter: Greg A. Russell, Police Consultant, Alaska Municipal League Joint Insurance Association (AMLJIA)*

A tactical communication course designed to help you maintain your own personal safety by using appropriate presence and word options. Principles and tactics will be taught to enable you to calm difficult people who may be under severe emotional and other influences. This course teaches a philosophy of how to look creatively at conflict, offering specific, powerful, and usable strategies to resolve tense situations

---

**Friday, December 4, 2020****8:30 – 10:30****Basic Payroll**

*Presenters: Faith Link, Payroll Specialist II and Jimmy Love, Accountant, Kenai Peninsula Borough School District*

A basic overview of what is required to process payroll from beginning to end, with plenty of time for Q&A.

**11:00 – 1:00****How Different Generations Affect Benefits in Your District**

*Presenters: Scott Florsheim, Northwest Region Manager and Tracy Fannin, Alaska State Manager, American Fidelity*

The times, they are a-changin'. Three generations spanning over fifty years make up the nation's workforce: Baby Boomers, Generation X, and Millennials. This group is diverse, and a one-size-fits-all approach no longer works. This presentation helps educate audiences on each of these generations, including personality traits, communication preferences, and spending habits, including insurance buying trends. We will also dive into how your current offerings may have a last impact on your school districts future. We will showcase the importance of helping employees understand what makes their district stand out and the cost of finding a replacement if they don't. We will also touch on how Millennials view benefits and how to recruit and retain the largest generation in the workforce.

**2:00 – 4:00****Developing Your District's Budget**

*Presenter: Andy Ratliff, Senior Director, Office of Management & Budget, Anchorage School District*

This session will provide school business officials with suggestions for preparing the district annual budget. Each budget development stage will be reviewed, from initial planning to communicating the final budget.

**Alaska Association of School Business Officials  
Forty-Eighth Annual Conference  
“Leading Together”  
December 7-16, 2020**

**KEYNOTE SPEAKERS**



**John Sedor**  
Attorney

Sedor, Wendlandt,  
Evans & Filippi, LLC



**Clint Campion**  
Attorney

Sedor, Wendlandt,  
Evans & Filippi, LLC

**Monday, December 7, 2020**  
**9:00**

**The Trending Transformational Tweets of Trump and  
Other Social Media Treats for the Holidays!**



**Dr. Jeffrey D. McCausland**  
Founder and CEO

Diamond6 Leadership  
& Strategy, LLC

**Tuesday, December 8, 2020**  
**9:00**

**Leading Together! What Can  
We Learn From The Military?**

**The Trending Transformational Tweets of Trump and Other Social Media Treats for the Holidays!**

Join SWEF Attorneys John Sedor and Clint Campion for a virtual walk in the park as they look at recent legal developments in social media that could and, by golly, will impact school districts.

**Leading Together! What Can We Learn From The Military?**

There is little doubt that military officers have learned the art of managing high-risk, high-stake situations in combat in Iraq and Afghanistan. In many ways, the required skills can almost seem contradictory. A clear mission is provided from a higher headquarters, but mission execution requires rapid adaptability. Furthermore, modern military officers must also manage complex but technically very precise systems. All of this must be done while following an admonition provided by General Colin Powell: “Never let them see you sweat.” These same skills are required for leaders in today’s business world if they are to be successful in a climate of enormous competition and uncertainty.

## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**CONFERENCE AGENDA****Monday, December 7, 2020**

8:00	Conference Opens
8:10	<b>Welcome</b> Karen Morrison, President, ALASBO
8:15	<b>Claire Hertz</b> President, ASBO International
8:30	<b>Dr. Michael Johnson</b> Commissioner, DEED
8:45	<b>Dr. Deena Bishop</b> Superintendent, ASD
	<b>General Session</b>
9:00 – 10:00	<b>THE TRENDING TRANSFORMATIONAL TWEETS OF TRUMP AND OTHER SOCIAL MEDIA TREATS FOR THE HOLIDAYS!</b> <i>Presenters: John Sedor, Attorney and Clint Campion, Attorney with Sedor, Wendlandt, Evans &amp; Filippi, LLC</i> Join SWEF Attorneys John Sedor and Clint Campion for a virtual walk in the park as they look at recent legal developments in social media that could and, by golly, will impact school districts.
10:10 – 12:00	<b>Round Tables</b>
10:10	<b>Cyber Security</b> <i>Presenter: Greg Russell, Police Consultant, Alaska Municipal League Joint Insurance Association (AMLJIA)</i> The recent ransomware attacks targeting systems across the country are the latest in a string of attacks affecting State and local government partners, along with the wider cyber community. The growing number of such attacks highlights the critical importance of making cyber preparedness a priority and taking the necessary steps to secure our networks against adversaries. Prevention is the most effective defense against ransomware.
10:30	<b>Taking the Helm for Benefits Administration</b> <i>Presenter: Scott Florsheim, Northwest Region Manager, American Fidelity</i> Discussion items will include voluntary benefits, multi-plan offerings and mapping out compliance.
10:50	<b>GASB Updates</b> <i>Presenter: Sam Thompson, Audit Director, BDO USA, LLP</i> The Governmental Accounting Standards Board (GASB) has issued multiple new pronouncements that are scheduled to become effective in the near future. Additionally, the GASB has undertaken research projects that offer a glimpse into future changes to accounting and financial reporting. This session will provide a summary of the recent developments at the GASB and insight into how accounting and financial reporting for school districts will change.



## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**CONFERENCE AGENDA****Monday, December 7, 2020**

<b>10:10 – 12:00</b>	<b>Round Tables</b> (continued)
<b>11:10</b>	<b>Why IRS Reimbursement Accounts Matter to You and Your Employees</b> <i>Presenter: Tracy Fannin, Alaska State Manager, American Fidelity</i> Will go over the difference between Medical FSAs, HSAs, and HRAs and how much each can benefit the district and the employees
<b>11:30</b>	<b>Internal Controls</b> <i>Presenter: Bikky Shrestha, Assurance Partner, BDO USA, LLP</i> Brief overview of the most common deficiencies regarding internal controls noted in the school district environment and a discussion of suggestions for improving controls when segregation of duties is limited.
<b>1:00 – 4:00</b>	<b>Round Tables</b>
<b>1:00</b>	<b>Fraudulent Impersonation</b> <i>Presenter: Barbara Thurston, Executive Director, Alaska Public Entity Insurance (APEI)</i> Internet thieves are getting smarter and are finding new ways to defraud public entities out of millions of dollars by impersonating vendors and others your organization pays money to. Learn what to watch out for, how to protect your organization, and how to respond if a theft is detected.
<b>1:30</b>	<b>How to Maximize the USDA Waivers in the School Meal Programs</b> <i>Presenter: Elizabeth Seitz, NSLP Coordinator, DEED Child Nutrition Programs</i> This session will cover the USDA waivers for the school meal programs and discuss how best to use them to maximize the programs bottom dollar.
<b>2:00</b>	<b>What's New in 1099's and W2's</b> <i>Presenters: Sarah Jahn, Administrative Services Director and Kelley Fink, Payroll Supervisor, Juneau School District</i> Review of updates for IRS Form 1099s and SSA W-2 forms.
<b>2:30</b>	<b>Introduction to Public Funds Investing</b> <i>Presenter: Chris Bateman, Vice President, Time Value Investments</i> Have you ever wondered whether to keep your district's funds in a checking account, a money market fund, or in a CD at the local bank? Please join us for an entry-level discussion of how to assess the benefits (and potential risks) associated with how your district's funds are currently positioned. We will discuss FDIC insurance limits at local banks as well as strategies that districts currently employ to potentially increase interest earnings. If you ever had that nagging feeling that your public funds could be working harder but didn't know where to start, this is the round table for you!
<b>3:00</b>	<b>Audit Prep</b> <i>Presenter: Monica Reid, CPA, Audit Supervisor, Altman, Rogers &amp; Co.</i> A review of common audit preparation steps for your State or Federal single audit. Learn about the responsibilities of school district staff and of the auditors.
<b>3:30</b>	<b>Investment Pools</b> <i>Presenter: Blake Phillips, Vice President, Alaska Municipal League Investment Pool (AMLIP)</i> The presenter will discuss investment options within the pool that could yield higher interest rates than regular bank accounts.

## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**CONFERENCE AGENDA****Tuesday, December 8, 2020****9:00 – 10:30****General Session*****Leading Together! What can we learn from the military?***

*Presenter: Jeffrey D. McCausland, Phd, Founder & CEO | Diamond6 Leadership & Strategy, LLC*

There is little doubt that military officers have learned the art of managing high-risk, high-stake situations in combat in Iraq and Afghanistan. In many ways, the required skills can almost seem contradictory. A clear mission is provided from a higher headquarters, but mission execution requires rapid adaptability. Furthermore, modern military officers must also manage complex but technically very precise systems. All of this must be done while following an admonition provided by General Colin Powell: "Never let them see you sweat." These same skills are required for leaders in today's business world if they are to be successful in a climate of enormous competition and uncertainty.

**10:30 – 1:00****Virtual Vendor Exhibit Hall****1:30 – 5:00****Sectionals****1:30****Internal Controls When Working Remotely and in Electronic Environments**

*Presenter: Katie Stachow, CPA, Audit Manager, Altman, Rogers & Co.*

Discussion of adaptation of existing policies for temporary (or permanent) remote workers involved in financial processing. Suggested procedures and establishing documentation for sufficient audit trail.

**2:20****Funding Status of Education Programs in Alaska**

*Presenters: Heidi Teshner, Director of Finance and Support Services and Elwin Blackwell, School Finance Manager, Department of Education & Early Development (DEED)*

A preliminary review of the funding levels of state funded programs for the 2020-2021 school year; specifically, the Foundation and Pupil Transportation programs. Ample time will be available for questions and answers with department staff.

**3:10****Google Tools**

*Presenter: Kristy Andrew, SFO, Business Manager, Cordova School District*

Many of us have a powerful tool available to us with Google Drive. In this session, we will explore some examples of how you can use this tool more effectively throughout your organization.

**4:00****The Cyber Threat 2020**

*Presenter: Mike Mason, Assistant Vice President, Product Support Manager, EFT Section Head, First National Bank Alaska (FNBA)*

Mike Mason will discuss the active cyber threats and current fraud trends affecting Alaska businesses, share tips and techniques for how to safeguard your accounts and how to prevent your employees from becoming a victim to the latest fraud schemes.

## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**CONFERENCE AGENDA****Wednesday, December 9, 2020****9:00 – 12:00****Sectionals****9:00****Facing the New Faces of Fraud**

*Presenters: John Bean, Global Product Manager, Steve Manley, Relationship Manager and Jen Bump, Relationship Manager, Wells Fargo*

Understanding new and evolving threats in the fraud landscape and critical strategies your organization needs for fraud protection.

**10:00****Compliant Time and Effort Reporting**

*Presenters: Colleen Fitzgerald, Honorary ALASBO Member, Nico Herbert, Director of Accounting Services, Fairbanks Northstar Borough SD*

This sectional will review the time and effort rules under the Uniform Grants Guidance (2 CFR Part 200) as well as time and effort guidance from both the US Department of Education's new cost allocation guide and the Alaska Department of Education and Early Development. Topics also include flexibilities available for time and effort documentation and examples of time and effort forms.

**11:00****Fundraising Best Practices**

*Presenters: Melissa Myers, Sr. Director, Finance, and Jamie Newsom-Eaton, Development Officer, Anchorage School District*

Fundraising in public schools has its challenges and rewards. Good policies and practices will deter risk to the district and supporters, while providing additional funds to areas in need.

**1:00 – 2:00****Sectionals****1:00****Health Care Reform Update: What's Coming in 2021**

*Presenter: Scott Florsheim, Northwest Regional Manager, American Fidelity*

Challenges to the Affordable Care Act from every branch of the federal government have left employers feeling confused about what they have to do to remain in compliance with the law. This session delivers both an update on the current state of the law and a clear overview of compliance sticking points. If you're concerned about keeping your organization compliant, these tips will help you understand the steps you need to take. We will also be able to talk about how the election may affect changes going forward.



## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**CONFERENCE AGENDA****Thursday, December 10, 2020****9:00 – 12:00****Sectionals****9:00****ALICE**

*Presenter: Greg Russell, Police Consultant, Alaska Municipal League Joint Insurance Association (AMLJIA)*

Principles and tactics that go beyond traditional lockdown methods by providing individuals with a new set of skills that will greatly increase their odds of survival during a violent intruder event. This training will help ensure your organization's response preparedness during and after an active shooter event.

**10:00****Technology Trends in K-12**

*Presenter: Carrie Hughes, Account Executive, Tyler Technologies*

How can districts better leverage smart technologies to facilitate collaboration and connect throughout your organizations? Let's discuss some key challenges facing Alaska K-12 districts today and in the not-too-distant future related to technology such as cyber-attack prevention, tools for working remotely, and best practices to improve efficiencies.

**11:00****Well Timed & Smart Communications During a Pandemic**

*Presenter: Pegge Erkeneff, Director of Communications, Community, and Government Relations, Kenai Peninsula Borough School District*

How can you be smart about what and how to communicate during the FY21 school year, when mitigation, response, and COVID-19 uncertainty is pivoting education delivery and interactions among people. We are more polarized than ever, and yet, there is an incredible opportunity for school districts to provide transparency, listening, and empathy through excellent communication. Budgets, education funding, advocacy, SEL, quality learning, and significant planning and operations are still happening. Learn tips and ask questions about how you and your team can deliver quality communications to inform, connect, and generate advocacy. People are on overload, and our communications must be precise and relevant. In this sectional you will identify one topic or theme your school community needs to know, and next steps for your action and communication.

**1:00 – 5:00****Sectionals****1:00****GASB 84 – Fiduciary Funds Reporting**

*Presenter: Sam Thompson, Audit Director, BDO USA, LLP*

The Governmental Accounting Standards Board (GASB) Statement No. 84, Fiduciary Activities, establishes new criteria for identifying fiduciary activities and reporting fiduciary funds. The requirements under GASB 84 will require districts to re-evaluate their accounting and financial reporting for fiduciary activities, including student activity funds. This presentation will describe the new requirements under GASB 84 and provide examples of how to best prepare for and successfully implement the statement.

**2:00****Foundation 101**

*Presenter: Mindy Lobaugh, School Finance Specialist, Department of Education and Early Development (DEED)*

The Public School Funding Formula is based on student counts. This session is a step-by-step review of how the foundation formula is calculated as a result of the latest statutes and regulations.

## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**CONFERENCE AGENDA****Thursday, December 10, 2020****1:00 – 5:00****Sectionals** (continued)**3:00****ESSA Update**

*Presenter: Courtney Preziosi, Education Administrator I, Department of Education and Early Development (DEED)*

DEED will discuss the ESEA waiver of specific requirements approved by US ED as well as additional waivers DEED has requested. DEED will discuss fiscal flexibilities such as REAP-flex, transferability, and the Consolidated Administrative Pool (CAP). These flexibilities might be helpful to some districts in light of COVID-19. Lastly, DEED will highlight relevant guidance specific to COVID-19.

**4:00****E-Rate**

*Presenter: Valerie Oliver, USF/E-rate Coordinator, Department of Education and Early Development (DEED)*

E-rate provides discounts to schools and libraries on internet services and the school/library infrastructure that supports it.



## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**CONFERENCE AGENDA****Friday, December 11, 2020****9:00 – 12:00****Sectionals****9:00****Cooperative Purchasing**

*Presenter: Shelley Andrews, Northwest Territory, Region Manager, OMNIA Partners*  
 Cooperative Purchasing overview, trends, programs, and strategies.

**10:00****Six Layers of Liability Avoidance**

*Presenter: Greg Russell, Police Consultant, Alaska Municipal League Joint Insurance Association (AMLJIA)*

What ALASBO must know about liability risk management: If executives foresee that they are going to ask employees to perform a task, the executives must give the employees direction on how to perform the task. How can policy, training, supervision, corrective action, trends and patterns work together? Waiting until after an incident to craft a policy or institute change is a recipe for disaster.

**11:00****Moving To Cashless**

*Presenter: Amber Cockerham, Business Manager, Valdez City Schools*

This year has taught us that we are in need of being able to operate without actual physical contact. The need is there to make online payment a possibility for families when dealing with the school. Allowing electronic payments for all transactions is a great benefit to families.

**1:00 – 5:00****Sectionals****1:00****Steps to Error Free PERS & TRS Audits**

*Presenter: Melanie Helmick, DRB Internal Auditor*

DRB Division Auditors will present PERS and TRS employer audit compliance tips including how audits are scheduled, how testing is selected, what your employee information is tested for, how exit conferences are performed. Auditors will close with Division of Retirement personnel and retirement system IT replacement updates.

**2:00****Budget Transparency: Visualizing Budget Options for the Public**

*Presenters: Luke Fulp, SFO, Assistant Superintendent of Business and Operations, Zach Albert, Director of Finance, Charity Phillips-Little, Budget Supervisor, Matanuska Susitna Borough School District (MSBSD)*

How MSBSD implemented Balancing Act as a transparency tool to educate internal stakeholders in the budgeting process and funding constraints facing the District; and also gather information as to their own priorities and needs at a school level.

**3:00****What is the Cost of Turnover: How a Good Communication of Benefits Can Reduce Expenses**

*Presenter: Tracy Fannin, Alaska State Manager, American Fidelity*

Employees across the country were surveyed and 98% of employees want to understand their benefits, yet only 1/3 of the employees feel they do. Where is the disconnect? What can you do differently to help change this gap in understanding? Benefits typically make up about 30% of your total compensation and play a vital role in retention and attraction of quality employees. Come learn specific changes you can make to improve the value of the money you are already spending.

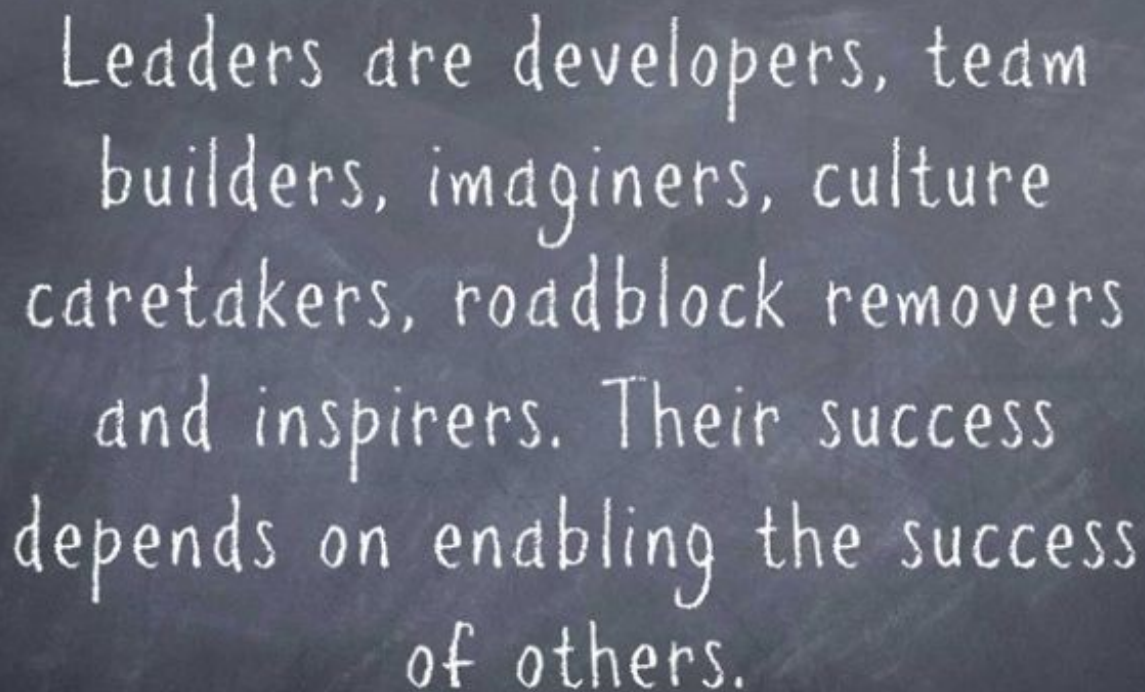


## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**CONFERENCE AGENDA****Friday, December 11, 2020****1:00 – 5:00****Sectionals** (continued)**4:00****DEED/Grants**

*Presenter: Stephanie Allison, Division Operations Manager, Department of Education and Early Development (DEED)*

DEED's Division Operations Manager will present information and forms related to the grant reimbursement process and management of grant awards with DEED. The discussion will include the supporting documentation required by DEED when submitting quarterly reimbursement requests and other issues. We will also discuss the new method for submitting reimbursement requests, through Smartsheet.



Leaders are developers, team  
builders, imaginers, culture  
caretakers, roadblock removers  
and inspirers. Their success  
depends on enabling the success  
of others.

## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**CONFERENCE AGENDA****Monday, December 14, 2020****9:00 – 12:00****Sectionals****9:00****Successful DEED Capital Project Administration**

*Presenter: Lori Weed, School Finance Specialist II, Department of Education and Early Development (DEED)*

Overview and discussion of key elements for success in managing school capital projects including project eligibility, accounting structures, payment submittals, and more. General and project-specific questions welcome.

**10:00****Legislative Update**

*Presenter: Dr. Lisa Parady, Executive Director, ACSA*

**11:00****Pcard User Group**

*Presenter: Holly Wallace, Senior Programs Coordinator, Illinois ASBO*

This informative session is for current and future users of the Alaska ASBO p-Card program. We will review resources, and do a live demonstration of the online management system Spend Dynamics, as well as, answer any questions or concerns you have with the program.

**1:00 – 5:00****Sectionals****1:00****What is a p-Card and how does it work in your district?**

*Presenter: Holly Wallace, Senior Programs Coordinator, Illinois ASBO*

If you have ever been curious about the Alaska ASBO p-Card program and you would like to learn more about it this is the session for you. The speaker will cover what a p-Card is, and how it can help in your school district.

**2:00****Making Finance Presentations Understandable**

*Presenter: John Hutchison, CPA, SFO, Deputy Superintendent for Business and Operations, ASBO International Board of Directors*

Are you having difficulty getting teachers, staff, the public and even your board of education to understand the basics of school finance, much less more complicated finance topics? Explore how to avoid finance jargon and explain school finance in terms anyone can understand. Learn proven design and presentation techniques that will help convey your message. Clear examples and references will be presented that will engage your district's staff and community in meaningful dialogue about school finance.

**3:00****Whistleblower Protections in Alaska— What School Business Officials Should Know**

*Presenter: Saul R. Friedman, Of Counsel, Jermain Dunnagan & Owens, PC (JDOLAW)*

Information about whistleblower legal and practical aspects in Alaska will be shared allowing for attendee questions. Careful consideration about the consequences of being a whistleblower will be discussed.

ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**CONFERENCE AGENDA****Monday, December 14, 2020****1:00 – 5:00****Sectionals (continued)****4:00****Documenting Employment Actions & Disciplinary Issues***Presenter: Carleen Mitchell, Deputy Director, Alaska Public Entity Insurance (APEI)*

It's imperative that managers document employee feedback, employment decisions, and actions. Learn how to create effective documentation and avoid common documentation mistakes.



## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**CONFERENCE AGENDA****Tuesday, December 15, 2020**

<b>1:00 – 5:00</b>	<b>Sectionals</b>
<b>1:00</b>	<b>Workers Compensation</b> <i>Presenter: Sarah Jahn, Administrative Services Director, Juneau School District</i> Review of Worker's Compensation law and processing. Examples of benefit calculations for salaried and hourly employees.
<b>2:00</b>	<b>Board Policy/SOP Alignment (Discussion Group)</b> <i>Presenters: Melody Douglas, SFO, ALASBO Associate Executive Director and Luke Fulp, SFO, Assistant Superintendent of Business and Operations, Matanuska Susitna Borough SD</i> A committee report will be provided including changes in project scope due to the extensive nature of the review. Members are encouraged to bring board policy issues forward at this meeting as it is still possible to make recommended changes.
<b>3:00</b>	<b>Personnel File Maintenance</b> <i>Presenter: Carleen Mitchell, Deputy Director, Alaska Public Entity Insurance (APEI)</i> Not all personnel records are equal! This presentation discusses what belongs in a personnel file, what should be kept separate, and standard retention schedules for common personnel documentation.
<b>4:00</b>	<b>Business Manager &amp; Superintendent Communications – Best Practices</b> <i>Presenters: Cassee Olin, SFO, Business Manager, Sitka School District and Kerry Boyd, Superintendent, Yukon-Koyukuk School District.</i> Your relationship with your supervisor is one of the most important factors in successful job performance and job satisfaction. This session will discuss how business managers can develop and maintain good communications with their superintendents.

Teamwork is the ability to work **TOGETHER** toward a common vision.  
The ability to direct **INDIVIDUAL** accomplishments toward organizational objectives.

It is the **FUEL** that allows common people to attain uncommon results.

—Andrew Carnegie

## ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

**CONFERENCE AGENDA****Wednesday, December 16, 2020****9:00 – 12:00****Sectionals****9:00****Office/Classroom Design for Success**

*Presenter: Genna Garcia, Occupational Therapist and Sandee Chalik, Occupational Therapist, Virco Inc.*

The total classroom environment plays an important role in setting up students and staff for success. Seating and furniture options can provide healthy dynamic movement and sensation in order to increase students' engagement and attention for learning, as well as staff productivity and comfort. This presentation will incorporate the results of a long term project within a school which explored the ways in which innovation in classroom seating can impact comfort, attention, and engagement for students and teachers.

**10:00****Standard Operating Procedures (Discussion Group)**

*Presenter: Sarah Jahn, Administrative Services Director and Tammy Grove, Finance Officer, Juneau School District*

Formulation and implementation of Standard Operating Procedures for your district.

**11:00****Organization of Files & Electronic Documentation**

*Presenter: Amber Cockerham, Business Manager, Valdez City Schools*

Tired of losing papers? Tired of budgeting each year for that huge paper order? Let us show you what has worked for our District to manage electronic documentation.

**1:00 – 3:15****General Session****1:00****Governor's State Budget Review**

*Presenters: Cassee Olin, SFO, Business Manager, Sitka School District and Dave Jones, Assistant Superintendent Instructional Support, Kenai Peninsula Borough SD*

**1:45****School Business Official of the Year Award**

*Presenter: Luke Fulp, SFO, Assistant Superintendent of Business and Operations, Matanuska Susitna Borough SD*

**2:00****Pinnacle Award:**

*Presenter: Brian Kirkwood, National Sales Group Manager, Virco Inc.*

**2:15****Annual Meeting**

**Ugly Sweater Contest** and **Drawings/Door Prizes** will directly follow the Annual Meeting



**\*\*For Approval by the ALASBO Membership at the 2020 Annual Meeting\*\*****Alaska Association of School Business Officials****December 11, 2019****Minutes of Annual Membership Meeting  
Hotel Captain Cook  
Anchorage, Alaska**

President Carl Horn called the meeting to order at 12:54 p.m. and welcomed the membership to the 2019 Annual Meeting.

Secretary Jimmy Love presented the minutes from the 2018 Annual Meeting, referencing the minutes as printed on pages 51 and 52 of the Conference Booklet. Tammy White moved and Karen Morrison seconded to approve the minutes of the December 5, 2018, meeting. The voice vote by the membership was unanimous.

Treasurer Kim Johnson reported that as of November 30, 2019, ALASBO had a balance of \$32,308.95 in the checking account and \$192,563.41 in the savings account. The Treasurer's report was accepted as presented.

Dave Jones presented the 2020 Proposed ACSA Joint Position Statements. Dave reported that ALASBO has collaborated with ACSA in recent years on drafting the Joint Position Statements. Mr. Jones provided an overview of each of the proposed statements for the membership. Dave called for any changes to the proposal and Amy Lujan suggested two (2) changes. On the first page, first paragraph and last sentence should read "Early notification of funding and forward funding are crucial to sound financial management, as well as recruitment and retention of quality teachers." The other suggestion was page 4, fifth paragraph under Other State Issues should read "We're proud and supportive of educational alternative programs, so long as the directive in Alaska's Constitution is upheld: "No money shall be paid from public funds for the direct benefit of any religious or other private educational institution." This restriction includes vouchers and/or any other mechanisms. Our funding system must be transparent, inclusive and collaborative. Dave presented the suggested changes to the membership for further discussion. There were no further discussions on the Joint Position Statements. John Stackhouse moved and Tammy White seconded the approval of the updated ACSA Joint Position Statements. The voice vote by the membership was unanimous.

Awards Committee Member Jimmy Love announced the 2019 award recipients:

McLain J "Mack" Easton Memorial Scholarship

- Jeremy Kupferschmid, Soldotna High School
- Carlee Rizzo, Nikiski Middle High School



Dick Swarner Leadership Grant

- Gavin Atchak, Kashunamuit School District
- Jennifer Stackhouse, Yupiit School District

Lowell Thomas Freeman Professional Development Grant

- Jimmy Love, Kenai Peninsula Borough School District

Sarah Jahn presented the proposed changes to the By-Laws. She noted that there were minor changes, mostly grammatical. Sarah also stated that the paperwork handed out to the membership was not accurate, but the original document was correct. Article VII, section 1(a) the wording "Executive Committee" was changed to "Board of Directors". There was nothing to discuss or vote on because the change was correct on the original document. Maraiya Gentili moved to approve the changes to the By-Laws and Karen Morrison seconded. The voice vote from the membership was unanimous.

President Carl Horn asked Cassee Olin, Chair of the Nominations Committee, to present the nominations for the open 2020 Board of Directors positions:

President	- Karen Morrison
President Elect	- Jimmy Love
Secretary	- Andy Ratliff
Seat D	- Heather Heineken
Seat E	- Sandy Daws
Seat F	- Andrew Leavitt

No additional nominations from the floor were received. John Stackhouse moved to approve the proposed slate of nominees and Tammy White seconded the motion. The voice vote from the membership was unanimous. ASBO Board of Director Bill Sutter administered the oath of office to the 2020 ALASBO Board.

President Carl Horn thanked the ALASBO membership for all they have done, especially Darcy Carter, Melody Douglas and Amy Lujan. Carl passed the "microphone" to Karen Morrison.

President Karen Morrison announced her theme for the 2020 Conference: "Leading Together". Karen shared a personal story illustrating her path to her current profession.

Karen appointed Kim Johnson as the Treasurer and Yodean Armour as the Historian.

Laura Hylton moved to adjourn the meeting and Teri Hoover seconded the motion. The 2019 ALASBO Annual Meeting adjourned at 1:28 p.m.

Note for the record: Luke Fulp received the ALASBO 2019 School Business Official of the Year Award on Monday, December 9, 2019.

Respectfully submitted,  
Jimmy Love  
Secretary

## **ALASBO — Year-By-Year**

<b>December 2019</b>	<b><i>Building the Team</i></b> <i>President: Carl Horn, Nenana City School District</i>
<b>December 2018</b>	<b><i>We're All In This Together</i></b> <i>President: Cassee Olin, Sitka School District</i>
<b>December 2017</b>	<b><i>Pulling Together for Alaska's Youth</i></b> <i>President: Holly Holman, Unalaska School District</i>
<b>December 2016</b>	<b><i>Stepping Up To the Challenge</i></b> <i>President: Mark Vink, Bering Strait School District</i>
<b>December 2015</b>	<b><i>Achieving Success Together</i></b> <i>President: Robin Mullins, Fairbanks North Star Borough School District</i>
<b>December 2014</b>	<b><i>Make Every Dollar Count</i></b> <i>President: Jim Farrington, Anchorage School District</i>
<b>December 2013</b>	<b><i>Leadership that Count\$</i></b> <i>President: Laurie Olson, Kenai Peninsula Borough School District</i>
<b>December 2012</b>	<b><i>Forty Years of Success Through Networking</i></b> <i>President: Jenny Martens, Lower Yukon School District</i>
<b>December 2011</b>	<b><i>Strength in Numbers</i></b> <i>President: Luke Fulp, Kodiak Island Borough School District</i>
<b>December 2010</b>	<b><i>Everyone a Leader</i></b> <i>President: Laura Hylton, Lake and Peninsula Borough School District</i>
<b>December 2009</b>	<b><i>ALASBO—VISION</i></b> <i>President: Karen Goodwin, Northwest Arctic Borough School District</i>
<b>December 2008</b>	<b><i>ALASBO—The Next Generation</i></b> <i>President: Cindy Reilly, Mat-Su Borough School District</i>
<b>December 2007</b>	<b><i>ALASBO—Needs You!</i></b> <i>President: René Spracklen, Copper River School District</i>
<b>December 2006</b>	<b><i>Team ALASBO Educating Alaska</i></b> <i>President: Elizabeth Francis, Dillingham City School District</i>
<b>December 2005</b>	<b><i>We Are ALASBO</i></b> <i>President: David Means, Juneau Borough School District</i>
<b>December 2004</b>	<b><i>Facing Challenges - Forming Friendships</i></b> <i>President: Mike Fisher, Fairbanks North Star Borough School District</i>
<b>December 2003</b>	<b><i>Our Professional Family</i></b> <i>President: Betty Zabielski, Alaska Gateway Borough SD</i>

## **ALASBO — Year-By-Year**

<b>December 2002</b>	<b><i>Thirty Years of Dedication to Alaska's Youth</i></b> <i>President: Dave Jones, Kodiak Island Borough School District</i>
<b>December 2001</b>	<b><i>Building A Strong Future</i></b> <i>President: John Sanbei, Juneau Borough School District</i>
<b>December 2000</b>	<b><i>Making Our Voices Heard</i></b> <i>President: Lucienne Harger, North Slope Borough School District</i>
<b>December 1999</b>	<b><i>Work Hard! Play Hard!</i></b> <i>President: Tammy White, Alaska Voc/Tech Center, Seward</i>
<b>December 1998</b>	<b><i>Working Together!</i></b> <i>President: Eddy Jeans, Alaska DEED</i>
<b>April 1998</b>	<b><i>Making the Best Better</i></b> <i>President: Robert Shefchik, Fairbanks North Star Borough SD</i>
<b>April 1997</b>	<b><i>Are We Successful Yet?</i></b> <i>President: Loreen Kramer, Copper River School District</i>
<b>April 1996</b>	<b><i>Leading the Way</i></b> <i>President: Melody Douglas, Kenai Peninsula Borough SD</i>
<b>April 1995</b>	<b><i>Winners Thrive on Stress</i></b> <i>President: John Tongen, Valdez City School District</i>
<b>May 1994</b>	<b><i>Professional Commitment - Let's Give a Little Back</i></b> <i>President: Dennis Niedermeyer, Lake and Peninsula Borough SD</i>
<b>April 1993</b>	<b><i>Taking Care of Business</i></b> <i>President: Barbara Martin, Fairbanks North Star Borough School District</i>
<b>April 1992</b>	<b><i>SYNERGISM</i></b> <i>President: Barbara Martin, Fairbanks North Star Borough School District</i>
<b>April 1991</b>	<b><i>Challenges Abound</i></b> <i>President: Laraine Glenn, Juneau Borough School District</i>
<b>April 1990</b>	<b><i>Providing Leadership in the '90s</i></b> <i>President: Patti Carlson, Bering Strait School District</i>
<b>April 1989</b>	<b><i>Preparing for the '90s</i></b> <i>President: Gary E. Epperson, Mat-Su Borough School District</i>
<b>April 1988</b>	<b><i>Accepting the Challenges</i></b> <i>President: Melvin J. Greaves, Jr., Anchorage School District</i>
<b>April 1987</b>	<b><i>Facing Tough Times Together</i></b> <i>President: Marcy White, Copper River School District</i>

## **ALASBO – Year-By-Year**

**April 1986**

## Providing the Best

*President: Tom Bibeau, Anchorage School District*

***April 1985***

## Striving for Excellence

*President: Joyce Healy, Kodiak Island Borough School District*

**April 1984**

## ***ALASBO In High Gear - Team Commitment***

*President: Martin Mhrye, Southwest Region School District*

**April 1983**

## ***We Got Class***

*President: Bill Haring, Delta/Greely School District*

**April 1982**

## ***Continuing Our Professional Education***

*President: Guy G. Bellville, Anchorage School District*

**April 1981**

## ***ALASBO of the '80s - Managing Professionals***

*President: John Rogers, Northwest Arctic Borough School District*

**April 1980**

## ***ALASBO of the '80s - Cost Effective Professionals***

*President: Duane L. Oliphant, Anchorage School District*

**April 1979**

## ***The Eighties - A New Beginning***

*President: Richard Swarner, Kenai Peninsula Borough School District*

**April 1978**

## Better Planning Means Progress

*President: Norm Rousey, Mat-Su Borough School District*

**April 1977**

### ***Challenges of a Changing Society***

*President: Larry Baker, Anchorage School District*

**April 1976**

## *The Spirit of '76*

*President and Founder: Tom Freeman, Anchorage School District*

**April 1975**

## ALASBO - In the Lead

*President and Founder: Tom Freeman, Anchorage School District*

November 1974

## ALASBO - On the Move

*President and Founder: Tom Freeman, Anchorage School District*



With the support of sponsors, ALASBO administers several award, grant and scholarship programs. Several are named for past members of ALASBO. Complete descriptions, award application forms and biographies of the individuals the programs are named for can be found on our website. [www.alasbo.org](http://www.alasbo.org), on the Resources-Awards and Grants & Scholarships pages.

Please take the time to read the inspiring biographies of these outstanding past ALASBO members on our website!



**McClain J. "Mack" Easton Memorial Scholarships** – Named for a school business official who died tragically while serving the Fairbanks North Star Borough School District. These scholarships are awarded annually to graduating high school seniors. Recipients are selected by the Awards Committee. Scholarships are sponsored by ALASBO, Alaska Municipal League Investment Pool (AMLIP) and NANA Management Services (NMS).

The 2020 recipients of \$1,000 scholarships were:

- Breanna Gentry, Ketchikan Gateway Borough School District
- Madison Blackburn, Wrangell Public Schools

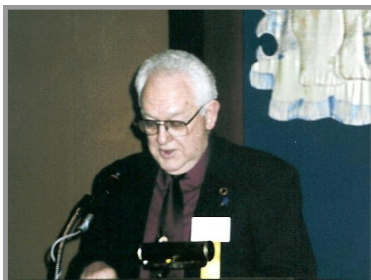


**Richard "Dick" Swarner Shaping the Future Leadership Grant** – Named for a deceased Kenai Peninsula Borough School District business official, a founding member of ALASBO. This grant, sponsored by the Swarner family, provides funding for ALASBO member(s) to attend the ALASBO Summer Leadership Conference. Recipients are selected by the Awards Committee.

### **Recipients of the Dick Swarner Shaping the Future Grant to Attend the ALASBO Summer Leadership Conference**

2009	Yodean Armour	Klawock School District
2010	David Arp	Sitka School District
2011	Lee Ann Andrew	Southwest Region School District
	Martha Morgan	Kuspuk School District
	Cathi Wojtanek	Nome Public Schools
2012	Teri Dierick	Southeast Regional Resource Center
	Cassee Olin	Kodiak Island Borough School District
	Ricardo Tejada	Yakutat School District
2013	Jenny Myhand	Lake & Peninsula Borough School District
	Karen Quitslund	Petersburg School District
2014	Judy Hankla	Hoonah City School District
	Nichole Wood	Fairbanks North Star Borough School District
2015	Ryan Ayars	Southwest Region School District
2016	Kristy Andrew	Cordova School District
	Krystian Roehl	Southwest Region School District
2017	Alicia Campbell	Mat-Su Borough School District
	Maisha Ekamrak	Yupit School District
2018	John Stackhouse	Yupit School District
2019	Gavin Atchak	Kashunamuit School District
	Jennifer Stackhouse	Yupit School District





**Lowell Thomas Freeman Grant** – Named for the “founding father” of ALASBO, Anchorage School District business official Tom Freeman, who is now retired in Washington state. This grant, sponsored by CORE, Inc., provides funding for an ALASBO member to attend the ASBO International Conference. Recipients are selected by the Awards Committee.

#### LOWELL THOMAS FREEMAN PROFESSIONAL DEVELOPMENT GRANT RECIPIENTS

ASBO Year	Recipient	District
1998	Amy Lujan	Kuspuk School District
	Laurie Olson	Kenai Peninsula Borough School District
1999	Maribel Miller	Kodiak Island Borough School District
2000	Jimmy Love	Kenai Peninsula Borough School District
	John Sanbei	Juneau Borough School District
2001	Rose Stokes	Anchorage School District
2002	Jeff Frier	North Slope Borough School District
2003	Laurie Olson	Kenai Peninsula Borough School District
2004	René Spracklen	Copper River School District
2005	Nancy Munoz	Mat-Su Borough School District
2006	René Spracklen	Copper River School District
	Diane Simmons	Southwest Region School District
	Lana King	Kenai Peninsula Borough School District
2007	Amy Lujan	Nome Public Schools
2008	Laurie Olson	Kenai Peninsula Borough School District
2010	Lee Ann Andrews	Southwest Region Schools
	Pamela Roope	Wrangell Public Schools
2011	Carl Horn	Nenana School District
2012	David Arp	Sitka School District
2013	Loreen Kramer	Cooper River School District
2014	Karen Quitslund	Petersburg School District
2015	Tammy Grove	North Slope Borough School District
2016	Elizabeth Hayes	Kenai Peninsula Borough School District
2017	Sarah Jahn	Juneau School District
2018	Reena Viovedich	Denali Borough School District
2019	Jimmy Love	Kenai Peninsula Borough School District
2020	Faith Link	Kenai Peninsula Borough School District

**SPONSORED BY:**

Helping Districts Help Themselves

**CORE**  
Inc.

Community  
Outreach  
Resources for  
Education, Inc.

## Significant Events in the History of the Alaska Association of School Business Officials

- 1974 • ALASBO founded by Lowell Thomas Freeman
- 1975 • By-Laws adopted
  - Incorporated in State of Alaska
- 1976 • Established Accounting, Basic Foundation Program Study, By-Laws, Conference Planning, Educational, Legislative, and Nominations committees
- 1977 • First Treasurer appointed
  - ALASBO President starts attending ASBO Annual Conference
  - Post-conference Board Meeting established
  - Exhibitors invited to participate in Annual Conference
- 1980 • ALASBO establishes Executive Director position
  - Scholarship Committee established
  - ALASBO begins sending president to ASBO Annual Leadership Conference
- 1981 • ALASBO included in Department of Education Directory
  - Duane Oliphant appointed Executive Director
- 1982 • Tom Freeman elected to ASBO Board of Directors
- 1983 • ALASBO holds first Board Meeting via teleconference
  - ALASBO invited by DOE to review State Finance Study data
- 1984 • Guy Belleville appointed Executive Director
- 1985 • Tom Freeman candidate for ASBO Vice President
- 1986 • Duane Oliphant appointed Executive Director
- 1987 • Tom Bibeau appointed Executive Director
- 1989 • Mack Easton Memorial Scholarship established
- 1991 • ALASBO invited by DOE to participate in Chart of Accounts Revision
  - President Laraine Glenn appointed to Special Presidential Committee of Education
- 1992 • Tom Wolfe appointed Executive Director
- 1993 • ALASBO joins Alaska Council of School Administrators
- 1994 • ALASBO contracted with DOE to revise Chart of Accounts
  - Walt Ramsey appointed Executive Director
- 1995 • Tom Freeman appointed Executive Director
- 1996 • ALASBO Newslink initiated
  - Tom Bibeau appointed Executive Director
- 1997 • Professional Development Grants initiated
  - Lowell Thomas 'Tom' Freeman, Richard 'Dick' Swarner, Duane Oliphant, and John 'Jake' Rogers named honorary lifetime members
- 1998 • Annual Conference moved from April to December
  - Exhibitors Committee established
  - Website established
  - ALASBO's 1st Summer Meeting held in Seward, with a skills training focus
  - Melody Douglas appointed Executive Director
- 1999 • ALASBO established Board/District liaisons
  - ALASBO contracted by EED to develop OASIS project
  - Blood Bank of Alaska blood drive initiated at Annual Conference
  - Exhibitors Professional Development Grant initiated
  - School Business Official of the Year award program initiated, sponsored by PenAir
- 2000 • ALASBO worked with EED on Chart of Accounts Revision
  - ALASBO contracted with EED to complete OASIS II

## Significant Events in the History of the Alaska Association of School Business Officials

- 2000
  - 1<sup>st</sup> Annual Legislative Workshop held in Juneau
  - John Tongen named honorary lifetime member
  - Melody Douglas elected to ASBO Board of Directors
  - Professional Development Grants renamed in honor of Lowell Thomas Freeman
  - Strategic Plan developed
- 2001
  - Melody Douglas chaired ASBO International's Affiliate Executive Directors Group
  - ALASBO contracted by EED for continued development of OASIS project
- 2002
  - Policy Manual Adopted
  - Committee Manual Revised
  - ALASBO work group worked with AIR consultants on School Cost Study survey instrument
  - Implemented formal Financial Statements
- 2003
  - Dave Jones received ASBO Eagle Award for Service to Community
  - Melody Douglas elected as Vice President of ASBO International, to serve in 2004
  - Tammy White appointed Executive Director
  - Resource CD developed for new business managers
- 2004
  - Melody Douglas serves as Vice President of ASBO International
  - Dave Jones serves as Vice Chair of ASBO International Legal Aspects Committee
- 2005
  - Melody Douglas serves as President–Elect of ASBO International
  - Power Lunch program launched
  - Lucienne Smith serves as Vice Chair of the ASBO International Purchasing and Supply Management Committee
  - ALASBO Board held the first Summer Leadership meeting and completed reorganization of the committees and the election process
  - CORE, Inc. becomes sponsor for the Lowell Thomas Freeman Professional Development Grant
- 2006
  - Melody Douglas presided as President of ASBO International during the ASBO Annual Meeting and Exhibits in Pittsburgh, PA **"Shaping the Future"**
  - Lucienne Smith honored with Pinnacle of Achievement award at ASBO International Conference
  - Board held the second Summer Leadership meeting to review and revise ALASBO's Mission Statement and Strategic Plan. The end result was a plan to hire a part time Executive Director
- 2007
  - Melody Douglas served her last year on the Board of ASBO International as the Immediate Past President
  - Duane Guiley hired as ALASBO's first paid part-time Executive Director
  - Dave Jones began a 2-year term as Chair of the ASBO Legal Aspects Committee
  - ALASBO begins participating in Illinois ASBO procurement card (p-card) program
- 2008
  - The first School Business Academy is held
  - Melody Douglas received ASBO's Distinguished Professional Eagle Award for Service
  - Richard M. Swarner: Shaping the Future Leadership Grant is announced, sponsored by the Swarner family
  - Kerry Jarrell, Clara Langton, and Betty Zabielski are named honorary lifetime members
- 2009
  - Melody Douglas, Duane Guiley and Dennis Niedermeyer named honorary lifetime members
  - Amy Lujan hired as part-time Executive Director
  - Shift to development of Legislative Joint Position Statements and closer involvement with ACSA
  - Jenny Martens serves ASBO International on the Job Task Analysis Panel to begin the work of what will become ASBO's Certification in School Finance and Operations (SFO) program
- 2010
  - ALASBO adopted ASBO International Professional Standards and Code of Ethics
  - Janet Stokesbary named honorary lifetime member
  - Jenny Martens and Dave Jones serve ASBO International on the Certification Exam Committee and Dennis Niedermeyer serves on the Cut Score Committee for the SFO program
  - ALASBO members take SFO beta test

## Significant Events in the History of the Alaska Association of School Business Officials

- 2011 • Eddy Jeans named honorary lifetime member
- 2012 • ALASBO celebrates 40th annual conference
  - Management Review Ad Hoc Committee established to create program to assist school districts with a review of business operations
  - Patti Carlson named honorary lifetime member
- 2013 • Lisa Pearce serves as Vice Chair of ASBO International School Food & Nutrition Committee
  - Cindy Reilly serves as Vice Chair of ASBO International Professional Development Committee
  - René Spracklen and Pam Chenier named honorary lifetime members
  - ALASBO announces SFO certification scholarship sponsored by Douglas Business Management Services
- 2014 • ALASBO Improvement Model (AIM) Introduced
- 2015 • ALASBO launches new website
  - Tammy White named honorary lifetime member
- 2016 • Loreen Kramer, Robin Mullins and Karen Goodwin named honorary lifetime members
- 2017 • Laurie Olson, Colleen Fitzgerald and John Sanbei named honorary lifetime members
  - Chart of Accounts Ad Hoc Committee established to recommend changes to the State Chart of Accounts
- 2018 • Holly Holman, David Means, Jenny Martens and Pam Roope named Honorary Lifetime Members
  - Standard Operating Procedures (SOP) Committee releases SOP template documents integrated with AIM rubric
  - DCR Forfeitures Ad Hoc Committee formed to help resolve FY18 accounting issues
  - New Business Manager Institute (NBMI) Ad Hoc Committee prepares and launches new training program December 1<sup>st</sup>
  - Melody Douglas appointed Associate Executive Director
  - Cvent conference registration system implemented
- 2019 • Amy Lujan named honorary lifetime member
  - Melody Douglas named Interim Executive Director in January
  - Darcy Carter named Executive Director in September
  - Legislative Liaisons added to support the Legislative Committee
  - ALASBO newsletter upgraded to electronic format
  - Ad-hoc Board Policy/Standard Operating Procedures Committee established
  - Bylaws were reviewed, revised and presented to the membership for action
  - Revised Internal Controls
  - Quickbooks software implemented to account for ALASBO financial activity
- 2020 • Meetings previously held by phone conference calls were updated to being held on Zoom
  - The Alaska Community was established on the ASBO International platform which provides an excellent communication tool for our members
  - First ever Virtual Summer Leadership Conference held
  - First ever Virtual Annual Conference held
  - Revised the Committee Manual
  - Adopted a new sponsorship model
  - Updated ALASBO job descriptions
  - Approved a new ALASBO logo
  - Revised Board Policy
  - Extended complimentary registration to superintendents to attend the ALASBO Annual Conference
  - Initiated exploration of expanding professional development offerings to ALASBO members
  - Jim Anderson, Anchorage School District, honored with Pinnacle of Achievement Award from ASBO International

