

Alaska Association of School Business Officials Forty-Ninth Annual Conference



“Together Towards Tomorrow”

December 2-8, 2021

Alaska Association of School Business Officials Forty-Ninth Annual Conference **TABLE OF CONTENTS**

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Welcome to ALASBO's 49th Annual Conference!

“Together Towards Tomorrow”

Held virtually December 2 – December 8, 2021

Welcome ALASBO!

Wow, where has the time gone? I remember a conversation I had with a couple of dear friends and colleagues about accepting the nomination for the presidential track. I recall taking several weeks and many conversations before I was able to decide. I think my biggest hesitation was the additional workload and whether I was the “right” choice for this role. Well, after three (3) years, the only question I can answer is I could handle the additional workload and as far as the second question, the jury is still out.

None of this would be possible without a lot of help. I would like to say thanks to the Kenai Peninsula Borough School District (KPBSD) Finance Department, Liz Hayes and Dave Jones and the KPBSD Leadership Team for their support during this venture. I would also like to thank the ALASBO Board of Directors for all their work behind the scenes. We cannot do this work without supervision and guidance, so a sincere and wholehearted thank you Darcy Carter, Melody Douglas and Jennifer Schmitz. These three work tirelessly to provide Professional Development opportunities to ALASBO members as well as our affiliate partners around the state.

I also need to recognize all the presenters and vendors that have agreed to present/moderate our upcoming sessions at our 2021 Virtual Annual Conference. I also want to acknowledge all the vendors that continue to support ALASBO in our efforts to providing professional development opportunities to our membership. Without any of these groups being involved, ALASBO would not be where or who it is without their continued support and commitment, so let's give a HUGE round of applause for all.

Our 2021 Virtual Annual Conference has a great lineup of educational opportunities. Here is a sneak peek of some highlights: Keynote Speakers Holly Brooks and Clint Campion, Sectionals on Legislative Updates, Payroll- Tips, Tricks and Ideas, Professional PowerPoints™, Best Practices for DRB E-Reporting and Discussion Groups for Purchasing, Successful Staff Meetings, and 1099s, W4s and W2s. I am hopeful that you will take what you learn at our Annual Conference back to your district so that it may assist with making changes, if needed.

I have thoroughly enjoyed these past three (3) years. It has been an honor and privilege to serve as your President. I am confident that we will be well served by those stepping into this leadership role. I encourage you to get involved as it is well worth the time and energy.

“Together Towards Tomorrow” is something that ALASBO has been doing for 40+ years and will continue to do into the future.

Jimmy Love

Jimmy Love
President

Alaska Association of School Business Officials (ALASBO)

Mission

To promote the highest standards in school business practices.

Vision

Educating stakeholders in the effective use of resources for the benefit of Alaska's children.

Values

- Ethical standards
- Sharing knowledge and expertise
- Advancing the interests of all members
- Accurate, objective, consistent information
- Collegiality
- Efficiency
- Collaboration

—Adopted October, 2009

The ALASBO Board of Directors will be developing a new Strategic Plan post-COVID-19.

The draft document will be presented to the membership for input.

49th Annual Conference

“Together Towards Tomorrow”

CONFERENCE INFORMATION

VENDOR EXHIBITS

Suppliers of school related materials and services will be featured in the Virtual Exhibit Hall. Take the opportunity to visit all the vendors on Monday, December 6th from 10:30 to 12:45 p.m. A separate email will be sent containing links to the booths.

LOWELL T. FREEMAN PROFESSIONAL DEVELOPMENT GRANT

An application for the \$2,000 Professional Development Grant sponsored by CORE, Inc., to attend the ASBO International Annual Conference, September 14-17, 2022, in Portland, Oregon will be sent via email. Note that on several occasions only one application has been received for this grant.

EVALUATION

The conference evaluation will be done online! The link will be sent to you via email after the conference. Please take a few minutes to complete the surveys so we can continue to improve our programs.



ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

2021 BOARD OF DIRECTORS

President:

Jimmy Love, Accountant
Kenai Peninsula Borough School District
148 N. Binkley Street
Soldotna, AK 99669
Ph: 907-714-8850
Email: jlove@kpbsd.k12.ak.us

President Elect:

Andy Ratliff, Senior Director, Office of Management and Budget
Anchorage School District
5530 E. Northern Lights Blvd
Anchorage, AK 99504
Ph: 907-742-4330
Email: ratliff_andrew@asdk12.org

Secretary:

Yodean Armour, Business Manager
Denali Borough School District
PO Box 9
Klawock, AK 99925
Ph: 907-755-2220
Email: yodean.armour@klawockschool.com

Immediate Past President:

Karen Morrison, Business Manager
Petersburg City School District
PO Box 289
Petersburg, AK 99833
Ph: 877-526-7656 x102
Email: business@pcsd.us

Treasurer: (Ex-Officio v)*

Cassee Olin,* Director of Administrative Services
Juneau School District
1208 Glacier Ave
Juneau, AK 99801
Ph: 907-523-1770
Email: cassee.olin@juneauschools.org
* Cassee Olin was appointed to replace long serving Treasurer Kim Johnson on July 1, 2021

Executive Director: (Ex-Officio nv)

Darcy Carter, Executive Director
600 Barrow St, #603
Anchorage, AK 99501
Ph: 907-744-0719
Email: darcy.carter@alasbo.org

DIRECTORS (Two Year Term)**Seat A****December 2022**

Phil Hulett, Business Manager
Dillingham City School District
PO Box 170
Dillingham, AK 99576
Ph: 907-842-6711
Email: phulett@digsd.org

Seat D**December 2021**

Heather Heineken, Chief Financial Officer
Yukon-Koyukuk School District
4762 Old Airport Way
Fairbanks, AK 99709
Ph: 907-374-9454
Email: hheineken@yksd.com

Seat B**December 2022**

Megan Williams, Director of Administrative Services
Northwest Arctic Borough School District
PO Box 51
Kotzebue, AK 99752
Ph: 907-442-1819
Email: mlwilliams@nwartctic.org

Seat E**December 2021**

Sandy Daws, Chief Financial Officer
Kodiak Island Borough School District
722 Mill Bay Road
Kodiak, AK 99671
Ph: 907-486-7557
Email: sdaws01@kibsd.org

Seat C**December 2022**

Alenita Danner, School Finance Specialist
Department of Education & Early Development
801 W 10th Street
Juneau, AK 99811
Ph: 907-465-2890
Email: Alenita.danner@alaska.gov

Seat F**December 2021**

Andrew Leavitt, Director of Budget and Finance
Lower Yukon School District
PO Box 32089
Mountain Village, AK 99632
Ph: 907-591-2411
Email: aleavitt@lysd.org

ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS COMMITTEES ~ 2021

Members Name

School District

Audit Committee~ Reviews and recommends approval of financial reports prepared by a CPA firm for Alaska

Reena Voivedich, Chair

Denail Borough School District

Sandy Daws

Kodiak Island Borough School District

Cassee Olin

Juneau School District

Amy Stevenson

Hoonah School District

Awards Committee~ Selects recipients of ALASBO administered grants and scholarships

Liz Hayes, Chair

Kenai Peninsula Borough School District

Holly Holman

Honorary Member

Teri Hoover

Southeast Regional Resource Center

Faith Link

Kenai Peninsula Borough School District

Jimmy Love

Kenai Peninsula Borough School District

Antonia Moses

Kashunamuit School District

Dennis Neidermeyer

Honorary Member

Robin Robinson

Kenai Peninsula Borough School District

Ashley Scott

Annette Island School District

Bylaws Committee~ reviews and modifies the ALASBO Bylaws as appropriate in accordance with By-laws Article IX

Heather Heineken, Chair

Yukon-Koyukuk School District

Yodean Armour

Klawock City School District

Teri Hoover

Southeast Regional Resource Center

Tammy White

Honorary Member

ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS COMMITTEES ~ 2021

Members Name

School District

Legislative Committee~ Coordinates ALASBO's legislative activities. NOTE: The Legislative Committee is determined by ALASBO Policy

Cassee Olin, Chair

Juneau School District

Darcy Carter

Executive Director, ALASBO

Melody Douglas

Associate Executive Director, ALASBO

Jimmy Love

Kenai Peninsula Borough School District

Amy Lujan

Legislative Liaison, ALASBO

David Means

Legislative Data Analyst, ALASBO

Karen Morrison

Petersburg School District

Nominations Committee~ Recommends a slate of officers to the membership for a vote at the annual meeting. NOTE: The Nominations Committee is determined by the By-laws

Karen Morrison, Chair

Petersburg School District

Holly Holman

Honorary Member

Cassee Olin

Juneau School District

Mark Vink

Bering Strait School District

Tammy White

Honorary Member

Professional Development Committee~ Develops training opportunities for ALASBO membership

Andy Ratliff, Chair

Anchorage School District

Yodean Armour

Klawock City School District

Darcy Carter

Executive Director, ALASBO

Melody Douglas

Associate Executive Director, ALASBO

Jimmy Love

Kenai Peninsula Borough School District

Karen Morrison

Petersburg City School District

Jenny Myhand

Lake & Peninsula School District (January-June 2021)

ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS COMMITTEES ~ 2021

Members Name

School District

Services Committee~ Oversees the slideshow, works with the Historian and provides support for conferences

Yodean Armour, Chair

Klawock City School District

Darcy Carter

Executive Director, ALASBO

Mary Demoski

Galena School District

Jenny Myhand

Lake & Peninsula School District (January-June 2021)

Amy Stevenson

Hoonah City School District

Sponsorship Committee~ Establishes fundraising criteria and implementation plan

Darcy Carter, Chair

Executive Director, ALASBO

Melody Douglas

Associate Executive Director, ALASBO

Education Funding Work Group~ Supports the Legislative Committee re: current legislative matters

Amy Lujan, Chair

Legislative Liaison, ALASBO

Jim Anderson

Anchorage School District

Darcy Carter

Executive Director, ALASBO

Andy Degraw

Fairbanks North Star Borough School District

Melody Douglas

Associate Executive Director, ALASBO

Luke Fulp

Matanuska-Susitna Borough School District

Liz Hayes

Kenai Peninsula Borough School District

Heather Heineken

Yukon-Koyukuk School District

Jimmy Love

Kenai Peninsula Borough School District

David Means

Legislative Data Analyst, ALASBO

Karen Morrison

Petersburg City School District

David Nielson

Aleutians East Borough School District

Cassee Olin

Sitka School District

Katie Parrott

Ketchikan Gateway Borough School District

Andy Ratliff

Anchorage School District

Lucienne Smith

Honorary Member

Mark Vink

Bering Strait School District

Tammy White

Honorary Member

School Business Official of the Year Award – Nominations are accepted each fall for this prestigious award, sponsored by GCI. The recipient is selected by a committee made up of past recipients of the award.



**GCI is proud to sponsor
ALASBO's**

School Business Official of the Year Award

Congratulations to all past recipients:

1999	Dennis Niedermeyer	Lake & Peninsula School District
2000	Isabelle Harrington	Iditarod Area Schools
2001	Clara Langton	Nome Public Schools
2002	Lucienne Smith	North Slope Borough School District
2003	Tammy White	Yukon-Koyukuk School District
2004	Braxton "Eddy" Jeans	AK State Dept. of Education and Early Development
2005	Loreen Kramer	Copper River School District
2006	Kerry Jarrell	Bering Strait School District
2007	Melody Douglas	Kenai Peninsula Borough School District
2008	Laura Hylton	Lake & Peninsula School District
2009	Janet Stokesbary	Anchorage School District
2010	René Spracklen	Copper River School District
2011	David Means	Juneau School District
2012	Dave Jones	Kenai Peninsula Borough School District
2013	Jenny Martens	Lower Yukon School District
2014	Holly Holman	Unalaska City School District
2015	Laurie Olson	Kenai Peninsula Borough School District
2016	Kim Johnson	Delta/Greely School District
2017	Colleen Fitzgerald	Fairbanks North Star Borough School District
2018	Karen Goodwin	Honorary Member
	Amy Lujan	Honorary Member
2019	Luke Fulp	Matanuska-Susitna Borough School District
2020	Karen Morrison	Petersburg School District

ALASBO New Business Manager Institute

ALASBO graduated the first NBMI Cohort in 2021. There are three NBMI cohorts, with a total of 22 participants, of new business managers and those aspiring to become business managers working through a series of in-person and video conference sessions, instructed by experienced school business individuals.

The NBMI module facilitators are **Amy Lujan, Holly Holman, Colleen Fitzgerald, Robin Mullins, Patti Carlson, Dennis Niedermeyer, David Means and Rene' Spracklen.** **Melody Douglas** facilitates leadership book discussions.

The following ALASBO members serve as mentors to the NBMI program: **Robbie MacManus, Mark Vink, Yodean Armour, Laura Hylton, Tammy White, Karen Morrison, Amber Cawley, Sandy Daws, Kristy Andrew, Reena Voivodes', David Nielson, Judy Erekson, Phillip Hulett, John Stackhouse, Amy Stevenson, Ashley Scott and Megan Williams.**

Cassee Olin and Heather Heineken manage and support the Canvas Learning System through which the NBMI program operates and **Jennifer Schmitz** who manages the program.

ALASBO is able to bring the NBMI program to its members through the generous support of its sponsors:

PLATINUM LEVEL

Altman, Rogers & Company

GOLD LEVEL

AMLJIA

NAPA Integrated Business Solutions

SILVER LEVEL

BDO USA, LLP

Jermain Dunnagan & Owens, P.C. (JDOLAW)

BRONZE LEVEL

GCI

Thank you all! for your part in supporting the NBMI program designed to build school business capacity in Alaska!

Registration for the next NBMI cohort will open in the spring.

The next NBMI face-to-face meeting will be in conjunction with Summer Leadership July 2022. Let's all hope we can meet in person by then!

ALASBO INVOLVED IN ASBO INTERNATIONAL

Certificate of Excellence in Financial Reporting – FYE 2020

Anchorage School District — 25 years or more

Fairbanks North Star Borough School District — 25 years or more

Kenai Peninsula Borough School District — 25 years or more

Matanuska-Susitna Borough School District

Meritorious Budget Award – FY 2020-2021

Kenai Peninsula Borough School District — 15 years or more

Matanuska-Susitna Borough School District

ALASBO Members Who Have Earned School Finance and Operations (SFO) Certification

Kristy Andrew, Cordova School District

Melody Douglas, Associate Executive Director, ALASBO

Luke Fulp, Matanuska-Susitna Borough School District

Heather Heineken, Yukon-Koyukuk School District

Laura Hylton, Lake & Peninsula School District

Andrew Leavitt, Lower Yukon School District (not active)

Amy Lujan, Legislative Liaison, ALASBO

Jenny Martens, Honorary Member

Karen Morrison, Petersburg City School District

Robin Mullins, Honorary Member (not active)

Cassee Olin, Sitka School District

Laurie Olson, Honorary Member (not active)

Lisa Pearce, Consultant

Andrew Ratliff, Anchorage School District

John Stackhouse, Yupiit School District

Czarina (Reena) Voivedich, Denali Borough School District



ALASBO INVOLVED IN ASBO INTERNATIONAL

Outstanding Service to the Profession Eagle Award – 2003

Dave Jones, Kodiak Island Borough School District

Pinnacle of Achievement Award – 2006

Lucienne Smith, North Slope Borough School District

Distinguished Professional Eagle Award — 2008

Melody Douglas, Kenai Peninsula Borough School District

Pinnacle of Achievement Award – 2020

Jim Anderson, Anchorage School District

ALASBO Members Serving On ASBO International Committees

Melody Douglas, ALASBO

Ethics Committee, Chair

Heather Heineken, Yukon-Koyukuk SD

Education Committee Risk
Management Liaison

Darcy Carter, ALASBO

Affiliate Executive Directors Group



ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL

The Alaska Association of School Business Officials is a professional association with a mission to promote the highest standards in school business practices. Our sponsor organizations have been instrumental in helping ALASBO fulfill its mission by providing professional and financial support. Please reference the descriptions of their products and services which will be included in an email to be sent prior to the event. ***Please thank them for their support!***



New Business Manager Institute Sponsors

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Alaska Municipal League Joint Insurance Asso., Inc. (AMLJIA)
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BRONZE LEVEL:

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School Business Official Of The Year Sponsor

GCI

Grants and Scholarships

Lowell Thomas Freeman Grant

CORE, Inc.

Mack Easton Memorial Student Scholarship

ALASBO

NANA Management Services (NMS)



In-Kind Support

- *Alaska Council of School Administrators - Cvent processing*

Vendor Exhibit Booths

Suppliers of school related materials and services will be featured in the Virtual Exhibit Hall. Take the opportunity to visit all the vendors on Monday, December 6th from 10:30 to 12:45. A special email will be sent containing links to the booths.

- *APEI (Alaska Public Entity Insurance)*
- *American Fidelity*
- *Black Mountain Software, Inc.*
- *Edsembli*
- *ExerPlay, Inc.*
- *First National Bank Alaska*
- *First Student*
- *Frontline Education*
- *Horace Mann*
- *Hub International*
- *NAPA Integrated Business Solutions*
- *Northrim Bank*
- *Northwest Textbook Depository*
- *Red Rover*
- *Tyler Technologies*
- *UKG (Ultimate Kronos Group)*
- *Wells Fargo*

Many exhibitors provide door prizes too. We are also appreciative of the vendors that have provided sponsorship in the form of conference program advertising. Please take a few minutes to review the ad pages!

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Soldotna

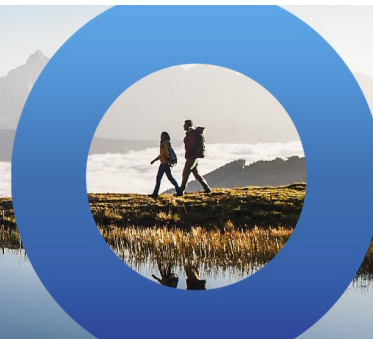
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Matthew Little Dog, Business Development Director

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APEI invites all school districts to attend our Professional Boundaries Training

Learn how adhering to professional boundaries can prevent abuse and protect children

For a list of upcoming training dates please visit
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Presented by APEI Deputy Director, Carleen Mitchell



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A photograph of a graduation ceremony. In the foreground, a male graduate in a black cap and gown with a red and gold stole is smiling and holding a rolled-up diploma tied with a red ribbon. In the background, other graduates are visible, some walking and some standing, in front of a building with columns and trees with yellow leaves.

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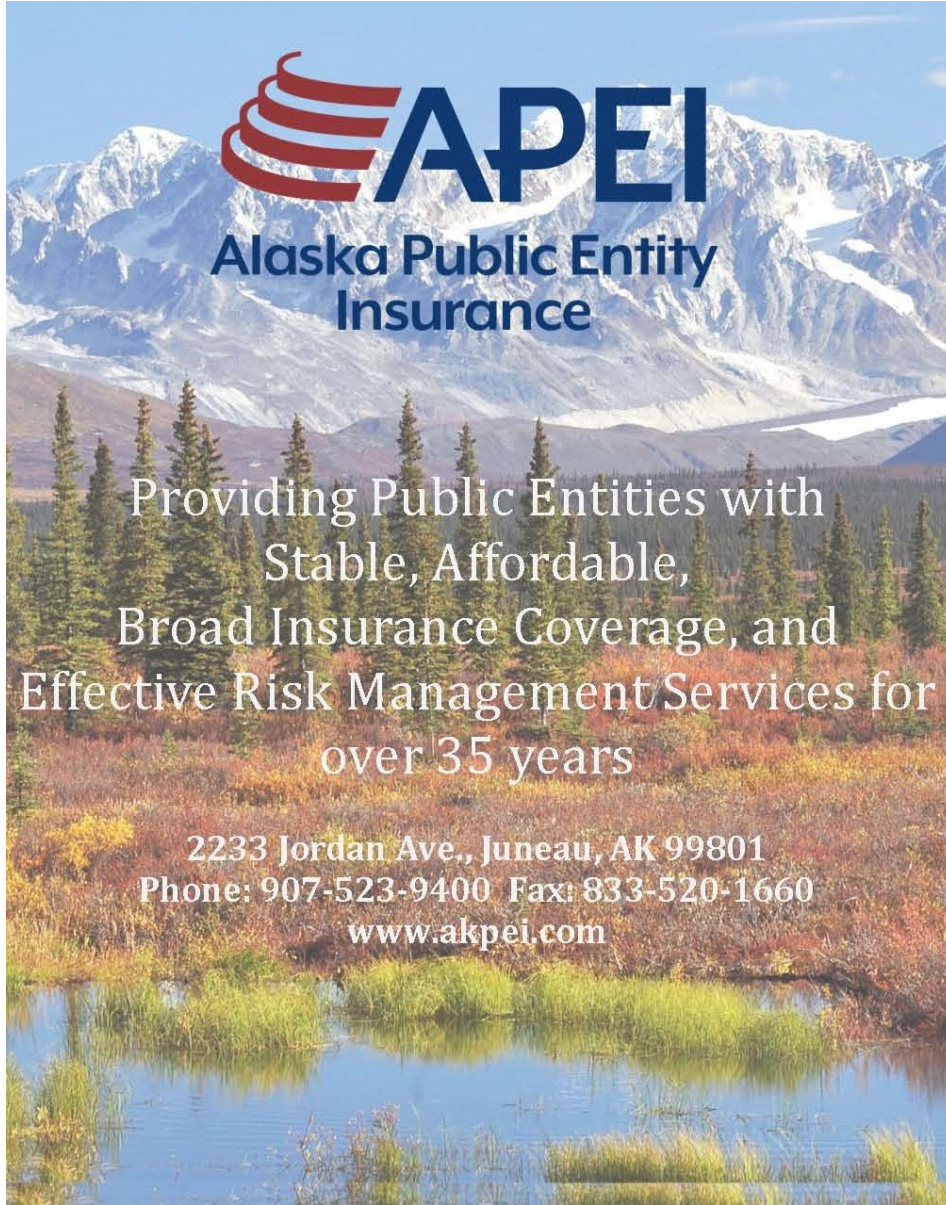
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ALASBO Virtual Annual Conference 2021

(details subject to change)

Pre-Conference Day 1: December 3
Pre-Conference Day 2: December 4
School Business Academy: December 10

SCHEDULE AT A GLANCE

Monday, December 6 th		Tuesday, December 7 th		Wednesday, December 8 th	
8:45 – 9:00	WELCOME— ☞ Jimmy Love, President ALASBO ☞ Commissioner Johnson, DEED ☞ Dr. Deena Bishop, Superintendent, ASD ☞ Darcy Carter, Executive Director, ALASBO	8:45 – 9:00	WELCOME— Jimmy Love, President ALASBO	8:45 – 9:00	WELCOME— Karen Morrison, Immediate Past President, ALASBO
9:00 – 10:30	GENERAL SESSION Wait, I Thought I Worked for a School District, Not a Police Department?! Clint Campion, Esquire	9:00 – 10:30	GENERAL SESSION How to Stay Grounded and Find Joy in Today's New World Holly Brooks, OLY, LPC, PMH-C	9:00 – 9:45	SECTIONALS <ul style="list-style-type: none"> Diversity, Inclusion and Climate E-Rate and the Emergency Connectivity Fund (ECF) Updates Federal COVID Relief Funding The Superintendent/ School Business Manager Relationship
10:30 – 12:45	VIRTUAL EXHIBIT HALLS	10:45 – 11:30	SECTIONALS <ul style="list-style-type: none"> GASB Statement No. 87— Leases Government Payables and Growing with Change Payroll— Tips, Tricks and Ideas Importance of Benefits Education in Today's World 	10:00 – 10:45	SECTIONALS <ul style="list-style-type: none"> Best Practices for DRB E-Reporting Centralized Accounting for Pupil Activities Foundation Funding Program Increasing Productivity and Engagement Through Employee Well-Being Successful DEED Capital Project Administration
1:00 – 3:00	ROUND TABLES <ul style="list-style-type: none"> Alphabet Soup for IRS Reimbursement Accounts Audit Supporting Documents Building and Maintaining Organizational Trust Electronic Internal Controls Professional Boundaries, Sexual Abuse and Mitigation 	11:30 – 1:00	LUNCH BREAK	11:00	GENERAL SESSION <ul style="list-style-type: none"> Annual Meeting ✓ Membership Business ✓ Induction of Officers School Business Official of the Year Award Ugly Sweater Contest Drawings and Door Prizes Conclusion of Conference
		1:00 – 1:45	SECTIONALS <ul style="list-style-type: none"> DEED Grants Administration Legislative Updates Reading and Understanding Financial Statements Working Together In A Season of Division 		
		2:00 – 2:45	DISCUSSION GROUPS <ul style="list-style-type: none"> 1099s, W4s and W2s Purchasing— Tips, Tricks and Ideas School Nutrition Challenges During COVID Successful Staff Meetings 		
		3:00 – 3:45	SECTIONALS <ul style="list-style-type: none"> Fraudulent Impersonation APR ESSER Maintenance of Equity (MOEquity) Provision p-Card Professional PowerPoints™ Retirement and Benefits— Tier 3 		



ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

PRE-CONFERENCE AGENDA

Thursday, December 2, 2021

9:00 – 12:00 Pre-Conference Sessions

All Things Budget!

Presenter: Andy Ratliff, Senior Director, Office of Management and Budget, Anchorage School District

This session will provide school business officials with suggestions for preparing the district annual budget. Each budget development stage will be reviewed from initial planning to communicating the final budget.

Human Resources Training

Presenter: Katie Gardner, Human Resources Director, Mat-Su Borough School District

In this session we will discuss various topics in the area of school district human resources to include: performance management, record keeping and retention, hiring dos and don'ts and addressing employee complaints. Learn beyond the basics and get your specific questions answered.

School Business Management

Getting Started— PART 1

Presenter: Melody Douglas, SFO, Associate Executive Director, ALASBO

This session will provide a foundation for some elements of school business management. High level introductions will be provided in the areas of basic governmental accounting, internal control, Standard Operating Procedures (SOP), Generally Accepted Accounting Principles (GAAP), the Chart of Accounts (COA) the general ledger, revenue and expenditures, budget transfers, journal entries, reporting and managing bank accounts.

Grants Management— PART 2

Presenter: Karen Morrison, SFO, Finance Director, Petersburg School District

Learn about managing grants from two ALASBO members familiar with successful financial audits. They will share information, best practices, and tips & tricks on how to manage, track, and ensure appropriate and timely expenditure of grant funds. They will share documents and electronic grant record-keeping strategies for a successful financial audit. Please have your district's most recent audited annual financial report available for this session.

ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

PRE-CONFERENCE AGENDA

Friday, December 3, 2021

9:00 – 12:00 Pre-Conference Sessions

All You Need To Know About Teacher Certification

Presenter: Sondra Meredith, Teacher Certification Administrator, Alaska Department of Education and Early Development

Confused about requirements for teacher, administrator, or special service providers certification, renewal and reinstatement? Want to know more about the Limited Type M certification for Career and Technical Education, Alaska Native Languages, and military science? How about the new Emergency Certificate for Teachers and Administrators? Mandatory Training Requirements?

Attend this Teacher Certification Session to have your questions answered.

Basic Payroll

Presenter: Jimmy Love, Accountant, Kenai Peninsula Borough School District

A basic overview of what is required to process payroll from beginning to end with plenty of time for questions and answers.

From Treasurer to Benefits Administration: A Decision-Maker's Guide

Presenter: Scott Florsheim, Northwest Regional Manager, American Fidelity

Stepping into the world of employee benefits comes with a tremendous amount of information and a considerable measure of responsibility. This workshop is designed for everyone who touches employee benefits from a district's finance team to HR's benefits personnel. The presentation begins by laying a foundation of historical knowledge about benefits, taxation, and compliance. On top of that foundation, we will build an understanding of the challenges of the Affordable Care Act (ACA) Employer Mandate: rehire rules, measurement and stability periods, breaks in service, and more. Once we've covered how we got where we are, we'll address where to go next. Featured segments will include compliance requirements for school districts and employer tax advantages. We will conclude with an intensive segment on best practices for making your benefits-related decisions, from the budgeting process, to leveraging your data and using that information to the advantage of your benefits teams.

**Far and away the best prize that life offers is the
chance to work hard at work worth doing.**

—Theodore Roosevelt

**Alaska Association of School Business Officials
Forty-Ninth Annual Conference
“Together Towards Tomorrow”**

December 2-8, 2021

KEYNOTE SPEAKERS



Clint Campion, Attorney

**Sedor, Wendlandt,
Evans & Filippi, LLC**

Monday, December 6, 2021

9:00 a.m.

**Wait, I Thought I Worked For a School
District, not a Police Department?!**



Holly Brooks, OLY, LPC, PMH-C

**Holly Brooks, LLC Counseling,
Consulting and Coaching**

Tuesday, December 7, 2021

9:00 a.m.

**How to Stay Grounded and Find
Joy in Today's New World**

Wait, I Thought I Worked For a School District, Not a Police Department?!

This presentation will provide ALASBO members with practices for implementing professional boundaries policies, regulations, and procedures, and what to expect in the future.

How to Stay Grounded and Find Joy in Today's New World

Rethinking our Worklife, Leadership and High Performing Teams

Almost everyone has faced a myriad of personal and professional challenges over the past 19 months. The pandemic has transformed global markets, workplace expectations, our sense of safety and of course the support for and delivery of education. Lots of time and energy has been spent reacting to the many uncertainties thrown our way but now is the time to be deliberate on our processes and focus on coming *Together Towards Tomorrow*.

In this workshop participants will be given the opportunity to feel a sense of connection and community amidst geographically distributed teams, build a common growth-oriented language which can be used to leverage once the session is over and finally, strategies to find joy in their personal and professional lives.

Participants can expect a fun, interactive presentation that will be a mix of performance mindset content, Olympic stories, small group discussions and personal reflection. You may even find yourself out of your own chair

ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

CONFERENCE AGENDA**Monday, December 6, 2021****8:45 – 9:00****Welcome****Jimmy Love, President, ALASBO****Commissioner Johnson, DEED****Dr. Deena Bishop, Superintendent, ASD****Darcy Carter, Executive Director, ALASBO****9:00 – 10:30****General Session****WHAT, I THOUGHT I WORKED FOR A SCHOOL DISTRICT, NOT A POLICE DEPARTMENT?!***Presenter: Clint Campion, Attorney, Sedor, Wendlandt, Evan & Filippi, LLC*

This presentation will provide ALASBO members with practices for implementing professional boundaries policies, regulations and procedures and what to expect in the future.

10:30 – 12:45**Virtual Exhibit Hall Visits****1:00 – 3:00****Round Tables****Alphabet Soup for IRS Reimbursement Accounts (FSA, HSA, HRA)***Presenter: Nicole Cruickshank, Alaska State Manager, American Fidelity*

Employee benefits are becoming increasingly popular as a way to attract and retain employees. Still, most employees are not receiving the education they need to properly understand and value the benefits being offered to them. This presentation aims to show how implementing effective benefits education is vital to the overall success of your benefits program, and overall employee well-being.

Audit Supporting Documents*Presenter: Katie Stachow, Audit Manager, Altman, Rogers and Co.*

Ever wonder what suffices as “support” for auditors? Find out more about the things auditors are looking for and how to improve your audit prep.

Building and Maintaining Organizational Trust*Doug Gray, Principal, Anchorage School District*

During this round table discussion the presenter will share what he learned about the importance of trust as an administrator at the building and district office level. Much of the conversation will focus on the work and reading done from the Trusted Leader Course which used the book Trusted Leader by David Horsager.

Electronic Internal Controls*Presenters: Bikky Shrestha, James Doughty and Michelle Kiese, BDO USA, LLP*

High level overview of Internal Control Over Financial Reporting (20 minutes) and what auditors expect to see.

ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

CONFERENCE AGENDA**Monday, December 6, 2021****1:00 – 3:00****Round Tables (continued)****Professional Boundaries, Sexual Abuse and Mitigation**

Presenters: Carleen Mitchell, Deputy Director, Alaska Public Entity Insurance and Megan N. Sandone, Attorney and Shareholder, JDO Law

Professional Boundaries is a current hot topic among Alaskan school districts and for good reason. Awareness of and adherence to professional boundaries on the part of school staff is the best way to protect children and reduce the opportunity for abuse. In addition to mitigation practices and procedures regarding sexual abuse, molestation and misconduct within the school and classroom setting, this session will give an explanation of what professional boundaries are, how they can protect children and provide sources for additional training available to school staff.



ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

CONFERENCE AGENDA**Tuesday, December 7, 2021****8:45 – 9:00****Welcome**

Jimmy Love, President, ALASBO

9:00 – 10:30**General Session****How to Stay Grounded and Find Joy in Today's New World**

Rethinking our Worklife, Leadership and High-Performing Teams

Presenter: Holly Brooks, OLY, LPC, PMH-C

Almost everyone has faced a myriad of personal and professional challenges over the past 19 months. The pandemic has transformed global markets, workplace expectations, our sense of safety, and of course the support for and delivery of education. Lots of time and energy has been spent reacting to the many uncertainties thrown our way but now is the time to be deliberate on our processes and focus on coming *Together Towards Tomorrow*. In this workshop participants will be given the opportunity to feel a sense of connection and community amidst geographically distributed teams, build a common growth-oriented language which can be used to leverage once the session is over, and finally, strategies to find joy in their personal and professional lives. Participants can expect a fun, interactive presentation that will be a mix of performance mindset content, Olympic stories, small group discussions, and personal reflection. You may even find yourself out of your own chair!

10:45 – 11:30**Sectionals****GASB Statement No. 87— Leases***Presenter: Brandon Katter, Senior Accountant, Atلمان, Rogers and Co.*

GASB Statement No. 87 is effective for fiscal years beginning after June 15, 2021, and all reporting periods thereafter. The presentation covers significant changes in the reporting of leases by school districts. There will be examples and tools made available for school districts to prepare themselves for the upcoming FY22 financial statement audit as this statement becomes effective. The presentation will briefly cover all three categories of lease accounting: short-term leases, contracts that transfer ownership and all other leases (lessee accounting and lessor accounting). Accordingly, school districts that lease assets from others (lessees) will report liabilities for all of their leases of land, buildings, and equipment (except for short-term leases and contracts that transfer ownership). This includes leases that previously were considered operating leases and; therefore, were not reported as liabilities. School districts will need to review state and local laws and agreements to determine whether reporting liabilities for leases would impact the government's compliance with debt limitations and bond covenants.

Government Payables and Growing with Change*Presenters: Cory Jahn, Payables Consultant and Ariel Johannes, Treasury Management Consultant, Wells Fargo Bank*

The "new normal" and adapting your payables process. Explore alternate payment options in an ever changing payables landscape. See how faster payments can help your organization streamline processes, decrease costs and reduce fraud.



ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

CONFERENCE AGENDA**Tuesday, December 7, 2021****10:45 – 11:30****Sectionals (Continued)****Importance of Benefits Education in Today's World***Presenter: Scott Florsheim, Northwest Regional Manager, American Fidelity,*

Employee benefits are becoming increasingly popular as a way to attract and retain employees. Still, most employees are not receiving the education they need to properly understand and value the benefits being offered to them. This presentation aims to show how implementing effective benefits education is vital to the overall success of your benefits program, and overall employee wellbeing.

Payroll—Tips, Tricks and Ideas*Presenters: Melody Douglas, SFO, Associate Executive Director, ALASBO and Karen Morrison, SFO, Director of Finance, Petersburg School District*

Topics to be discussed, by two colleagues with payroll experience in this session include: Payroll begins in HR, setting up payroll at the beginning of the year, internal control, various payroll timelines and more.

11:30 – 1:00**LUNCH BREAK****1:00 – 1:45****Sectionals****DEED Grants Administration***Presenter: Stephanie Allison, Division Operations Manager, Department of Education and Early Development*

Operations Manager will cover the process of adding users to the Grants Management System (GMS) and review the resources available to districts within GMS. Any updates or new information will also be presented and there will be ample time for questions and answers.

Legislative Updates*Presenter: Dr. Lisa Parady, Executive Director, ACSA*

Join this sectional to get a current update regarding legislative happenings related to education in the State of Alaska. Learn about what is happening now and about the forecast for the upcoming session for 2021-2022 year.

Reading and Understanding Financial Statements*Presenters: Bikky Shrestha, James Doughty and Michelle Kiese, BDO USA, LLP*

Reading and understanding financial statements (45 minutes)— Overview of the different elements of school district financial statements.

Working Together in a Season of Division*Pegge Erkeneff, Director of Communications, Community and Government Relations, Kenai Peninsula Borough School District*

Empathy, kindness and education become key when our communities, publics, legislators and even coworkers become polarized with varying and opposing opinions and values. How can we maintain our core message, share data and school stories, while boosting advocacy and respectful support for one another? Together, with purpose, it is possible to keep people involved in school finances, stories and public education so our youth receive a quality K-12 education, even if at times it feels as if we are walking in circles in a dark wood.

ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

CONFERENCE AGENDA**Tuesday, December 7, 2021****2:00 – 2:45****Discussion Groups****1099s, W4s and W2s**

Nicole “Nico” Herbert, Director of Accounting Services, Fairbanks North Star Borough School District

Discussion group about 1099s, W4s and W2s

Purchasing— Tips, Tricks and Ideas

Presenter: Emily Proper, Director of Procurement and Warehousing Fairbanks North Star Borough School District

Sharing and discussion about how we’re using Munis and various Google apps/ extensions to manage purchasing tasks.

School Nutrition Challenges During COVID

Presenters: Jo Dawson, Program Manager and Elizabeth Seitz, School Meals Program Coordinator, Department of Education and Early Development

Maximizing school nutrition programs through COVID. This session will provide an overview of the USDA waivers that support flexible program operations as a result of the pandemic to include meal serving options, rates, and variations on standard programming. This session will also discuss how school districts support the Pandemic EBT initiative.

Successful Staff Meetings

Presenter: Melody Douglas, SFO, Associate Executive Director, ALASBO

Strategies for successful staff meetings will be discussed in addition to sharing ideas to create a staff Professional Learning Community. Bring your questions and/or concerns to this discussion.

3:00 – 3:45**Sectionals****Fraudulent Impersonation**

Presenter: Barbara Thurston, Executive Director, Alaska Public Entity Insurance

Fraudulent impersonation is a crime where a criminal impersonates a legitimate vendor and tricks an organization into sending payments to the imposter. Fraudsters frequently target public entities and costs can be high. It is also a crime that can largely be prevented if the public entity’s staff is aware of the risk and how to verify that requests for payment are legitimate. This session will discuss what fraudulent impersonation is and how to prevent it from harming your organization.

ARP ESSER Maintenance of Equity (MOEquity) Provision

Presenters: Erica Cuzzort, Audit and Review Analyst and Heidi Teshner, Acting Deputy Commissioner, Department of Education and Early Development (DEED)

The American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) Program contains a new Maintenance of Equity (MOEquity) provision that is a condition for a State Educational Agency (SEA) and Local Educational Agency (LEA) to receive ARP ESSER funds. SEAs and LEAs must maintain equity in both the 2021-2022 and 2022-2023 school years. DEED will walk through this new provision and discuss the intent and reporting requirements. There will be an opportunity for questions and answers.

CONFERENCE AGENDA

Tuesday, December 7, 2021

Sectionals (continued)

Presenter: Lori Rucksdashel, Principal, Anchorage School District

PCard

Come and learn all about the online management system, Spend Dynamics. This will be a live demonstration that will cover basics and reporting. If you are thinking of taking your program to the next level of management this session can help. There will also be an update about the program and plenty of time for questions and answers.

Presenter: Natasha Golovatiuk, Senior Benefits Counselor, Alaska Division of Retirement and Benefits

This presentation is designed for Public Employees' Retirement System and Teachers' Retirement System members who entered service after 7/1/2006. The interactive session covers this retirement plan and includes information about the defined contribution account, financial advice services, retiree insurance plans, Health Reimbursement Arrangement, occupational disability, eligibility, vesting, investment options, distribution and additional resources available.



ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

CONFERENCE AGENDA**Wednesday, December 8, 2021****8:45 – 9:00****Welcome**

Karen Morrison, SFO, Immediate Past President, ALASBO

9:00 – 9:45**Sectionals****Diversity, Inclusion and Climate**

Presenters: Sonya Hunte and Peggy Rankin, Senior Directors, Anchorage School District

Many organizations to include school districts are feverishly looking for ways to diversity their workforce. Most understand why it is critical to have staff that reflect the diversity of cities, villages and neighborhoods. The how-to of recruitment cannot exclude the how-to of retention. What does it take to retain diverse staff? This session will focus on district and school climate and inclusion as a retention strategy.

E-Rate and the Emergency Connectivity Fund (ECF) Updates

Presenter: Valerie Oliver, Alaska E-rate Coordinator for Schools and Libraries, Department of Education and Early Development

This session will contain updates and information on both the E-rate and the Emergency Connectivity Fund available to your district.

Federal COVID Relief Funding

Presenter: Nicole Endsley, Program Coordinator I, Department of Education and Early Development (DEED)

DEED will present on the federal COVID relief funding under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, and the American Rescue Plan (ARP) Act. DEED will discuss the period of availability, application requirements, assurances and programmatic requirements, reporting requirements and deadlines and share the resources and guidance available on allowable uses.

The Superintendent/School Business Manager Relationship

Presenter: Kerry Boyd, Superintendent and Heather Heineken, Chief Financial Officer, Yukon-Koyukuk School District

To have an effective relationship between the Superintendent and Business Manager, it starts with both having a clear understanding of the district vision, mission and values and their role in achieving these goals. It is important to not only have an effective relationship but also a healthy relationship. A healthy relationship includes open communication, understanding and respect. It is important to know when to stay in your own lane and when it is time to cross over and work hand-in-hand. Kerry and Heather will share their secrets on how they successfully worked together and how they continue to do great things for their district.

10:00 – 10:45**Best Practices for DRB E-Reporting**

Presenters: Doug Gray, Active Payroll Specialist and Jared Pigue, Active Payroll Supervisor, Division of Retirement and Benefits

This presentation is designed to answer employer specific questions related to submitting payrolls through eReporting based on common errors encountered by employers.

ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

CONFERENCE AGENDA**Wednesday, December 8, 2021****10:00 – 10:45****Sectionals (continued)****Centralized Accounting for Pupil Activities**

Presenter: Melissa Myers, MBA, Senior Director of Finance, Anchorage School District and Andrew Leavitt, Titl, Lower Yukon School District

Centralizing student activity accounting mitigates risk and streamlines financial processes, and reporting, for your district. Listen and discuss the pros and cons of a centralized and decentralized accounting structure, as well as relational operating differences between small and large school districts.

Foundation Funding Program

Presenter: Mindy Lobaugh, School Finance Specialist, Department of Education and Early Development

This presentation will cover the Public School Funding Formula under AS 14.17.410 or what is more commonly referred to as the foundation formula that determines state aid funding based on student counts in October. This PowerPoint presentation will walk you through the process of adjustments, such as school size, hold harmless provision, district cost factors, etc., in addition to the funding components that make up a district's basic need.

Increasing Productivity and Engagement Through Employee Well-Being

Presenter: Scott Florsheim, Northwest Regional Manager, American Fidelity

On the heels of the hardest year the world has seen in close to a century, nearly half of full-time workers are dealing with mental health issues, up 17% from a year ago. Focusing on overall employee wellbeing by providing financial, physical and mental health resources can show support for employees.

Successful DEED Capital Project Administration

Presenter: Lori Weed, School Finance Specialist II, Department of Education and Early Development (DEED)

Overview and discussion of key elements for success in managing school capital projects including grant application process, project eligibility, accounting structures, payment submittals and more. General and project-specific questions welcome.

11:00**Annual Meeting** presided by Jimmy Love, President

- ✓ Membership Business
- ✓ Induction of Officers

School Business Official Of The Year Award

presented by Karen Morrison, SFO, Past Recipient

Ugly Sweater Contest**Drawings and Door Prizes****Conclusion of Conference**

ALASKA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

SCHOOL BUSINESS ACADEMY**Friday December 10, 2021**

The School Business Academy is targeted training for new school business managers (<3 years on the job), new Alaska superintendents and other school business officials interested in this training. This session's in-depth topics include: Most Things Budget, Fund Accounting, State Foundation Funding Formula/Foundation and Reporting Part 2.

8:30 – 12:00**Most Things Budget**

Presenter: Dennis Niedermeyer, ALASBO Honorary Member

This session will cover many areas of budget development including the budget calendar, budget meetings within the district and use of various tools in the budget process. Each participant will leave with a jump drive with lots of district information compiled specifically for your district. This is a great opportunity to ask questions about how your district might handle the budget process and to learn about other budget development options.

12:00 – 1:00**BREAK****1:00 – 3:00****Fund Accounting**

Presenter: Tammy White, ALASBO Honorary Member

In this hands-on session, you will learn how fund accounting works. You will leave this session with an interactive tool that you can take back to your district to share with your colleagues (principals, district leaders, etc.) to help them understand fund accounting.

3:15 – 4:15**Foundation Funding Formula/Foundation Report**

Presenter: Elwin Blackwell, School Finance Manager, Alaska Department of Education and Early Development

This post OASIS funding formula session will include an Education Funding Formula Overview and an explanation of the Foundation Report will be provided. Bring your funding and/or OASIS questions to be answered by the expert.



The best preparation for tomorrow is doing your best today — H. Jackson Brown, Jr.

****For Approval by the ALASBO Membership at the 2021 Annual Meeting******Alaska Association of School Business Officials****December 16, 2020****Minutes of Annual Membership Meeting
Held Virtually**

President Karen Morrison called the meeting to order at 2:17 p.m. and welcomed the membership to the annual meeting.

Secretary Andy Ratliff presented the minutes from the 2019 Annual Meeting, referencing the minutes as printed on pages 42 and 43 of the conference booklet. Karen Morrison moved and Kim Johnson seconded the motion to approve the minutes of the December 11, 2019, meeting. The vote via Zoom by the membership was unanimous.

Treasurer Kim Johnson reported that as of November 30, 2020, ALASBO had a balance of \$14,092.46 in the checking account and \$180,611.61 in the savings account. The Treasurer's Report was accepted as presented.

Awards Committee Chair Liz Hayes presented the Awards Committee report.

McLain J "Mack" Easton Memorial Scholarship

- Breanna Gentry, Ketchikan Gateway School District
- Madison Blackburn, Wrangell City School District

Dick Swarner Leadership Grant

No applications received

Lowell Thomas Freeman Professional Development Grant

- Faith Link, Kenai Peninsula Borough School District

President Karen Morrison thanked Carl Horn, Sarah Jahn, Jenny Myhand and Elwin Blackwell for their service on the Board for 2020 as they depart the ALASBO Board of Directors.

President Karen Morrison asked Carl Horn, Chair of the Nomination Committee, to update the membership on the elections and swear in the 2021 Board of Directors positions.

Carl stated that, due to the virtual conference format, it was necessary to change the annual election process. The ALASBO Board set aside the rules to conduct this year's election and this information was shared in the November newsletter.

Carl administered the Oath of Office to the 2021 Board of Directors:

President — Jimmy Love, Kenai Peninsula Borough School District

Immediate Past President — Karen Morrison, Petersburg School District

President Elect — Andy Ratliff, Anchorage School District

Secretary — Yodean Armour, Klawock City School District

Seat A: Phil Hulett, Dillingham City School District

Seat B: Megan Williams, NW Arctic Borough School District

Seat C: Alenita Danner, DEED

Seat D: Heather Heineken, Yukon-Koyukuk School District

Seat E: Sandy Daws, Kodiak Island Borough School District

Seat F: Andrew Leavitt, Lower Yukon School District

President Karen Morrison thanked Carl for his service and thanked the ALASBO membership and organization for their service and dedication.

Tammy White introduced Jimmy Love as President. President Love appointed Kim Johnson as Treasurer and postponed appointing a new Historian to take the place of Yodean Armour. Jimmy shared a personal story of his path to a career in school business and announced his theme of “Together Towards Tomorrow”.

Karen Morrison moved to adjourn the meeting and Tammy White seconded the motion. The 2020 ALASBO annual meeting adjourned at 2:34 p.m.

Note for the Record: Karen Morrison received the ALASBO 2020 School Business Official of the Year Award immediately prior to the annual meeting. Additionally, Jim Anderson won the Pinnacle Award from ASBO International.

Respectfully Submitted,

Andy Ratliff
Secretary



ALASBO — Year-By-Year

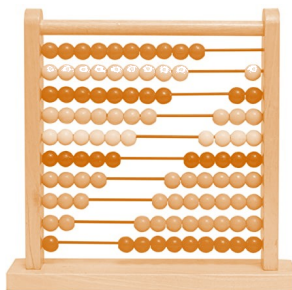
December 2020	<i>Leading Together</i> <i>President: Karen Morrison, SFO, Petersburg School District</i>
December 2019	<i>Building the Team</i> <i>President: Carl Horn, Nenana City School District</i>
December 2018	<i>We're All In This Together</i> <i>President: Cassee Olin, Sitka School District</i>
December 2017	<i>Pulling Together for Alaska's Youth</i> <i>President: Holly Holman, Unalaska School District</i>
December 2016	<i>Stepping Up To the Challenge</i> <i>President: Mark Vink, Bering Strait School District</i>
December 2015	<i>Achieving Success Together</i> <i>President: Robin Mullins, Fairbanks North Star Borough School District</i>
December 2014	<i>Make Every Dollar Count</i> <i>President: Jim Farrington, Anchorage School District</i>
December 2013	<i>Leadership that Count\$</i> <i>President: Laurie Olson, Kenai Peninsula Borough School District</i>
December 2012	<i>Forty Years of Success Through Networking</i> <i>President: Jenny Martens, Lower Yukon School District</i>
December 2011	<i>Strength in Numbers</i> <i>President: Luke Fulp, Kodiak Island Borough School District</i>
December 2010	<i>Everyone a Leader</i> <i>President: Laura Hylton, Lake & Peninsula School District</i>
December 2009	<i>ALASBO—VISION</i> <i>President: Karen Goodwin, Northwest Arctic Borough School District</i>
December 2008	<i>ALASBO—The Next Generation</i> <i>President: Cindy Reilly, Mat-Su Borough School District</i>
December 2007	<i>ALASBO—Needs You!</i> <i>President: René Spracklen, Copper River School District</i>
December 2006	<i>Team ALASBO Educating Alaska</i> <i>President: Elizabeth Francis, Dillingham City School District</i>
December 2005	<i>We Are ALASBO</i> <i>President: David Means, Juneau School District</i>
December 2004	<i>Facing Challenges - Forming Friendships</i> <i>President: Mike Fisher, Fairbanks North Star Borough School District</i>
December 2003	<i>Our Professional Family</i> <i>President: Betty Zabielski, Alaska Gateway Borough SD</i>

ALASBO — Year-By-Year

December 2003	<i>Our Professional Family</i> <i>President: Betty Zabielski, Alaska Gateway Borough School District</i>
December 2002	<i>Thirty Years of Dedication to Alaska's Youth</i> <i>President: Dave Jones, Kodiak Island Borough School District</i>
December 2001	<i>Building A Strong Future</i> <i>President: John Sanbei, Juneau School District</i>
December 2000	<i>Making Our Voices Heard</i> <i>President: Lucienne Harger, North Slope Borough School District</i>
December 1999	<i>Work Hard! Play Hard!</i> <i>President: Tammy White, Alaska Voc/Tech Center, Seward</i>
December 1998	<i>Working Together!</i> <i>President: Eddy Jeans, Alaska DEED</i>
April 1998	<i>Making the Best Better</i> <i>President: Robert Shefchik, Fairbanks North Star Borough School District</i>
April 1997	<i>Are We Successful Yet?</i> <i>President: Loreen Kramer, Copper River School District</i>
April 1996	<i>Leading the Way</i> <i>President: Melody Douglas, Kenai Peninsula Borough School District</i>
April 1995	<i>Winners Thrive on Stress</i> <i>President: John Tongen, Valdez City School District</i>
May 1994	<i>Professional Commitment - Let's Give a Little Back</i> <i>President: Dennis Niedermeyer, Lake & Peninsula School District</i>
April 1993	<i>Taking Care of Business</i> <i>President: Barbara Martin, Fairbanks North Star Borough School District</i>
April 1992	<i>SYNERGISM</i> <i>President: Barbara Martin, Fairbanks North Star Borough School District</i>
April 1991	<i>Challenges Abound</i> <i>President: Laraine Glenn, Juneau School District</i>
April 1990	<i>Providing Leadership in the '90s</i> <i>President: Patti Carlson, Bering Strait School District</i>
April 1989	<i>Preparing for the '90s</i> <i>President: Gary E. Epperson, Mat-Su Borough School District</i>
April 1988	<i>Accepting the Challenges</i> <i>President: Melvin J. Greaves, Jr., Anchorage School District</i>

ALASBO — Year-By-Year

April 1987	<i>Facing Tough Times Together</i> <i>President: Marcy White, Copper River School District</i>
April 1986	<i>Providing the Best</i> <i>President: Tom Bibeau, Anchorage School District</i>
April 1985	<i>Striving for Excellence</i> <i>President: Joyce Healy, Kodiak Island Borough School District</i>
April 1984	<i>ALASBO In High Gear - Team Commitment</i> <i>President: Martin Mhrye, Southwest Region School District</i>
April 1983	<i>We Got Class</i> <i>President: Bill Haring, Delta/Greely School District</i>
April 1982	<i>Continuing Our Professional Education</i> <i>President: Guy G. Bellville, Anchorage School District</i>
April 1981	<i>ALASBO of the '80s - Managing Professionals</i> <i>President: John Rogers, Northwest Arctic Borough School District</i>
April 1980	<i>ALASBO of the '80s - Cost Effective Professionals</i> <i>President: Duane L. Oliphant, Anchorage School District</i>
April 1979	<i>The Eighties - A New Beginning</i> <i>President: Richard Swarner, Kenai Peninsula Borough School District</i>
April 1978	<i>Better Planning Means Progress</i> <i>President: Norm Rousey, Mat-Su Borough School District</i>
April 1977	<i>Challenges of a Changing Society</i> <i>President: Larry Baker, Anchorage School District</i>
April 1976	<i>The Spirit of '76</i> <i>President and Founder: Tom Freeman, Anchorage School District</i>
April 1975	<i>ALASBO - In the Lead</i> <i>President and Founder: Tom Freeman, Anchorage School District</i>
November 1974	<i>ALASBO - On the Move</i> <i>President and Founder: Tom Freeman, Anchorage School District</i>



With the support of sponsors, ALASBO administers several award, grant and scholarship programs. Several are named for past members of ALASBO. Complete descriptions, award application forms and biographies of the individuals the programs are named for can be found on our website. www.alasbo.org, on the Resources-Awards and Grants & Scholarships pages.

Please take the time to read the inspiring biographies of these outstanding past ALASBO members on our website!



McClain J. "Mack" Easton Memorial Scholarships – Named for a school business official who died tragically while serving the Fairbanks North Star Borough School District. These scholarships are awarded annually to graduating high school seniors. Recipients are selected by the Awards Committee. Scholarships are sponsored by ALASBO and NANA Management Services (NMS).

The 2021 recipients of \$1,000 scholarships were:

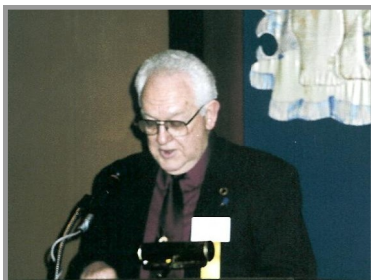
- Madison Story, Kenai Peninsula Borough School District
- Caleb Alsworth, Lake & Peninsula School District



Richard "Dick" Swarner Shaping the Future Leadership Grant – Named for a deceased Kenai Peninsula Borough School District business official, a founding member of ALASBO. This grant, sponsored by the Swarner family, provides funding for ALASBO member(s) to attend the ALASBO Summer Leadership Conference. Recipients are selected by the Awards Committee.

Recipients of the Dick Swarner Shaping the Future Grant to Attend the ALASBO Summer Leadership Conference

2009	Yodean Armour	Klawock School District
2010	David Arp	Sitka School District
2011	Lee Ann Andrew	Southwest Region School District
	Martha Morgan	Kuspuk School District
	Cathi Wojtanek	Nome Public Schools
2012	Teri Dierick	Southeast Regional Resource Center
	Cassee Olin	Kodiak Island Borough School District
	Ricardo Tejada	Yakutat School District
2013	Jenny Myhand	Lake & Peninsula Borough School District
	Karen Quitslund	Petersburg School District
2014	Judy Hankla	Hoonah City School District
	Nichole Wood	Fairbanks North Star Borough School District
2015	Ryan Ayars	Southwest Region School District
2016	Kristy Andrew	Cordova School District
	Krystian Roehl	Southwest Region School District
2017	Alicia Campbell	Mat-Su Borough School District
	Maisha Ekamrak	Yupit School District
2018	John Stackhouse	Yupit School District
2019	Gavin Atchak	Kashunamuit School District
	Jennifer Stackhouse	Yupit School District



Lowell Thomas Freeman Grant – Named for the “founding father” of ALASBO, Anchorage School District business official Tom Freeman, who we were saddened to hear passed away this year. This grant, sponsored by CORE, Inc., provides funding for an ALASBO member to attend the ASBO International Conference. Recipients are selected by the Awards Committee.

LOWELL THOMAS FREEMAN PROFESSIONAL DEVELOPMENT GRANT RECIPIENTS

ASBO Year	Recipient	District
1998	Amy Lujan	Kuspuk School District
	Laurie Olson	Kenai Peninsula Borough School District
1999	Maribel Miller	Kodiak Island Borough School District
2000	Jimmy Love	Kenai Peninsula Borough School District
	John Sanbei	Juneau School District
2001	Rose Stokes	Anchorage School District
2002	Jeff Frier	North Slope Borough School District
2003	Laurie Olson	Kenai Peninsula Borough School District
2004	René Spracklen	Copper River School District
2005	Nancy Munoz	Mat-Su Borough School District
2006	René Spracklen	Copper River School District
	Diane Simmons	Southwest Region School District
	Lana King	Kenai Peninsula Borough School District
2007	Amy Lujan	Nome Public Schools
2008	Laurie Olson	Kenai Peninsula Borough School District
2010	Lee Ann Andrews	Southwest Region School District
	Pamela Roope	Wrangell Public Schools
2011	Carl Horn	Nenana School District
2012	David Arp	Sitka School District
2013	Loreen Kramer	Copper River School District
2014	Karen Quitslund	Petersburg City School District
2015	Tammy Grove	North Slope Borough School District
2016	Elizabeth Hayes	Kenai Peninsula Borough School District
2017	Sarah Jahn	Juneau School District
2018	Reena Viovedich	Denali Borough School District
2019	Jimmy Love	Kenai Peninsula Borough School District
2020	Faith Link	Kenai Peninsula Borough School District
2021	Antonia Moses	Kashunamiut School District

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Helping Districts Help Themselves

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Inc.

Community
Outreach
Resources for
Education, Inc.

Significant Events in the History of the Alaska Association of School Business Officials

- 1974 • ALASBO founded by Lowell Thomas Freeman
- 1975 • By-Laws adopted
 - Incorporated in State of Alaska
- 1976 • Established Accounting, Basic Foundation Program Study, By-Laws, Conference Planning, Educational, Legislative, and Nominations committees
- 1977 • First Treasurer appointed
 - ALASBO President starts attending ASBO Annual Conference
 - Post-conference Board Meeting established
 - Exhibitors invited to participate in Annual Conference
- 1980 • ALASBO establishes Executive Director position
 - Scholarship Committee established
 - ALASBO begins sending president to ASBO Annual Leadership Conference
- 1981 • ALASBO included in Department of Education Directory
 - Duane Oliphant appointed Executive Director
- 1982 • Tom Freeman elected to ASBO Board of Directors
- 1983 • ALASBO holds first Board Meeting via teleconference
 - ALASBO invited by DOE to review State Finance Study data
- 1984 • Guy Belleville appointed Executive Director
- 1985 • Tom Freeman candidate for ASBO Vice President
- 1986 • Duane Oliphant appointed Executive Director
- 1987 • Tom Bibeau appointed Executive Director
- 1989 • Mack Easton Memorial Scholarship established
- 1991 • ALASBO invited by DOE to participate in Chart of Accounts Revision
 - President Laraine Glenn appointed to Special Presidential Committee of Education
- 1992 • Tom Wolfe appointed Executive Director
- 1993 • ALASBO joins Alaska Council of School Administrators
- 1994 • ALASBO contracted with DOE to revise Chart of Accounts
 - Walt Ramsey appointed Executive Director
- 1995 • Tom Freeman appointed Executive Director
- 1996 • ALASBO Newslink initiated
 - Tom Bibeau appointed Executive Director
- 1997 • Professional Development Grants initiated
 - Lowell Thomas 'Tom' Freeman, Richard 'Dick' Swarner, Duane Oliphant, and John 'Jake' Rogers named honorary lifetime members
- 1998 • Annual Conference moved from April to December
 - Exhibitors Committee established
 - Website established
 - ALASBO's 1st Summer Meeting held in Seward, with a skills training focus
 - Melody Douglas appointed Executive Director
- 1999 • ALASBO established Board/District liaisons
 - ALASBO contracted by EED to develop OASIS project
 - Blood Bank of Alaska blood drive initiated at Annual Conference
 - Exhibitors Professional Development Grant initiated
 - School Business Official of the Year award program initiated, sponsored by PenAir
- 2000 • ALASBO worked with EED on Chart of Accounts Revision
 - ALASBO contracted with EED to complete OASIS II

Significant Events in the History of the Alaska Association of School Business Officials

- 2000
 - 1st Annual Legislative Workshop held in Juneau
 - John Tongen named honorary lifetime member
 - Melody Douglas elected to ASBO Board of Directors
 - Professional Development Grants renamed in honor of Lowell Thomas Freeman
 - Strategic Plan developed
- 2001
 - Melody Douglas chaired ASBO International's Affiliate Executive Directors Group
 - ALASBO contracted by EED for continued development of OASIS project
- 2002
 - Policy Manual Adopted
 - Committee Manual Revised
 - ALASBO work group worked with AIR consultants on School Cost Study survey instrument
 - Implemented formal Financial Statements
- 2003
 - Dave Jones received ASBO Eagle Award for Service to Community
 - Melody Douglas elected as Vice President of ASBO International, to serve in 2004
 - Tammy White appointed Executive Director
 - Resource CD developed for new business managers
- 2004
 - Melody Douglas serves as Vice President of ASBO International
 - Dave Jones serves as Vice Chair of ASBO International Legal Aspects Committee
- 2005
 - Melody Douglas serves as President–Elect of ASBO International
 - Power Lunch program launched
 - Lucienne Smith serves as Vice Chair of the ASBO International Purchasing and Supply Management Committee
 - ALASBO Board held the first Summer Leadership meeting and completed reorganization of the committees and the election process
 - CORE, Inc. becomes sponsor for the Lowell Thomas Freeman Professional Development Grant
- 2006
 - Melody Douglas presided as President of ASBO International during the ASBO Annual Meeting and Exhibits in Pittsburgh, PA **"Shaping the Future"**
 - Lucienne Smith honored with Pinnacle of Achievement award at ASBO International Conference
 - Board held the second Summer Leadership meeting to review and revise ALASBO's Mission Statement and Strategic Plan. The end result was a plan to hire a part time Executive Director
- 2007
 - Melody Douglas served her last year on the Board of ASBO International as the Immediate Past President
 - Duane Guiley hired as ALASBO's first paid part-time Executive Director
 - Dave Jones began a 2-year term as Chair of the ASBO Legal Aspects Committee
 - ALASBO begins participating in Illinois ASBO procurement card (p-card) program
- 2008
 - The first School Business Academy is held
 - Melody Douglas received ASBO's Distinguished Professional Eagle Award for Service
 - Richard M. Swarner: Shaping the Future Leadership Grant is announced, sponsored by the Swarner family
 - Kerry Jarrell, Clara Langton, and Betty Zabielski are named honorary lifetime members
- 2009
 - Melody Douglas, Duane Guiley and Dennis Niedermeyer named honorary lifetime members
 - Amy Lujan hired as part-time Executive Director
 - Shift to development of Legislative Joint Position Statements and closer involvement with ACSA
 - Jenny Martens serves ASBO International on the Job Task Analysis Panel to begin the work of what will become ASBO's Certification in School Finance and Operations (SFO) program
- 2010
 - ALASBO adopted ASBO International Professional Standards and Code of Ethics
 - Janet Stokesbary named honorary lifetime member
 - Jenny Martens and Dave Jones serve ASBO International on the Certification Exam Committee and Dennis Niedermeyer serves on the Cut Score Committee for the SFO program
 - ALASBO members take SFO beta test

Significant Events in the History of the Alaska Association of School Business Officials

- 2011 • Eddy Jeans named honorary lifetime member
- 2012 • ALASBO celebrates 40th annual conference
 - Management Review Ad Hoc Committee established to create program to assist school districts with a review of business operations
 - Patti Carlson named honorary lifetime member
- 2013 • Lisa Pearce serves as Vice Chair of ASBO International School Food & Nutrition Committee
 - Cindy Reilly serves as Vice Chair of ASBO International Professional Development Committee
 - René Spracklen and Pam Chenier named honorary lifetime members
 - ALASBO announces SFO certification scholarship sponsored by Douglas Business Management Services
- 2014 • ALASBO Improvement Model (AIM) Introduced
- 2015 • ALASBO launches new website
 - Tammy White named honorary lifetime member
- 2016 • Loreen Kramer, Robin Mullins and Karen Goodwin named honorary lifetime members
- 2017 • Laurie Olson, Colleen Fitzgerald and John Sanbei named honorary lifetime members
 - Chart of Accounts Ad Hoc Committee established to recommend changes to the State Chart of Accounts
- 2018 • Holly Holman, David Means, Jenny Martens and Pam Roope named Honorary Lifetime Members
 - Standard Operating Procedures (SOP) Committee releases SOP template documents integrated with AIM rubric
 - DCR Forfeitures Ad Hoc Committee formed to help resolve FY18 accounting issues
 - New Business Manager Institute (NBMI) Ad Hoc Committee prepares and launches new training program December 1st
 - Melody Douglas appointed Associate Executive Director
 - Cvent conference registration system implemented
- 2019 • Amy Lujan named honorary lifetime member
 - Melody Douglas named Interim Executive Director in January
 - Darcy Carter named Executive Director in September
 - Legislative Liaisons added to support the Legislative Committee
 - ALASBO newsletter upgraded to electronic format
 - Ad-hoc Board Policy/Standard Operating Procedures Committee established
 - Bylaws were reviewed, revised and presented to the membership for action
 - Revised Internal Controls
 - Quickbooks software implemented to account for ALASBO financial activity
 - Amy Lujan wrote Alaska Funding Chapter published in 'Funding Public Schools in the United States and Indian Country'
- 2020 • Meetings previously held by phone conference calls were updated to being held on Zoom
 - The Alaska Community was established on the ASBO International platform which provides an excellent communication tool for our members
 - First ever Virtual Summer Leadership Conference held
 - First ever Virtual Annual Conference held
 - Revised the Committee Manual
 - Adopted a new sponsorship model
 - Updated ALASBO job descriptions
 - Approved a new ALASBO logo
 - Revised Board Policy
 - Extended complimentary registration to superintendents to attend the ALASBO Annual Conference
 - Initiated exploration of expanding professional development offerings to ALASBO members
 - Jim Anderson, Anchorage School District, honored with Pinnacle of Achievement Award from ASBO International

Significant Events in the History of the Alaska Association of School Business Officials

- 2021
- Jennifer Schmitz hired as ALASBO's Education Director
 - ALASBO expanded PD to include HR, IT and Maintenance
 - Revised School Business Academy Program
 - Cassee Olin appointed Treasurer
 - Amy Lujan updated Alaska funding chapter for a new publication of funding U.S. schools first published in 2019
 - ALASBO awarded a DEED grant to support PD expansion

TEAMWORK

Is the ability to work together toward a **common vision**. The ability to direct individual accomplishments toward **organizational objectives**. It is the fuel that allows common people to **attain uncommon results**.

✧ *Andrew Carnegie*